



## WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

[A Statutory Body under West Bengal Act XXVI of 2013]

Department of Technical Education, Training & Skill Development, Government of West Bengal  
"Karigori Bhavan", 4<sup>th</sup> Floor, Plot No. B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160

Date: 6<sup>th</sup> September, 2024

### **NOTIFICATION**

(Important Notes for Spot Counselling)

In continuation to the earlier Notification issued by the Chief Administrative Officer, WBSCT&VE&SD under Memo No. WBSCTVESD/TED/2024-25/2272 dated 06.09.2024 in connection with Schedule of Spot Counselling for admission in Polytechnics during the Academic Session 2024-25, the following important notes are hereby given for information of all concerned.

- The filling-up of choice of **only one Institute** by the applicants belonging to SC and ST categories, has to be **completed by 1.00 PM of 10.09.2024**, after which the panel will be closed.
- The filling-up of choice of **only one Institute** by the applicants belonging to other categories (except SC & ST), has to be **completed by 1.00 PM of 13.09.2024**, after which the panel will be closed.
- Admission in the vacant seats will be made strictly based on the **merit list to be published by the Council on 10.09.2024 and 13.09.2024 by 2.00 PM.**
- All candidates must present physically in the Institute for which choice has been given **latest by 12.00 NOON on the date of spot counselling i.e. on 10.09.2024 for SC / ST candidates and on 13.09.2024 for other candidates.** Reporting by the candidates in time is mandatory. No candidate will be allowed to enter the counselling hall after the specified time in any circumstances.
- The admission process will commence **at 2.00 PM or thereafter.**
- The personal presence of the candidates at the chosen Institute is **MUST** for the spot counselling.
- Filling-up of application form and and/or reporting at the chosen institutes on the date of spot counselling does not guarantee admission or even participation in the spot counselling.
- Counselling and admission will be closed as soon as the vacant seats of the concerned institute and category are filled up. No further counselling will take place thereafter.
- The candidates **MUST** keep themselves updated of all information / notification (if any) published regarding spot counselling. No individual communication will be made under any circumstances.
- For any dispute, the decision of the Counselling Committee of the concerned Institute will be final and binding upon all.
- Guardians will not be allowed to enter in the counselling hall.
- The candidates should bring with them the following documents on the date of spot counselling:–
  - Application Acknowledge Form for spot counselling;
  - All testimonials / documents (e.g. admit cards, marksheets, certificates, caste certificate, etc.) in ORIGINAL along with a set of photocopies of the same;
  - Two copies of recent passport size photographs;
  - Rs.1200/- (approx.) in CASH towards admission related fees;
  - Domicile Certificate / Medical Fitness Certificate / Anti-Ragging Affidavit.

*Sandip Kundu*

**Senior Administrative Officer (TE)**  
WBSCT&VE&SD