



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No.: WBSCTVESD/TED/2024-25/8735

Dated, Kolkata, 25th March, 2025

NOTIFICATION

The WBSCT&VE&SD (Council) invites application through the web-portal (<https://sctvesd.wb.gov.in/polytechnic/affiliation>) in the website **sctvesd.wb.gov.in** from the bonafied and willing Trusts/Societies/Company seeking affiliation for the following Courses in the Academic Session 2025-26, from **25th March, 2025**. Last date of submission of application (both hard copy & Online application) is **08th April, 2025**.

Course Names:

1. Advanced Diploma in Construction Safety
2. Advanced Diploma in Environmental Management and Sustainability
3. Advanced Diploma in Fire Safety Management (Domestic & Industrial) (Part-Time)
4. Advanced Diploma in Fire Safety Management (Domestic & Industrial) (Full-Time)
5. Advanced Diploma in Industrial Safety (Full-Time)
6. Advanced Diploma in Industrial Safety (Part-Time)
7. Advanced Diploma in Jute Technology and Automation
8. Post Graduate Diploma course in Human Resource Development & Labour Welfare

Individual Trust/Society/Company must also submit hard copy of their application to the Council addressing the Chief Administrative Officer, WBSCT&VE&SD, Karigari Bhawan, Action Area-III, Newtown, Rajarhat, Kolkata-700160.

The application should carry the following documents duly attested by the Trust/Society/Company authority:

1. Copy of the completely filled in online application form
2. Copy of the Trust Deed/Society Registration Document/Company formation document (as applicable)
3. Copy of the Board Resolution of the Society/Trust/Company
4. Lease deed of the building/property for atleast 15 years or related documents incase of own property
5. Copy of the Fire & Safety certificate for the building facility
6. Balance Sheet of last 3 years
7. Business Plan

S. Sarkar
25/3/25

**Chief Administrative Officer
WBSCTVE&SD**