



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL
EDUCATION AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata – 700 160

Memo no. WBSCTVESD/TED/2024-25/2218

Dated : 23/08/2024

Re Notice Inviting Quotation (Re NIQ)

Subject : “ Seeking sealed quotation for Electrical works, Networking and AC machine installation in Room No. 507 of 5th Floor of Karigari Bhawan, Rajarhat, Newtown, Kolkata-700160.”

The Competent authority of the West Bengal State Council of Technical & Vocational Education & Skill Development [for the sake of brevity hereinafter referred to as WBSCT&VE&SD] invites sealed quotations for Electrical works, Networking and Air conditioner installation at Room No. 507 of 5th Floor of Karigari Bhawan, Rajarhat, Newtown, Kolkata-700160.

In view of the above, bonafide & reputed bidders having experience in the similar field for past 5 five years are hereby requested to submit tenders as per the specification, given as under :

SI No.	Name of Work	Earnest Money Deposit	Cost of NIQ Document	Duration of Work	Eligibility of Bidders
1	Electrical works, Networking and Air conditioner installation at Room No. 507 of 5 th Floor of Karigari Bhawan, Rajarhat, Newtown, Kolkata-700160	NIL	NIL	From 14 days from the issuance of Work order.	Bonafide & reputed bidders having credentials in similar nature of work.

SPECIAL TERMS OF CONTRACT: -

Schedule :-

SI No.	Activity	Scheduled Date
1	Date of uploading of N.I.Q. Documents in the Council's website	23.08.2024
2	Documents download start date	23.08.2024
3	Date of Prebid Meeting with the intending bidders in the office of the WBSCT&VE&SD	27.08.2024 at 12: 30 PM
4	Bid submission start date	28.08.2024
5	Bid submission closing date	06.09.2024 at 2:30 PM
6	Bid Opening date for Technical proposals and Financial Proposals	06.09.2024 at 4:00 PM

Scope of Work:

1. Interested bidders must visit Karigari Bhawan (Room-507, 5th floor) before quoting price to assess the work content.
2. Remaining present in the pre-bid Meeting is mandatory for the bidders.
3. Bidders must mention the brand of all items to be used for the specified works.
4. Scope of work includes the followings.
 1. i) Extension of main line from distribution box in the corridor to room 507 and installation of sub-distribution box (Supply, installation, testing & commissioning of dust & vermin proof wall mounted cubicle type Metering Board, erection, testing and commissioning of 8 way TPN Vertical MCB DB. Made out of 16SWG CRCA Sheet, dust and vermin proof, wall mounting Supply, installation, testing & commissioning of wall mounted type Double door dust & vermin proof 4 Way TPN MCB DB concealed on wall.)
 - ii) Installation of at least 16 electrical switch boards each having plug point, fuse, holder points for computer, monitor, scanner, printer & UPS (Supply, laying & dressing of 1.1 KV grde PVC insulated armored cable with Aluminum conductor along with 2 layer 10 SWG Cu. conductor concealed or on wall/ ceiling/ trench/cable rack with clamps etc including back filling of trenches if necessary armored cable with Aluminum conductor along with 2 layer 10 SWG Cu. conductor concealed or on wall/ ceiling/ trench/cable rack with clamps etc including back filling of trenches if necessary)
 - iii) Installation of 3 electrical switch boards for 3 AC machines (Supply all materials & wiring recess/surface through wall, floor, ceiling etc. as per clour code with 4 sq. mm PVC insulated FRLS stranded Cu. wire for the points & 4 sq.mm PVC insulated green color stranded)
 - iv) Installation of 1 electrical switch board for 1 Xerox machine
 - v) Electrical wiring for all above works
 - vi) Supply all materials & wiring through recessed/surface through wall, floor, ceiling etc. as per colour code with 3 runs of 2.5 sq. mm PVC insulated stranded Cu. Wire
 - vii) Installation, giving electrical connection, testing & commissioning of the following light , fan etc. fittings including the cost of materials for fitting, connection
 - viii) Supply of all materials wiring recessed/Surface through wall ,Floor ,Ceiling ,Partitions etc using 4 pair .5mm telephone
 - ix) Supply & laying of Cat 6 - 4 pair UTP cable and Installation of LAN for all computers
 - x) Installation of electrical items as per requirement for the LAN & Electrical connectivity and safety (24 Managed Port Switch, Patch Panel 24 port, Patch cord for rack 21 U, Patch Cord for Desktop, I/O connector 16 No., pipe for casing)
 - xi) Installation and Servicing of 3 AC machines (both internal & external units)

Submission of Bid:

Sealed envelope clearly super-scripting "Quotation for Electrical Installation and AC installation" should be dropped in the Tender box located at the 4th Floor of WBSCT&VE&SD office on or before 06.09.2024 at 2.30 p.m. Bid should be addressed to the CAO, WBSCT&VE&SD. This office shall not be responsible for any delay in postal transit. No bid shall be accepted after the due date and time. This NIQ will be available in sctvesd.wb.gov.in. Corrigendum and addendum, if any, will only be available in the same website.

Tender will be opened at 4.00 PM on 06.09.2024 at 4th floor of Karigari Bhawan. Participating bidders or their authorized representative (authorized in writing by the tenderer) must remain present when the tender papers will be opened. For any query, bidders may contact the office through mail wbsctvesd.ted@yahoo.com.

Eligibility Criteria :-

The Bid Document should contain

- i) Self attested copy of Valid Trade License
- ii) Self attested copy of PAN Card of Company
- iii) Self attested copy of Professional Tax Clearance Certificate
- iv) Certificate of authorized service provider of the Company
- v) Certificate of Credential of Similar Kind of Work from the previous/existing Institutions in support of eligibility Clause
- vi) Company/firm should be in existence and functioning in this sector for at least 3 years.
- vii) Company should have a registered office in Kolkata.

GENERAL TERMS OF CONTRACT: -

- 1) Rate quoted will have to be inclusive of all charges whatsoever.
- 2) The Council reserves the right to cancel any or all the tenders if so required without assigning any reason thereof.
- 3) Execution of the job has to be done immediately after issuance of work order. Failing which the work order will be cancelled and order will be given to the next lowest eligible bidder without assigning further reason.
- 4) Payment will be made after execution of the job.

Termination of Contract: - The contract will be terminated if the selected vendor fails to deliver the services within the stipulated time period.

Penalty:- 10% of the bid value will be imposed as penalty if the vendor fails to do the job as per requirement and fails to execute the job timely. Company may be backlisted and debarred from participating in the tender process of WBSCT&VE&SD.

Settlement of Dispute: - Any dispute arising in this regard will be settled under jurisdiction of Barasat Court, West Bengal.

Sarkar

Chief Administrative Officer,
WBSCT&VE&SD

Copy forwarded for information and necessary action to :-

- 1) Chairperson, WBSCT&VE&SD
- 2), Members of Purchase Committee - with the request to remain present at the time of opening quotations as stated above
- 6) Office Notice Board.

Sarkar

Chief Administrative Officer,
WBSCT&VE&SD