



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL
DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No. SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/ 6574

Dated : 22.03.2024

NOTIFICATION

This is for the information of all concerned Head of the Institute (HOI) of Vocational Training Centers (VTC) and Short Term Training Centers (STTC) running Higher Secondary (Vocational) courses and/or Short Term Courses that the Council has taken the initiative to correction of students name in registration which was completed on 13.01.2024. The HOIs are requested to send the student name with the following documents **on or before 30.03.2024 to the email – voc.affiliation @gmail.com**

1. HOI forwarding letter
2. Aadhaar card of students/Fathe/Mother (if applicable)
3. Madhyamik Admit card
4. consolidate list of Students registration

Sarkar

**Chief Administrative Officer
WBSCTVESD**

No. SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/ 6574

Dated : 22.03.2024

Copy forwarded for information and necessary action to:-

- a) The Chairperson, WBSCTVESD
- b) The Director, DVET, WBSCTVESD
- c) Sr. Administrative Officer(TED), WBSCTVESD
- d) OSD (Registration), WBSCTVESD
- e) All Nodal Officers
- f) All HOIs of VTCs/STTCs conducting HS(Vocational) and /or Short Term Course.
- g) Office copy

Sarkar

**Chief Administrative Officer
WBSCTVESD**