

#### WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL

#### DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013) Department of Technical Education, Training & Skill Development, Government of West Bengal Karigari Bhawan, 4th& 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata–700 160

# No. SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/157

Dated - 21/08/2024

#### NOTIFICATION

Sub: Online payment of assessment fee and creation of trade wise batches for assessment

This for information of all Heads of VTCs/STTCs that the Council will soon activate online portal for online payment of assessment fee and creation of trade-wise batches for the Admission Session: January 2024, to June 2024.

After generation of registration number for the eligible students (who paid registration fee), the online portal will be activated in the Council's website (sctvesd.wb.gov.in) on 22.08.2024 and shall remain active till 31.08.2024. Then, the portal will be closed.

For VTCs, assessment fee is **Rs.110/-** per trainee and for STTCs, assessment fee is **Rs.250/-** per trainee. Total assessment fee will be auto-calculated by the system. Assessment fees have to be paid through online payment gateway linked to the Council's portal by **Debit Card / Credit Card / Net Banking / UPI**.

Before the payment of assessment fees, for their registered trainees, all VTCs/STTCs have to put two preferred assessment dates and then need to pay the assessment fees. After successful payment, batch will automatically come to the Council portal. Assessment will be done in the month of **September**, 2024. So, all VTCs/STTCs shall provide two suitable assessment dates (at least 10 days gap between two dates) in **September**, 2024 only.

Detailed procedure for batch creation and payment of assessment fees has been given in 'Annexure A' of this notification.

Heads of all VTCs/STTCs are requested to take note of the above and complete the batch creation & payment within the given time limit. Once the portal is closed on **31.08.2024**, no further scope will be given to the VTCs/STTCs for batch creation and assessment.

For any clarification, VTCs/STTCs may write to **voc.affiliation@gmail.com** or contact at **033-23247534** during office hours.

1 arkar

Chief Administrative Officer WBSCTVESD

Dated - 21/08/2024

No. SCTVESD-15017/14/2022-AO(WBSCTVESD)-WBSCTVESD/157

Copy forwarded for information & necessary action to:-

- 1. Chairperson, WBSCTVESD
- 2. Director, DVET
- 3. All Nodal Officers
- 4. All HOIs of VTCs/STTCs
- 5. Office Copy

gaskan

Chief Administrative Officer WBSCTVESD

## Annexure A

### Guideline for payment of assessment fees and batch creation of VTCs/STTCs

1. Click the "Set Assessment Date" under "New Student Registration" menu item. The following screen appears which shows the newly created batches. Click on the "Give Assessment Date" button.

| VTC/STTC                                  | 1                    |  |                | 10                   | MISSINITE MARNOWEAR |  |
|---|----------------------|--|----------------|----------------------|---------------------|--|
| & Owtboard                                | Assessment Batch     |  |                | di lata              | al Alteria Annais   |  |
| Attitution Part 1                         | Q Search Studeril    | Q Search Student   |                |                      |                     |  |
| In Atliation Part I                       | + ASI (5.05.0070)    |  |                |                      |                     |  |
| @ Approval Details                        | III Jobrole List     |  |                |                      |                     |  |
| · Healthcare portal                       | # Sector             | Job Role   | Ball( fr Phone | <b>Tutal Student</b> | Action              |  |
| de H.S.Paper benefion                     | 1 SOMETHICTION (COM) | ASSISTANT HOUSE WHEMAN & MOTOR WHILER V2 [\$70-COMMSOF-2822 A885,V2] | 2              | 78                   | Contractored (and   |  |
| New Disclard Registration                 | 0                    |  |                |                      |                     |  |
| 📾 Sent Delivere<br>😫 Statest Registration |                      |  |                |                      |                     |  |
| W Amplantal Called                        |                      |  |                |                      |                     |  |
| In Contract                               |                      |  |                |                      |                     |  |
| 🚍 Set Assessment Date                     |                      |  |                |                      |                     |  |
| (# Assessment Batch                       |                      |  |                |                      |                     |  |

2. Your batch details will be shown, including student list for cross check. Now, click again on the "Give Assessment Date" button for entering the preferred dates of assessment.

