



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No: SCTVSD-15012/3/2020-AO (WBSCTVESD)/2021-22: 2958

Date 26/08/2022

Notification

To: All Head of the Institutions (VTCs) running (X+2) Level Higher Secondary (Vocational) Courses / Short Term Courses.

Sub: Online filling up of VTC details in Council Affiliation/Renewal Portal for courses running in session 2022-23

All concerned Head of Institutions (HOI) of Vocational Training Centers (VTC) which are affiliated under this Council for conducting Higher Secondary (Vocational) courses and Short Term Courses are requested to note that they are to submit, online, following details of courses under which students have been admitted:

1. Courses under which students have been admitted (GroupCode/ Trade Code)
2. Subjects of Higher Secondary (Vocational) courses (group wise) for class XI & class XII.
3. Faculty details with subject mapping of each faculty.
4. Infrastructure details

Online filling up of above detail can be done by visiting Council website: (sctvesd.wb.gov.in) and clicking on menu bar < online application > Institute login > VTC login > Affiliation Apply/Renewal >.

It may be noted that all VTCs already registered with affiliation portal for session 2021-22 will directly login with already available Login credential. VTCs who did not register with affiliation portal in 2021-22 session, but desirous of running vocational courses need to register themselves with the portal while visiting the above link for the first time. Thereafter VTCs may login with credentials obtained through email id. For receiving any email notification, please check spam folder in case no email is received in inbox. For any clarification, VTCs may write to (voc.affiliation@gmail.com) or may contact at 8585077155/03323403671 during office hours.

Affiliation portal has two parts. Part I is for Basic Details, Course, Subject & Teacher details, while Part II is for infrastructure availability. Part II can be accessed only after submitting Part I. VTCs are requested to ensure that all information, as sought for, has been given before finally submitting the online form for both Part I and Part II separately.

Last date for submitting details online is 10th September 2022. All are requested to check Annexure I and Annexure II for available Group/Trade names.


Chief Administrative Officer
WBSCT&VE&SD

Memo No: SCTVSD-15012/3/2020-AO(WBSCTVESD)/2021-22:

Date

Copy to

1. The Chairperson, WBSCT&VE&SD
2. The Director of Vocational Education & Training, Govt. Of West Bengal, with a request to put up the notification in Website.
3. OSD (Exam) VED
4. All Nodal Officer
5. Computer Section for Website uploading & mail to VTCs.
6. Office Copy


Chief Administrative Officer
WBSCT&VE&SD



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Annexure I to Memo No: SCTVSD-15012/3/2020-AO(WBSCTVESD)/2021-22 : 2959

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**LIST OF HIGHER SECONDARY (VOCATIONAL) DISCIPLINES, GROUPS AND CHOICE OF
COMPULSORY VOCATIONAL PAPERS IN CLASS XII**

Sr No.	Discipline	Group Name	Group Code	Class XII Compulsory Vocational Papers to choose from	Class XII Vocational Paper Code
1	Agriculture (AG)	FISH FARMING	AGFF	FISHERY MANAGER	FHMR
				POULTRY FARM MANAGER	POFM
				ANIMAL HEALTH WORKER	AHWR
2	Agriculture (AG)	ANIMAL HUSBANDRY	AGAH	DAIRY FARM MANAGER	DAFM
				POULTRY FARM MANAGER	POFM
				ANIMAL HEALTH WORKER	AHWR
3	Agriculture (AG)	CULTIVATIONS OF FRUITS & VEGETABLES	AGCF	FRUIT AND VEGETABLE PROCESSOR	FVPR
				FRUIT GROWER	FRGR
				VEGETABLE GROWER	VGGR
4	Agriculture (AG)	HORTICULTURE	AGHC	PROPAGATION AND NURSERY MANAGEMENT PROGRAMMER	PNMP
				GROWER AND PROCESSOR OF SPICES, MEDICINAL AND AROMATIC PLANTS	SMAG
				VEGETABLE GROWER	VGGR
5	Agriculture (AG)	CROP MANAGEMENT	AGCM	CROP NUTRIENT MANAGER	CRNM
				SEED PRODUCTION PROGRAMMER	SPPR
				JR PLANT PROTECTION EXPERT	JPPE
				FARM MACHINERY OPERATOR	FMOP
6	Agriculture (AG)	PLANT MANAGEMENT	AGPM	JR PLANT PROTECTION EXPERT	JPPE
				GROWER AND PROCESSOR OF SPICES, MEDICINAL AND AROMATIC PLANTS	SMAG
				FIELD CROP PRODUCER	FCPR
7	Business and Commerce (BC)	RETAIL SERVICE & OPERATIONS	BCRS	RETAIL STORE & ECOMMERCE ASSOCIATE II	RSE2
				MARKET DEVELOPMENT ASSOCIATE II	MDA2
8	Business and Commerce (BC)	TAXATION & MANAGEMENT	BCTM	TAX ACCOUNTING ASSISTANT II	TAA2
				MARKET DEVELOPMENT ASSOCIATE II	MDA2



