

Higher Secondary (Vocational)
Class- XII
Semester –IV
Junior Library and Information Assistant (JLIA)
Full Marks: 30

Group – A **(15)**

1. (a) What are the main types of Library Management Software?
(b) Describe the basic steps to provide first aid in case of minor cuts. (2+3)
2. (a) What is meant by Intellectual Property Rights (IPR)?
(b) Name any three modules commonly found in Library Management Software. (2+3)
3. (a) What is meant by biological hazards in a library?
(b) Differentiate between misinformation and fake news with examples. (2+3)

Group – B **(15)**

4. Describe the main functions of Library Management Software. (5)
5. Describe the different forms of plagiarism and suggest measures to prevent it. (5)
6. List the three main types of fire extinguishers and describe their uses. (5)