

Higher Secondary (Vocational) Examination
Semester – I, Class- XI
Organising and Maintaining Information In A Library & Information Centre (LISO)
Full Marks: 20

1. The first edition of UDC was published in
 - a. German language
 - b. French language
 - c. Spanish language
 - d. English language
2. ISBD are formulated by
 - a. UNESCO
 - b. IFLA
 - c. ICSU
 - d. FID
3. The Colon Classification (CC) was developed by
 - a. Melvil Dewey
 - b. S. R. Ranganathan
 - c. Charles Ammi Cutter
 - d. Henry E. Bliss
4. What does "Intension" refer to in classification
 - a. The range of subjects covered by a class
 - b. The specific characteristics that define a class
 - c. The physical expansion of library space
 - d. The inclusion of digital resources in classification
5. Which of the following is a feature of the Dewey Decimal Classification (DDC)
 - a. It uses a numeric system
 - b. It is based on alphabetical order
 - c. It is designed for specific subjects only
 - d. It classifies books by their authors' names
6. Notation in library classification refers to
 - a. The textual description of a book's content
 - b. The symbols used to represent a class and its subdivisions
 - c. The process of writing book summaries
 - d. The cataloging of audio-visual materials
7. The standard size of catalogue card
 - a. 12.5 cm x 7.5 cm
 - b. 10.5 cm x 7.5 cm
 - c. 7.5 cm x 7.5 cm
 - d. 11.5 cm x 12.5 cm
8. Non-book material does not include
 - a. Audio cassettes
 - b. Periodicals
 - c. Video cassettes
 - d. Computer database
9. Which form of catalogue is classified catalogue
 - a. Outer form
 - b. Inner form
 - c. Physical form
 - d. None of these
10. Sheaf is
 - a. An outer form of catalogue
 - b. An inner form of catalogue
 - c. A type of binding

- d. A particular size of paper
11. AACR is
 - a. A type of catalogue
 - b. A cataloguing system
 - c. A classification rule
 - d. All of the above
 12. Which type of cataloguing provides detailed information about each item, including its physical description and contents
 - a. Selective cataloguing
 - b. Descriptive cataloguing
 - c. Simplified cataloguing
 - d. Limited cataloguing
 13. ISBD is an acronym for
 - a. International Standard Bibliographic Description
 - b. Indian Standard Book Description
 - c. Integrated System of Bibliographic Data
 - d. International System for Book Development
 14. The POPSI indexing system is characterized by
 - a. Using complex mathematical algorithms to organize entries
 - b. Providing a broad overview of the document's subject matter
 - c. Focusing on creating simple and user-friendly subject entries.
 - d. Emphasizing detailed bibliographic information for each document.
 15. 'India: a reference annual' is
 - a. An annual bibliography of India
 - b. A directory
 - c. A handbook
 - d. A year book
 16. What is the primary purpose of indexing in a library or information system
 - a. To improve the aesthetic appeal of documents
 - b. To provide an organized way to locate information quickly
 - c. To increase the physical storage space for documents
 - d. To enhance the visual design of library catalogs
 17. Which type of indexing involves organizing information based on the keywords found within the document
 - a. Chain Indexing
 - b. Keyword Indexing
 - c. Subject Indexing
 - d. Citation Indexing
 18. What is the primary focus of the PRECIS indexing system
 - a. To create a detailed bibliography for academic research.
 - b. To provide precise, concise entries that summarize the document's content
 - c. To organize documents based on their physical attributes
 - d. To list documents according to their publication date
 19. Chain Indexing is best described as
 - a. A method where entries are linked in a sequence based on their subject matter
 - b. An indexing method where entries are listed alphabetically.
 - c. A technique where each document is assigned a unique identification number
 - d. A process of indexing where documents are categorized by publication date
 20. Which step is common to both Keyword Indexing and Chain Indexing
 - a. Creating a comprehensive list of all documents in a library
 - b. Linking entries or documents based on related concepts
 - c. Organizing information by subject categories
 - d. Assigning numerical codes to documents

Answer Key

Q No	Ans.	Q No	Ans.
1	b	11	b
2	b	12	b
3	b	13	a
4	b	14	c
5	a	15	d
6	b	16	b
7	a	17	b
8	b	18	b
9	b	19	a
10	a	20	b

