



West Bengal State Council of Technical and Vocational Education and Skill Development

(A Statutory Body under West Bengal Act XXVI of 2013)

[Erstwhile West Bengal State Council of Vocational Education & Training]

Karigori Bhavan, 5th Floor, Plot-B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

L- (033) 2324-7728(Academic)/2324-7566(Examination)/2324-7564(Online Requisition)/2324-7565(Accounts)

No. SCTVSD-14014/1/2020-ACCOFFCR(WBSCTVESD)/2021-2022/2861

Date: 22.06.2022

To: The Head of the Institution [HOI] of VTCs running (X+2) Level Higher Secondary (Voc.) Courses.

Sub: Commencement of Online Supplementary Examination Form Fill Up of the Class-XII students for Higher Secondary (Voc.) Supplementary Examination-2022 of session 2021-22.

Sir/Madam,

This is to inform all concerned Head of the Institute [HOI] of Vocational Training Centers that Online Supplementary Examination Enrollment Form Fill Up for Higher Secondary (Voc.) Examination-2022 of Class-XII for the eligible students will be commenced on & from 22.06.2022.

The Online Portal will be available & live at <https://www.wbscvetpps.org.in/register/> from 22.06.2022.

The detail Programmers of Online Supplementary Examination Enrollment Form Fill up of class-XII are given below :

(a) The duration of Online Supplementary Examination Enrollment Form Fill-up of class-XII including payment of fees etc. by the Vocational Training Centers (VTC) [without Late Fine].	22.06.2022 To 28.06.2022
(b) Supplementary Examination Form Fill-up of class-XII students through online portal including payment of fees etc. by the Vocational Training Centers (VTC) [with Late Fine].	Up to 30.06.2022
(c) Submission of online generated Exam, Enrollment Forms duly signed by the students, sealed/signed of HOI along with Online generated Exam, Summary sheets duly sealed/signed of HOI & e-receipt to the respective Nodal Centre by the concerned VTC.	With in 04.07.2022 (with in office hours)
"Please be noted that Nodal has to confirm Examination Form Fill Up status of students of VTCs through online as soon as the hard copies of the same are received."	With in 04.07.2022
" TENTETIVE DATE FOR HIGHER SECONDARY (VOC.) SUPPLEMENTARY EXAMINATION 2022"	18.07.2022 TO 22.07.2022

Important Instructions for Online Supplementary Examination Form Fill Up of Class-XII [Also find details at Annexure-I] :-

- 1) Login to Portal <https://www.wbscvetpps.org.in/register/> using USE ID & Password.
- 2) Now, click on Menu "Class-XII Enrollment Form Download/Upload, Supplementary Examination 2022"
- 3) Find a list of menu, where click on "Enrollment Form Download and Upload"
- 4) Now, click on " Download Enrollment Form".
- 5) After completion on Form Fill up, Click on " Enrollment Form Upload" and uploaded your filled form.
- 6) Next click on "Click here payment through SBI collect" for payment of fees & to print summery sheet.
- 7) After successful payment of fees through "SBI Easy Pay" Payment Gate Way, under Title Print Out, please click on Menu "Enrollment Form Print (XII) & Summary (XII) to generate/print out Exam. Enrollment Form for Class -XII & Summery Sheets for Enrollment of the VTC.
- 8) Please ensure that the student must thoroughly cross check his/her every data in the printout Exam. Enrollment Forms of class-XII & must put signature in pre-filled Exam. Enrollment



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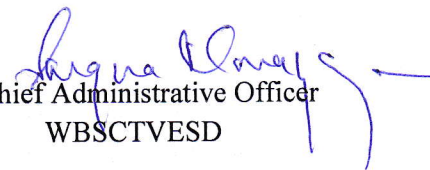
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Forms of Higher Secondary(Voc.)Exam,-2022 (in the space “Sig. of Candidate”, with a (black/blue ink) ballpoint pen)

- 9) The Examination Enrollment Forms are printed in English, where students may put their signature preferably in English or in Bengali as is done in Registration Form filled up earlier.
- 10) In extreme case necessary correction (if genuine) with a ball point pen (using Red Ink) in CAPITAL LETTERS to facilitate error-free data processing by the council must be attested by HOI. However a corresponding letter of HOI along with a scan copy of corrected enrollment form should be submitted at nodal followed by mailing the same to the Council at wbscvetexamhs@gmail.com
- 11) Please ensure that each Examination Enrollment form must be signed & sealed by Head of the Institute as mark of approval & recommendation of the students for appearing the examination.
- 12) VTCs are requested to retain the institute copy of all filled up & duly signed Examination Enrollment Form & submit the Council copy & Nodal copy to the Nodal office within envelope.
- 13) Please note that Examination Enrollment Filed-in Forms & Summary Sheets of VTC can only be Printed after successful payment of fees of students through “SBI Easy Pay” Payment Gate Way.

You are to display the above information at your school’s notice board for the convenience of the concerned students. In case of any query Smt. Sudeshna Biswas (8240703592) or Exam. Section (033-2340 3671/23247564) of the council may be contacted.

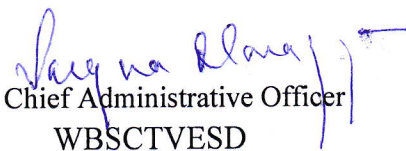
[For details of payment of fees please see Annexure – II, is enclosed & also find detail steps with Screen Shot of Online Examination Form Fill Up process in Annexure-I, is enclosed herewith.].


