



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No. - SCTVSD- 14014/2/2021-AO(WBSCTVESD) – WBSCTVESD/2025-26/260 Dated : 07.11.2025

To : The Head of the Institution (HOI) of VTCs running (X+2) Level Higher Secondary (Vocational) Courses.

Sub: Commencement of Online Examination Form Fill Up of the Class XII students of Higher Secondary (Vocational) SEMESTER – IV Examination of the session 2025-26.

Sir / Madam,

The Head of the Institute (HOI) of Vocational Training Centres is hereby informed that the Online Examination Enrolment Form Fill Up for Higher Secondary (Vocational) Semester – IV Examination of Class XII for the eligible Regular students will be commenced on and from 7.11.2025.

The online portal will be available and live at <https://sctedved.wb.gov.in/hsvoc> from 07.11.2025. The detailed programme of online examination enrolment form fill up of Class XII is given below:-

| | | |
|---|--|-------------------------------|
| a) | The duration of the online examination enrolment form fill up of Class XII including payment of fees etc. by the Vocational Training Centre (VTC) | From 07.11.2025 To 12.11.2025 |
| c) | Submission of online-generated exam, enrolment forms duly signed by the students, sealed/signed by HOI along with online-generated exam, summary sheets etc. duly sealed/signed by HOI & e-receipt to the respective Nodal Centres by the concerned VTC. | Within 17.11.2025 |
| “Please note that nodal has to confirm the examination form fill-up status of students of VTCs through online as soon as the hard copies of the same are received.” | | Within 22.11.2025 |

You are requested to display the notification at your school's Notice Board for the convenience of the concerned students. In case of any query, please call at (033-2340-3671/2324-7564) [within office hours] of the Council. Alternatively, email may be sent to wbscvetexamhs@gmail.com.

[For details of the payment of fees process through SBI ePay are shown in ANNEXURE-I is enclosed herewith]

Sandip K. Das 07.11.25
Senior Administrative Officer (TED)
WBSCTVESD

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Copy forwarded for information & necessary action to:-

1. The Chairperson, WBSCTVESD
2. CAO, WBSCTVESD
3. DVET, Dept. of TET & SD, Govt. of W.B.
4. All Nodal Officers are to take necessary action in this regard

Sandip K. Das 07.11.25
Senior Administrative Officer (TED)
WBSCTVESD

Annexure I

(A) Details of examination fees to be paid by students of Class XII (SEMESTER –IV)

| | | | |
|----|-------------------------------|---|--|
| 1) | Examination Fee | : | Rs.200.00 |
| | Processing Fee | : | Rs. 10.00 |
| | <u>Total examination Fees</u> | | <u>Rs.210.00</u> (Rupees Two Hundred Ten only per student) |

(Please note that the exam forms & summary sheets can only be printed after successful payment of fees through SBI ePay.

(B) List of items to be submitted by the VTCs at Nodal Centres

- Examination forms of all students enrolled with duly signed by the student & sealed and signed by the HOI.
- Examination summary sheet(s) with duly sealed and signed by the HOI of the VTC.
- e-receipt of enrolment fees of SBI ePay.