



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL
DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

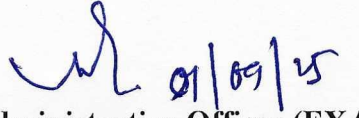
No . SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/207

Dated : 01.09.2025

NOTIFICATION

This is for the information of all concerned Head of the Institute (HOI) of Vocational Training Centers (VTC) running Higher Secondary (Vocational) courses that the Council has taken the initiative for correction of student's name or any other correction in registration which was completed on 23.08.2025. The HOIs are requested to submit following student's documents physically to the Council office or send to **voc.affiliation@gmail.com** on or before 10.09.2025. No request will be entertained beyond the last date.

1. HOI forwarding letter
2. Aadhaar card of students/Fathe/Mother (if applicable)
3. Madhyamik Admit card
4. Consolidate list of Students registration

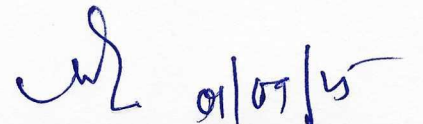

Senior Administrative Officer (EXAM)
WBSCTVESD

No . SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/207

Dated : 01.09.2025

Copy forwarded for information and necessary action to:-

- a) The Chairperson, WBSCTVESD
- b) CAO, WBSCTVESD
- c) The Director, DVET, WBSCTVESD
- d) All Nodal Officers
- e) All HOIs of VTCs/STTCs conducting HS(Vocational) and /or Short Term Course.
- f) Office copy


Senior Administrative Officer (EXAM)
WBSCTVESD