Chief Administrative Officer
WBSCTVESD

No. SCTVSD-14014/1/2020-ACCOFFCR(WBSCTVESD)/2021-2022/2861
Copy forwarded for information & necessary action to:

Date: 22.06.2022

- (1) Chairperson, WBSCTESD
- (2) DVET, Govt. of West Bengal
- (3) Finance Officer, WBSCTVESD
- (4) Principal/OIC/Nodal officer to instruct your good office to monitor & to take necessary action in this regard so that same may be executed as per schedule.
- (5) Examination Section, WBSCTVESD (VED)


Chief Administrative Officer
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Annexure – I

Please carefully see the following Screen Shot Steps in sequence for Online Supplementary Examination Enrollment Form Fill Up of class-XII through web portal, <https://www.wbsevetpps.org.in/register/>

1. ENTER USER ID & PASSWORD

2. CLICK ON MENU “CLASS – XII ENROLLMENT FORM DOWNLOAD/ UPLOAD, SUPPLEMENTARY EXAMINATION 2022”(SECOND FROM LAST)



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3. CLICK ON MENU “ ENROLLMENT FORM DOWNLOAD”

The screenshot shows the WBSCTVESD website interface. At the top, there is a header with the WBSCTVESD logo and the text 'WBSCTVESD'. Below the header, there is a navigation bar with a home icon and the text 'Enrollment Form Download'. The main content area is empty. The date 'Wednesday, June 22, 2022' is displayed in the top right corner, along with a 'Logout' button.

4. CLICK ON “ DOWNLOAD ENROLLMENT FORM”

The screenshot shows the WBSCTVESD website interface. At the top, there is a header with the WBSCTVESD logo and the text 'WBSCTVESD'. Below the header, there is a navigation bar with a home icon and the text 'Home'. The main content area displays the text 'CLASS - XII ENROLLMENT FORM (SUPPLEMENTARY EXAM, 2022)'. Below this text, there is a table with the following information:

Registration Year :	2021 - 2022
Institute Code :	5511
Institute Name :	AHMADPUR JOY DURGA HIGH SCHOOL
District Name :	BIRBHUM(12)

Below the table, there is a button labeled 'Download Enrollment Form' and a link labeled 'Click here payment through SBI Collect'.



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5. FOR PAYMENT FEES CLICK ON “CLICK HERE PAYMENT THROUGH SBI COLLECT”(AT THE BOTTOM)

 WBSCTVESD

Click here to know your payment status

Home

CLASS - XII ENROLLMENT FORM (SUPPLEMENTARY EXAM, 2022)

Registration Year :	2021 - 2022
Institute Code :	5511
Institute Name :	AHMADPUR JOY DURGA HIGH SCHOOL
District Name :	BIRBHUM(12)

Download Enrollment Form

Click here payment through SBI Collect

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6. A BANK PAGE WILL APPEAR: COMPLETE YOUR PAYMENT CAREFULLY

 State Bank Collect

Products & Services Know More

 STATE BANK COLLECT
A MULTI-MODAL PAYMENT PORTAL

DISCLAIMER CLAUSE

Terms Used

- Corporate Customer: Firm/Company/Institution (F/C/I) collecting payment from their beneficiaries.
- User: The beneficiary making a payment to F/C/I for the services/goods availed.
- Bank shall not be responsible, in any way, for the quality or merchantability of any product/merchandise or any of the services related thereto, whatsoever, offered to the User by the Corporate Customer. Any disputes regarding the same or delivery of the Service or otherwise will be settled between Corporate Customer and the User and Bank shall not be a party to any such dispute. Any request for refund by the User on any grounds whatsoever should be taken up directly with the Corporate Customer and the Bank will not be concerned with such a request.
- Bank takes no responsibility in respect of the services provided and User shall not be entitled to make any claim against the Bank for deficiency in the services provided by the Corporate Customer.
- The User shall not publish, display, upload or transmit any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines) Rules, 2011.
- In case of non-compliance of the terms and conditions of usage by the User, the Bank has the right to immediately terminate the access or usage rights of the User to the computer resource of the Bank and remove the non-compliant information.

☒ I have read and accepted the terms and conditions stated above.
(Click Check Box to proceed for payment)

Proceed

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Annexure – II

(A) Details of Supplementary Examination Fees to be paid by each class-XII student :-

1. Examination Fee : Rs. 200.00
Processing Fee : Rs. 10.00

Total Examination Fees = Rs. 210.00 [Rs. Two hundred ten only per student] with out Late Fine.

2. Examination Fee : Rs. 200.00
Processing Fee : Rs. 10.00
Late Fine : Rs. 20.00

Total Examination Fees = Rs. 230.00 [Rs. Two hundred thirty only per student] [With Late Fine]

[Pl. note Exam Forms & Summary sheets can be printed after successful payment of fees through “SBI Collect”]

(A) List of Items to be submitted by the VTCs at Nodal Centers –

- Examination forms of eligible students enrolled with duly signed by student & sealed & signed by the HOI.
- Supplementary Examination summary sheet/s with duly sealed & signed by the HOI of the VTC.

SD/-

(Kalyan Roy)

Administrative Officer (Registration)