



**WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION
AND SKILL DEVELOPMENT**

(A Statutory Body under Government of West Bengal Act XXVI of 2013)
Department of Technical Education, Training & Skill Development, Government of West Bengal
Karigari Bhawan, 4th & 5th Floor, Plot No. B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No.: WBSCTVESD/TED/2023-24/1149

Dated: 19th January, 2024

NOTIFICATION

**Guidelines for Spot Counseling for admission in the Pharmacy Institutions
for the academic session 2023-24**

This is to inform to all concerned that the **Spot Counseling will be held on 20/01/2024 and 22/01/2024** for candidates who have applied for admission into Diploma in Pharmacy course for the academic session 2023-24.

The vacant seats will be published in the website www.sctvesd.wb.gov.in in due course of time.

The procedure for Spot Counseling will be as follows :

(A) Candidates who have not taken admission in any Pharmacy Institute through two phases of online counseling are eligible to participate in Spot Counseling.

- (i) Candidates who will opt for Spot Counseling must visit the [website www.sctvesd.wb.gov.in](http://www.sctvesd.wb.gov.in) and in the [portal for admission through Spot Counseling](#).
- (ii) For admission through Spot Counseling, candidates have to opt their choice in single Pharmacy institute basis.
- (iii) The candidates will have to go to the Pharmacy Institute on **20/01/2024** and **22/01/2024** where they want to opt for Spot Counseling.

(B) For candidates who have not applied earlier :-

- (i) **The candidates will have to go to the Pharmacy Institute on 20/01/2024 and 22/01/2024 where they want to opt for Spot Counseling.**
- (ii) At first this type candidates are required to apply for admission through the website www.sctvesd.wb.gov.in.
- (iii) They have to submit their marks obtained in HS or equivalent examination for admission into Pharmacy Institutes.
- (iv) **The merit lists will be published as per marks obtained by candidates in their eligible qualification.**
- (v) After that candidates opt for Spot Counseling through the [website www.sctvesd.wb.gov.in](http://www.sctvesd.wb.gov.in) and in the [portal for admission through Spot Counseling](#).

- (vi) For admission through Spot Counseling, candidates have to opt their choice in single polytechnic institute basis.
- (vii) Candidates will be allowed for **Spot Counseling on 20/01/2024 to 22/01/2024 in the website www.sctvesd.wb.gov.in.**
- (viii) Then fresh merit list will be published.

(C) In addition to the above following to be followed:

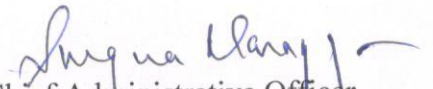
- (i) The Merit List will be prepared on the basis of the percentage (%) of marks obtained in qualifying examination (i.e. eligibility qualification) excluding the marks of the subject taken as additional / optional.
- (ii) If tie, then the marks of Physics will be taken first, the marks of Chemistry will be taken second and the marks of Mathematics / Biology will be taken third (from the qualifying Examination).
- (iii) Counseling Fee of Rs. 500/- (Rupees Five Hundred only) along with the Admission Fee, Tuition Fee and other related charges of the Institution as applicable related to admission to be collected from each candidate eligible for admission against the vacancy present.
- (iv) Counseling Fees collected from admitted candidates must be submitted to the Council.

** The preference of candidates for preparation of merit list will be as follows: -

- 1) Appeared in Entrance Examination.
- 2) Those already applied after the Entrance Examination.
- 3) Fresh candidates.

Documents verification will be done as per following Notifications available in the [website www.sctvesd.wb.gov.in](http://www.sctvesd.wb.gov.in) :-

**For Institute: Memo No. WBSCTVESD/TED/2023-24/1057, Dated 2nd January, 2024 and
For candidates: Memo No. WBSCTVESD/TED/2023-24/1058, Dated 2nd January, 2024**

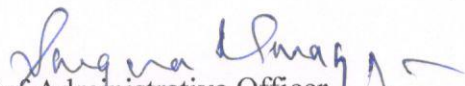

Chief Administrative Officer
WBSCT&VE&SD

Memo No.: WBSCTVESD/TED/2023-24/1149/1(4)

Dated: 19th January, 2024

Copy forwarded for information to:

- 1) The Chairperson, WBSCT&VE&SD, Kolkata – 700160.
- 2) The Private Secretary to the Hon'ble MOS (IC), Dept. of TET and SD, Govt. of West Bengal, Kolkata-700160.
- 3) The Sr. PA to the Principal Secretary, Dept. of TET and SD, Govt. of West Bengal, Kolkata-700160.
- 4) The Director, Directorate of Technical Education & Training, Kolkata-700160.