| VTC/STTC                   |                             | IN A MERCENNER, MARKING AND |                            |                   |            |
|----------------------------|-----------------------------|-----------------------------|----------------------------|-------------------|------------|
| di Easthoard               | Assessment Batch            |                             |                            |                   |            |
| 2 Attalation Part 1        | ····· 16                    | 📽 Stadtorit Ligt            | and a second second second |                   | CTRUTTED . |
| Approval Details           | searcy the Station variable | # Builerit Mare             | Registration: Number       | Guandian Name     | Class      |
| · Heathcare portal ·       | 🗩 Batus Detain              | 1 BLICK MONDAL              | ATT20304088807             | INCLASE/2015      | 308        |
| die 16.8 Paper Balantina : | Academic Taw                | CHAYAN ADHIKANI             | ertipicalmente.            | TRACK ADD HEADS   | 100        |
| New Stamer Registration    | Betch Phase                 | 1 DEBUT ROY                 | HTTTT:////060608           | DISAKAA HOY       | MI.        |
| all Profes                 | Return Elect Date           | 4 MADHUSUDAN ADAK           | NPT2234004881              | BADAL ADAK        | MIL        |
| B Eudpeard -               | 2004.07.10                  | 5 🛫 MANAYOSH MORDAL         | BPT1222+000000             | TAPPAN INCHICAL   | MIL        |
|                            | Rates Real Date             |                             | artistronament             | HELMONIALI HANDAN | VII        |

3. Enter your "Preferred assessment date1" and "Preferred assessment date2" in the given format and "Submit".

| Destinant             | Assessment Batch Information |   |   | A Deriver of Large Street and |                   |     |
|-----------------------|------------------------------|---|---|-------------------------------|-------------------|-----|
| Neter Pasti           | 16                           | Batch Details                               |   | Sec.                          |                   | 01- |
| annesi Delatio        | Theory for Data service      | Preferred Assessment Date 1 *<br>#1-08-3004 |   | and the state of              | Guardian North    |     |
| NATIONAL STREET       | 🕿 Anton Gamma                | Prefered Assessment Date 21                 | - | ACKET                         | BULLA MORENE.     |     |
| Pare Solate 1         | Automic National State       |   |   | parents.                      | WARDOW            |     |
| en Mutati Negatiyaten | Batton Phase                 | Distant -                                   |   |                               | DRAMA ROT         |     |
|                       | Retor Barr Date              |   |   | a second                      | THEFT. NAME       |     |
|                       | R . Hold to                  |   |   | Cose ( Street all             | Telve annual.     |     |
| et Assessment Dete    | E Landa 2                    |   |   | INSPIRATION                   | ME JAKE N. MARDAR |     |
| inenanter Dette       | Bech Vendos Das              | T T SHERAN CHOAN                            |   | NICES ADDRESS                 | NRIMAN THOAT      |     |

4. Press "Proceed for Pay" button (blue) to initiate Batch Push activity. You will be redirected to the payment screen of SBI Payment Gateway. Make the payment using the gateway. On successful payment, the batch is automatically pushed for assessment. The blue button will disappear and you will be able to see the batch list under "Assessment Batch" menu.

| VTC / STTC  |         |  |          |                   |                   |                      |                         | TANGRA COLONY HIGH SCHOOL     |
|---|---------|--|----------|-------------------|-------------------|----------------------|-------------------------|-------------------------------|
| Destributed   | Affilia | ation  |          |                   |                   |                      | d Infinet               | Anna Santa - Alternityret     |
| 1 Attilation Part 1   |         | *** Kindly thu Check Your Peyment Status By clicking "New Transaction" button. If your payment status is "Success" CRI amount has been deducted from your bank account |          |                   |                   |                      |                         |                               |
| Affiliation Part 0  | and pay | ner fordalange menter a sen servede heften men wet na 2-4 entered refs damen.  |          |                   |                   |                      |                         |                               |
| R Approval Details  | Grou    | p Wise Payment   |          |                   |                   |                      |                         |                               |
| · Healthcare portal   | 1       | Group Narrer (Group Code)  | Batch No | Paymented Student | New Student Count | Year of Registration | Eligible For Exam       | Action                        |
| & H.S.Paper Selection (   | t       | HEALTH WORKER (HLWRA)  | 2        | 15                | a                 | 2022.23              | 15                      | We have been a figure and     |
| E New Student Registration  | 2.      | JARI WORK & KANTHA EMERCIDERY LAWEAU   | 1        | 15                | ũ.                | 202.23               | 15                      | We have being the first state |
| <ul> <li>Balch Declaration</li> <li>Student Regulation</li> </ul> |         |  |          |                   |                   |                      | the Tablecon For Livier |                               |
| W Replaced subject  | 1       | JARI WORK & KAWTHA EMEROIDERY (JMKEA)  | 2        | tš                | 0                 | 2023-24              | 15                      |                               |
| 1 Set Assessment Date   |         |  |          |                   |                   |                      |                         | Percent To Page               |
| E Student Payment   |         |  |          |                   |                   |                      |                         | We Tasatan In Reparate        |
| # Assessment Batch  | 40      | JARI WORK & KAWTHA EMERCIDERY (MIKEA)  | 35       | 19                | 0                 | 2022-23              | 10                      | the Instant is Replace        |

5. If the blue button is still shown, kindly check your Payment Status by clicking "View Transaction" button. If your payment status is "Success" or amount has been deducted from your bank account and payment status is still showing unpaid, please wait for 3-4 days for status updation.