



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL
DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No. - SCTVSD- 14014/2/2021-AO(WBSCTVESD) - WBSCTVESD/2025-26/210 Dated : 04.09.2025

To : The Head of the Institution (HOI) of VTCs running (X+2) Level Higher Secondary (Vocational) Courses.

**Sub: Commencement of Online Examination Form Fill Up of the Class XII students of
Higher Secondary (Vocational) SEMESTER – III Examination of the session
2025-26.**

Sir / Madam,

The Head of the Institute (HOI) of Vocational Training Centres is hereby informed that the Online Examination Enrolment Form Fill Up for Higher Secondary (Vocational) Semester – III Examination of Class XII for the eligible Regular students will be commenced on and from 05.09.2025.

The online portal will be available and live at <https://sctedved.wb.gov.in/hsvoc> from 05.09.2025. The detailed programme of online examination enrolment form fill up of Class XII is given below:-

a)	The duration of the online examination enrolment form fill up of Class XII including payment of fees etc. by the Vocational Training Centre (VTC)	From 05.09.2025 To 10.09.2025
c)	Submission of online-generated exam, enrolment forms duly signed by the students, sealed/signed by HOI along with online-generated exam, summary sheets etc. duly sealed/signed by HOI & e-receipt to the respective Nodal Centres by the concerned VTC.	Within 12.09.2025
“Please note that nodal has to confirm the examination form fill-up status of students of VTCs through online as soon as the hard copies of the same are received.”		Within 14.09.2025

You are requested to display the notification at your school's Notice Board for the convenience of the concerned students. In case of any query, please call at (033-2340-3671/2324-7564) [within office hours] of the Council. Alternatively, email may be sent to wbscvetexamhs@gmail.com.

[For details of the payment of fees process through SBI ePay are shown in ANNEXURE-I is enclosed herewith]

Sandip K 04.09.25
Senior Administrative Officer (TED)
WBSCTVESD

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Copy forwarded for information & necessary action to:-

1. The Chairperson, WBSCTVESD
2. CAO, WBSCTVESD
3. DVET, Dept. of TET & SD, Govt. of W.B.
4. All Nodal Officers are to take necessary action in this regard

Sandip K 04.09.25
Senior Administrative Officer (TED)
WBSCTVESD

Annexure I

(A) Details of examination fees to be paid by students of Class XII (SEMESTER –III)

1)	Examination Fee	:	Rs.200.00
	Processing Fee	:	Rs. 10.00
	<u>Total examination Fees</u>		<u>Rs.210.00</u> (Rupees Two Hundred Ten only per student)

(Please note that the exam forms & summary sheets can only be printed after successful payment of fees through SBI ePay.

(B) List of items to be submitted by the VTCs at Nodal Centres

- Examination forms of all students enrolled with duly signed by the student & sealed and signed by the HOI.
- Examination summary sheet(s) with duly sealed and signed by the HOI of the VTC.
- e-receipt of enrolment fees of SBI ePay.