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Sr No.	Discipline	Group Name	Group Code	Class XII Compulsory Vocational Papers to choose from	Class XII Vocational Paper Code
9	Business and Commerce (BC)	LIBRARY & INFORMATION SCIENCE	BCLS	JUNIOR ASSISTANT IN LIBRARY MANAGEMENT	JALM
				JUNIOR LIBRARY AND INFORMATION ASSISTANT	JLIA
10	Business and Commerce (BC)	TRAVEL, TOURISM & EVENT MANAGEMENT	BCTE	HOSPITALITY OPERATIONS ASSOCIATE PART II	HOA2
				ASSOCIATE EVENT MANAGEMENT PART II	EMA2
11	Engineering and Technology (ET)	BUILDING CONSTRUCTION MAINTENANCE	ETBC	CIVIL CONSTRUCTION & MAINTENANCE ASSISTANT	CCMA
				ASSISTANT SUPERVISOR - ESTIMATING & MATERIAL TESTING FOR CIVIL CONSTRUCTION	SEMT
				LAND SURVEYING ASSISTANT	LSAS
12	Engineering and Technology (ET)	AUTOMOBILE TECHNOLOGY	ETAT	MOTOR VEHICLE TECHNICIAN	MVTN
				JUNIOR MOTOR VEHICLE MECHANIC	JMVM
13	Engineering and Technology (ET)	ELECTRICAL MAINTENANCE & INSTALLATION	ETEM	ELECTRICAL HOME APPLIANCES REPAIR TECHNICIAN	HART
				DOMESTIC WIREMAN AND MOTOR INSTALLATION TECHNICIAN	WMIT
				SOLAR INSTALLATION TECHNICIAN ASSISTANT	SITA
				ASSISTANT RURAL ELECTRICIAN	ASRE
14	Engineering and Technology (ET)	REFRIGERATION & AIR-CONDITIONING	ETRA	ASSISTANT SERVICE TECHNICIAN (AIR-CONDITIONER)	STAC
				ASSISTANT SERVICE TECHNICIAN (REFRIGERATOR)	STRF
15	Engineering and Technology (ET)	COMPUTER MAINTENANCE & NETWORKING	ETCM	COMPUTER MAINTENANCE & NETWORKING ASSISTANT	CMNA
				JUNIOR WEB PAGE DEVELOPER	JWPD
				VISUAL BASIC PROGRAMMER	VBPR
16	Engineering and Technology (ET)	IT APPLICATION	ETIA	DATABASE MANAGEMENT SYSTEM ASSISTANT	DMSA
				VISUAL BASIC PROGRAMMER	VBPR
				JUNIOR WEB PAGE DEVELOPER	JWPD



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17	Engineering and Technology (ET)	CONSUMER ELECTRONICS	ETCE	WATER PURIFIER, MICROWAVE OVEN AND INVERTER SERVICING TECHNICIAN	PMIS
				DIGITAL AND CABLE TV TECHNICIAN	DCTT
				COMPUTER MAINTENANCE & NETWORKING ASSISTANT	CMNA
				MOBILE/SMART PHONE REPAIR ASSISTANT	SPRA
18	Home Science (HS)	COMMUNITY HEALTHCARE	HSCH	COMMUNITY HEALTH COUNSELOR	COHC
				PATIENT CARE ASSISTANT	PTCA
				PUBLIC HEALTH AND EMERGENCY CARE ASSISTANT	PHEC
19	Home Science (HS)	FOOD AND NUTRITION	HSFN	FOOD PROCESSING TECHNICIAN	FPTN
				MUSHROOM PRODUCING TECHNICIAN	MPRT
				COMMUNITY HEALTH COUNSELOR	COHC
20	Home Science (HS)	HOME MANAGEMENT	HSHM	INTERIOR DECORATION & DESIGN ASSISTANT	IDDA
				ASSISTANT GARMENT DESIGNER	ASGD
				PUBLIC HEALTH AND EMERGENCY CARE ASSISTANT	PHEC



