



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL
DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No. SCTVSD-14014/1/2020-ACC OFFCR (WBSCTVESD)/2021-22/ 860

Dated: 28.03.2022

NOTIFICATION

To : The Head of the Institution(HOI) of VTC running HS(V) Courses

**Sub : Online entry & submission of Class-XII Pre-board Theory Marks for the students enrolled for
Higher Secondary (Voc.) Exam, 2022.**

Ref: 1) No. 14014/2/2020 – AO(WBSCTVESD)/2021-22/845, Dated 23.03.2022

2) No. SCTVSD-14014/2/2020-ACC OFFCR (WBSCTVESD)-Part-(1)/2021-22/849, Dated: 24.03.2022

Referring to the earlier notifications, this is to inform all concerned **Head of Institutions**, that a web application Portal for online Entry of **Class-XII Pre-board Examination Theory Marks** of all relevant subjects for the students enrolled for HS(Voc.) Exam, 2022 will be live on & from **04.04.2022 till 13.04.2022**.

The web application Portal will be hosted at <https://www.wbscvetpps.org.in/register>

You are requested to strictly follow the detail schedule as under:


SN	Activity	Date
1.	The duration for online entry & submission of Class-XII Pre-board Exam, Theory Marks of all relevant subjects for the students [Regular/Casual/Continuing] Enrolled for Higher Secondary (Voc.) Exam, 2022. And to take printout of computer generated pre-filled Tabulation sheet/s of Class-XII of Pre-board Exam, Theory Marks from the portal after completion of all entries.	From 04.04.2022 to 13.04.2022

Two copies [i.e. **Council & Institute**] of printed pre-filled Tabulation sheets of **Pre-board Exam, Theory Marks of class-XII** duly signed by the respective teacher/instructor & counter signed by the HOIs are to be prepared. The Council copy is to be submitted to the **Nodal office** & other to retain as **Institute copy**.
Manual correction on filled-in marks statement in any form will not be accepted.

The VTCs are requested to Log-in with their User-id & Password into URL <https://www.wbscvetpps.org.in/register> to download **“USER MANUAL – DETAIL STEPS OF ONLINE MARKS FILL UP PROCESS OF PRE-BOARD EXAM, THEORY MARKS OF H.S. (V), 2022 OF Class-XII”** which contains step by step process with relevant Screen Shots.

In the portal the school is to enter actual marks obtained by the students in each subject w.r.t. given full marks of the subjects in the marks column provided for against each student. The HOI is strictly instructed to personally check each Theory Marks obtained by the student w.r.t. Full Marks as per course curriculum of

each subject against the Name & Registration/Roll no. of the students mentioned in the marks foils for online marks entries, so that no mistake may take place during entry of Theory Marks against the students.

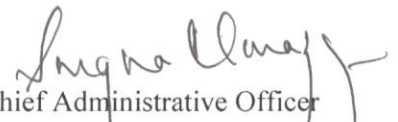

Chief Administrative Officer
WBSCTVESD

No. SCTVSD-14014/1/2020-ACC OFFCR (WBSCTVESD)/2021-22/ 860

Dated: 29.03.2022

Copy forwarded for information to:

- 1) Chairperson, WBSCTVESD
- 2) Director of Vocational Education & Training, Govt. of W.B.
- 3) Administrative Officer (R), WBSCTVESD(VE)
- 4) Principal/OIC/Nodal Officer of nodal centre to take necessary action to monitor so that the marks fill up process is completed as per schedule.
- 5) Examination Section/ WBSCTVESD(VE)


Chief Administrative Officer
WBSCTVESD