



WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhavan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700 160

No. SCTVSD-14014/2/2020-ACC OFFCR (WBSCTVESD)-Part-(1)/2021-22/ 849 Dated: 24.03.2022

NOTIFICATION

Sub: Guidelines with activity schedule to conduct Annual Examination, 2022 of class-XI.

All concerned **Head of the Institution [HOI]** of Vocational Training Centres are informed that the **Annual Theory Examination, 2022 of class-XI** will be held on & from **07.04.2022 to 22.04.2022** at own VTC as usual. The schedule of Annual Theoretical Examination of class-XI is notified vide memo no. 14014/2/2020 – AO(WBSCTVESD)/2021-22/845, Dated 12.03.2022. Now, in view to conduct examination, the following guidelines & related schedule are to be adhered by all concerned:-

- 1) Annual examination of Class-XI will be held on & from 07.04.2022 to 22.04.2022, with an intermediate gap from 10.04.2022 to 16.04.2022 due to ensuing "By election", Sunday & Holiday/s.
- 2) For the first three days on 07.04.2022, 08.04.2022 & 09.04.2022, the time schedule of the examination will be from 11.00 a.m. to 02.15 p.m. [for 03 hour duration] & from 11.00 a.m. to 01.15 p.m. [for 02 hour duration]
- 3) For rest of the examinations to be held from 18.04.2022 to 22.04.2022, the exam to commence from 02.00 p.m. to ----05.15p.m./04.15p.m. for 03 hours & 02 hours duration (as the case may be)
- 4) In each day of exam, as per schedule, the respective question paper/s in pdf will be made available in online **Affiliation portal URL: sctvesd.wb.gov.in** the schools after login will download & print the same as per requirement before the commencement of examinations.
- 5) **Attendance Cum Signature Sheet/s of Class-XI students [ASS11]** for the annual examination, 2022 will be made available at respective school in online. The schools will download & print the same before the examinations by logging in to the Council portal. The details of which is given below.
- 6) The schools will use the Blank Answer Scripts, which were received in the year 2020 for HS(V) & Annual examination, 2020. Those schools who have not collected the same earlier, will collect blank answer scripts from the respective nodal centres before the day of examinations.

Activity schedule to conduct the Annual examination of class-XI:

SN	Activity	Schedule
1	Collection of Registration Certificates of class-XI students from the nodal centres by the concerned person of Vocational Training Centre (VTC)	From 31.03.2022 To 04.04.2022
2	Collection of Blank Answer Scripts from the respective Nodal Centres by those Schools (VTC) who have not collected/received the same in the year 2020 for HS(V)/Annual exam, 2020. [Nodal has to note & act accordingly]	From 31.03.2022 To 04.04.2022
3	Attendance Cum Signature Sheets [ASS11] of class-XI students enrolled for Annual Examination, 2022 will be available from the online examination portal, https://www.wbscvtpps.org.in/register .	From 01.04.2022
4.	Online access of respective question paper/s in pdf from the affiliation portal at URL: sctvesd.wb.gov.in	24 hrs. before the date of exam

Regarding Post Annual Examination of class-XI:

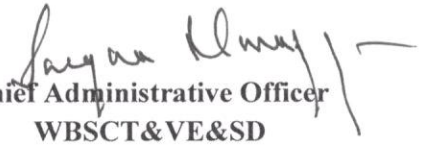
7) The answer scripts are to be **evaluated** by the subject teachers within a week of completion of the Examination and corresponding **marks of the subjects are to be tabulated against name/Regn. no./ paper group code etc. of the students.**

8) The HOIs are to consider this examination as an assessment of the progress of the students' learning and understanding of the subject. The schools have to take note of the weak areas of the students and stress on improvement of these areas before the student is ready for the Board Examination, 2023.

9) **The tabulated theory marks of class-XI are to be submitted by the schools in online portal of the Council as per notification.**

10) **The Council may requisition evaluated Answer Scripts at random from any school at any time for any or all subjects.**

The above may be strictly adhered to.

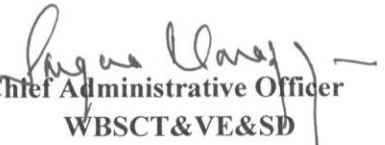

Chief Administrative Officer
WBSCT&VE&SD

No. SCTVSD-14014/2/2020-ACC OFFCR (WBSCTVESD)-Part-(1)/2021-22/ 849

Dated: 24.03.2022

Copy forwarded for information to ;

- 1) P.A. to Hon'ble MOS, DTET&SD, Govt. of W.B.
- 2) P.A. to Principal Secy. DTET&SD, Govt. of W.B.
- 3) Chairperson, WBSCTVESD
- 4) DVET, Govt. of W.B.
- 5) All District Nodal Officer of Nodal centres for information & to take necessary action to conduct the exam peacefully.


Chief Administrative Officer
WBSCT&VE&SD