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LIST OF SHORT TERM COURSES

Sr No.	Discipline	Course / Trade Name	Trade Code	Trade type
1	Agriculture (AG)	MUSHROOM CULTIVATOR	MRCTA	NQR
2	Agriculture (AG)	VERMI COMPOSTER	VMRA	NQR
3	Agriculture (AG)	BIOGAS PLANT AND BIO-SLURRY TECHNICIAN	BPSTA	NQR
4	Agriculture (AG)	FRUIT AND VEGETABLE PRODUCT MANUFACTURER	FVPMA	NQR
5	Agriculture (AG)	BEE KEEPING	BEKPA	NSQF STRUCTURED
6	Agriculture (AG)	DAIRY FARM WORKER	DFMWA	NSQF STRUCTURED
7	Agriculture (AG)	POULTRY FARM WORKER	PFMWA	NSQF STRUCTURED
8	Agriculture (AG)	FISH FARM WORKER	FFMWA	NSQF STRUCTURED
9	Agriculture (AG)	SEED PRODUCTION TECHNOLOGY	SPTL	OTHER VIII+/X+
10	Business and Commerce (BC)	RURAL INTEGRATED MARKETING ASSOCIATE	RIMKA	NSQF STRUCTURED
11	Engineering and Technology (ET)	AMIN SURVEY	AMSVA	NQR
12	Engineering and Technology (ET)	ASSISTANT HOUSE WIREMAN & MOTOR WINDER	HWMWA	NQR
13	Engineering and Technology (ET)	JR. PLUMBER	PLMRA	NQR
14	Engineering and Technology (ET)	SERVICING OF DOMESTIC ELECTRONICS PRODUCTS	SDEPA	NQR
15	Engineering and Technology (ET)	WELDER	WLDRA	NQR
16	Engineering and Technology (ET)	WOODEN FURNITURE MAKER	WFMRA	NQR
17	Engineering and Technology (ET)	2/3 WHEELER MECHANIC/TECHNICIAN	23WMA	NQR



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Sr No.	Discipline	Course / Trade Name	Trade Code	Trade type
18	Engineering and Technology (ET)	REPAIRING AND SERVICING OF AGRICULTURE MACHINERIES INCLUDING DIESEL PUMP SET	AMDPA	NQR
19	Engineering and Technology (ET)	ASSISTANT JUTE PRODUCT MANUFACTURING OPERATOR	JPMOA	NSQF STRUCTURED
20	Engineering and Technology (ET)	ASSISTANT RURAL ELECTRICIAN CUM LINEMAN	ARELA	NSQF STRUCTURED
21	Engineering and Technology (ET)	AUTO ELECTRIC TECHNICIAN	AUETA	NSQF STRUCTURED
22	Engineering and Technology (ET)	FOOTWEAR ASSEMBLING TECHNICIAN	FTATA	NSQF STRUCTURED
23	Engineering and Technology (ET)	JR. MOBILE AND SMART PHONE REPAIRING PERSON	MSPRA	NSQF STRUCTURED
24	Engineering and Technology (ET)	RURAL WATER SUPPLY PLUMBER & SANITARY WORK ASSISTANT	RWSWA	NSQF STRUCTURED
25	Engineering and Technology (ET)	PHOTOGRAPHY	PHOT	OTHER VIII+/X+
26	Engineering and Technology (ET)	VIDEOGRAPHY	VIDE	OTHER VIII+/X+
27	Home Science (HS)	BEAUTICIAN	BEUTA	NQR
28	Home Science (HS)	GARMENT MANUFACTURING	GMMFA	NQR
29	Home Science (HS)	JARI WORK & KANTHA EMBROIDERY	JWKEA	NQR
30	Home Science (HS)	TOY MAKING (SOFT TOYS)	TOMKA	NQR
31	Home Science (HS)	BOUTIQUE ASSISTANT	BOASA	NSQF STRUCTURED
32	Home Science (HS)	CRECHE ASSISTANT	CRASA	NSQF STRUCTURED



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Sr No.	Discipline	Course / Trade Name	Trade Code	Trade type
33	Home Science (HS)	GLASS AND CERAMICS DECORATIVE MASTER CRAFTSMAN	GCDCA	NSQF STRUCTURED
34	Home Science (HS)	JAM, JELLY, KETCHUP AND PICKLE MAKING TECHNICIAN	JKPA	NSQF STRUCTURED
35	Home Science (HS)	MODERN ART MASTER CRAFTSMAN	MAMCA	NSQF STRUCTURED
36	Home Science (HS)	SILK SCREEN PRINTING OPERATOR	SSPOA	NSQF STRUCTURED
37	Home Science (HS)	EMBROIDERY MACHINE (COMPUTERIZED) OPERATOR WITH CAD	EMMOA	NSQF STRUCTURED
38	Home Science (HS)	INTERIOR DECORATION AND BEAUTIFICATION	INDB	OTHER VIII+/X+
39	Paramedical (PM)	HEALTH WORKER	HLWKA	NQR
40*	Paramedical (PM)	LAB TECHNICIAN / ASSISTANT *	LFS/Q0501	NQR

* Replacement course for Blood Collection Assistant (BCASA) Course