Chief Administrative Officer
WBSCT&VE&SD



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Memo No: WBSCTVESD/TED/23-24/1058

Dated, Kolkata, 2nd January, 2024

NOTIFICATION

Instructions for Admission of Students in Pharmacy Institutions for the session 2023-24

- ✦ Admission of students for the 1st year in the Pharmacy Institutions during the academic session 2023-24 will start from 2nd January, 2024.
- ✦ All admission to all Pharmacy Institutions will be done only through Council's Counselling-cum-Admission Portal www.sctvesd.wb.gov.in. Admission obtained through any other process will not be considered by the Council.
- ✦ Payments shown in the portal to be made online by using debit card/credit card/net banking/UPI.

ADMISSION PROCEDURE

After Result Declaration of the 1st phase:


- The candidate has to click "**Check Allotment**" tab by logging in their account and has to download the allotment letter, if allotted.
- The candidate is advised to report at the allotted institutions with all documents within the Admission dates of the Counselling Phase.
- At the institute, the eligibility of the student with respect to qualification criteria, age, etc. has to be verified in presence of the candidate at the time of submission of the documents.
- After physical verification, if the candidate is found eligible, the institution shall click the **VERIFIED/VALIDATE** button on the Institute Login Panel against the concerned student.
- **Once confirmed by the institution**, the candidate has to immediately **pay the Admission Fee, Counselling Fee & Tuition Fee** (for 1 month only) online from the student login panel.
- **Only After successful payment of Admission and Tuition Fee**, the admission process of a student through the Council's aforesaid portal will be completed. The allotment will be cancelled, if the student fails to make the payment within the admission period of the phase.

NOTE:

- On getting allotment of seat, he/she will be asked to report at the allotted institution with the following documents in original for the purpose of verification and final admission.
 - 1) Admit Card of Pharmacy Entrance Test.
 - 2) Original Aadhaar Card or any Photo Identity card along with a copy of the recent passport size photograph of the candidate.
 - 3) Admit Card of Madhyamik or Equivalent Examination / Birth Registration Certificate for verification of Date of Birth.
 - 4) Mark Sheet of Higher Secondary or Equivalent Examination.

- 5) Caste (SC/ST/OBC-A/OBC-B) Certificate (*If allotted through any one of the said quotas, the concerned student will have to show the concerned certificate in original issued by the competent authority. Receipt towards applying for obtaining such certificate will not be accepted*). Authenticity of SC/ST Certificate may be checked from www.castcertificatewb.gov.in/searchapplication/viewcertificatedetails
- 6) Physically Challenged Certificate (*If allotted through PC Quota, the concerned student will have to show the certificate issued by the Government Hospitals only*). The Physically Challenged certificate should clearly state that the candidate has no Colourblindness; he/she is physically and mentally fit to pursue Technical course. The certificate should possess Signature, Stamp and Registration Number of the Registered Medical Practitioner / Medical Officer.
- 7) Anti-Ragging Affidavit (*Initially, duly signed affidavits in prescribed formats on A4 size plain paper should be obtained from all admitted students. Notarization of the said affidavits are not required. Thereafter, all the students must complete the online formalities of anti-ragging affidavit through www.antiragging.in*)
- 8) **The Admission & Tuition Fee is as follows:**
- a. **For Government Institutions: Total Rs. 750/-**
(i.e. Admission Fee Rs. 200/- + Tuition Fee Rs. 50/- per month + Counselling Fee Rs. 500/-).
- b. **For Self-financed Institutions:**
- i) **for candidates admitted through Council's Counselling-cum-Admission Portal - Total Rs. 2,200/-**
(i.e. Admission Fee Rs. 200/- + Tuition Fee Rs. 1,500/- per month + Counselling Fee Rs. 500/-).
- ii) **for candidates admitted through Management Quota through Council's portal - Total Rs. 2,700/-**
(i.e. Admission Fee Rs. 200/- + Tuition Fee Rs. 2,500/- per month).
- 9) The document(s) which will be listed in the Final Allotment Letter, shall have to be verified at institution level with respect to the candidate(s) eligibility, age, category etc. before taking final admission of any candidate.

IN CASE OF ANY QUERY OR HELP REQUIRED, THE CANDIDATE MAY REACH THE NEAREST GOVERNMENT PHARMACY INSTITUTIONS FOR GUIDANCE WITHIN THE STIPULATED TIME PERIOD

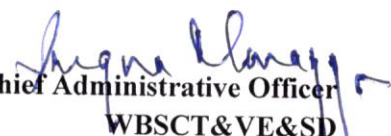

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1. Sr. P.S. to Principal Secretary, TET&SD, Karigari Bhawan, Kolkata – 700160.
2. Chairperson, WBSCT&VE&SD, Kolkata – 700160.
3. Head of the Institutions of Diploma Pharmacy Institutions under WBSCTVESD.
4. Office Copy


Chief Administrative Officer
WBSCT&VE&SD