



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No.SCTVESD-14014/1/2023-ACC OFFCR(WBSCTVESD)/2022-23/4151 Dated : 07.02.2023
NOTIFICATION

Sub: Activity schedule relating to H.S.(Voc) Practical Examination 2023 for Class XII to be held from07.02.2023 to 20.02.2023

Sir / Madam,

This is to inform all concerned Head of the Institutions (HOIs) of VTC (Out Centres & Participating Institutes) to strictly maintain the activities of the following essential pre to post examination activities relating to Practical Examination of H.S. (Voc) Examination 2023 of Class XII to be held from 07.02.2023 to 20.02.2023 as per notification and requested to render necessary cooperation in this matter.

Sl. No.	Activity	Date
1	The List of Out Centres is live & available at (URL) http://wbscvetpps.org.in/ca	Live from 07.02.2023
2	Admit Card of all Class XII students enrolled for H.S. (Voc) Examination 2022 along with corresponding list of students are available from online exam portal (URL) https://www.wbscvetpps.org.in/register . The VTCs will get the same after login with User ID & Password into the portal. The HOI will immediately arrange to distribute the downloaded & printed Admit Cards to all Class XII students enrolled for H.S. (Voc) Examination 2023.	Live from 08.02.2023
3	Attendance Sheets (Out Centre / Participating Institute Wise) of Class XII students for conducting Practical Examination will be available from Online Exam. Portal (URL) https://www.wbscvetpps.org.in/register . Out centre (VTCs) will download & print the attendance sheets for the Class XII students as per participating institute(s) after login with User ID & Password into the portal.	Live from 07.02.2023
4	Practical Marks are to be submitted in online portal into the marks foil of Class XII students of all relevant subjects by the subject teachers /instructors of participating institute(s) of HS(V) course. The VTCs are to login with User ID & Password at (URL) https://www.wbscvetpps.org.in/register to get the access. Submission / uploading of practical marks in the portal of subjects of Class XII students with verification & confirmation of the same by the HOI of the VTC to be done as per schedule.	Live from 08.02.2023
5	All HOI are requested to take print out of computer generated pre-filled Statement of Practical Marks (Tabulation Sheets) from the Online Portal. One copies (Nodal) of print out pre-filled tabulation sheets of practical marks with due signature of all concerned subject teachers / instructors & signature of HOI are to be submitted by the HOI to the Nodal Offices with envelopes.	Within 25.02.2023
It is strictly instructed that no manual correction on the pre-filled marks statement(s) will be entertained.		

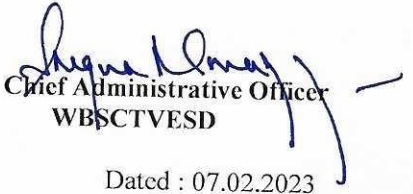


**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL
DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

The HOIs are strictly instructed to personally monitor / check each practical marks of subjects obtained by the students against their name & registration / roll number mentioned in the marks foil during entry & verification.

For any query please mail at wbscvetexamhs@gmail.com or Call at (033-23247564) / 9836446265 / 9433660423.


Chief Administrative Officer
WBSCTVESD

No.SCTVESD-14014/1/2023-ACC OFFCR(WBSCTVESD)/2022-23/ 4151

Dated : 07.02.2023

Copy forwarded for information & necessary action to:-

1. The Chairperson, WBSCT&VE&SD
2. The Senior Administrative Officer (VE), WBSCT&VE&SD
3. The Senior Administrative Officer (TED), WBSCT&VE&SD
4. The Nodal Officers of Nodal Centres to take necessary action & complete the external practical examination peacefully as per schedule.
5. The Examination Section, WBSCTVESD(VE).


Chief Administrative Officer
WBSCTVESD