WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT
(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700160

Memo No.: WBSCTVESD/TED/2025-26/1067   Dated, Kolkata, the 4th December, 2025

NOTIFICATION

Online Registration of admitted students for Diploma in Engineering & Technology, Architecture, Modern Officer Practice & Management during the Academic Session 2025-26

This is for information of all concerned that the Online Portal for Registration of the newly admitted students of the academic session 2025-26 will be made active from the link given below on and from **10th December, 2025**. **The portal will remain open for the students till 17.12.2025.**

https://sctedved.wb.gov.in/polyadm/diploma-portal

The activities of the students and the institute authorities in the said portal are given below:–

Student Activities:

- All the students who have taken admission in the aforesaid courses during the academic session 2025-26 in any of the affiliated institutions under the aegis of WBSCT&VE&SD, will have to register themselves through the aforesaid portal by clicking the "**STUDENT REGISTRATION 2025-26**" tab.

- Most of the information will be pre-filled based on the data available with the Council that were collected during the counselling process, while the students have to fill-up the rest data, if any.

- After completion of the profile and uploading of necessary documents, they will have to pay Counselling Fee of Rs.500/- (For Kanyashree Enrolees: Rs.250/-) and Registration Fee of Rs.200/- (For Kanyashree Enrolees: Rs.100/-) through online payment gateway (Debit Card / Credit Card / Net Banking / UPI).

- The students admitted through Management Quota in self-financed institutions need not to pay Counselling Fee.

- After successful payment of the aforesaid fee(s), students have to take printout of the application form for their preservation.

Institute Activities:

- The institute can login into the portal by selecting "College Admin". On selection, Forgot Password option will be visible. Click on the Forgot Password option, the password will be sent to the registered email id the institution.

- The institute authority will have to validate registration of each and every student after due verification of the data provided by the students. For the Kanyashree Enrolees, original document in respect of Kanyashree is to be verified at the institute level prior to validation of registration.

- **The last date for validation of the student data by the institute is 19.12.2025.**

All institutions are requested to give a suitable notification on the college notice board & website advising their newly admitted students to complete the online registration process within the stipulated time frame. Any prayer for extension of date may not be entertained.

Chief Administrative Officer
WBSCT&VE&SD

Annexure I

The conditions of eligibility to be verified for each candidate are:

1. Citizenship – Must be an Indian Citizen

2. Students must pass Madhyamik and Equivalent examination.

3. Age-
   For JEXPO- Should not be born after 01.07.2010 and there is no upper age limit.
   For VOCLET- No age limit

4. Qualification:
   For JEXPO:
   Must have the certificate of passed the Secondary Examination (Madhyamik) of the West Bengal Board of Secondary Education or Equvalent examinations of class X, as per AICTE norms.

   For VOCLET:
   Must have the certificate of passed (10+2) Examination of the WBSCT&VE & SD (VED)/ (10+2) Examination with Physics/ Mathematics/ Chemistry/Computer Science/ Electronics/ Information Technology/Biology/Informatics Practices/Biotechnology/ Technical Vocational Subject/ Agricultute/ Engineering Graphics/ Business Studies/Entrepreneurship from recognized Board/ Council/ Institute (including CSS for VHSE)

   For ITI students, Passed 10th + continuous 2 years ITI in annual system or semester system. 2 years continuous marksheet must be there.

5. Authenticity of the Board/ Council of the Candidate.