SyllabusforGeneralDutySecurityGuard(Unarmed)

CourseName	GeneralDutySecurityGuard(Unarmed)
Sector	MANAGEMENT&ENTREPRENEURSHIPANDPROFESSIONAL
CourseCode	MEP/2024/GDSG/421
Level	3
Occupation	GeneralDutySecurityGuard(Unarmed)
JobDescription	The job role of a General Duty security guard involves safeguarding people, property and assets by monitoring for suspicious activities, enforcing security protocols and responding to emergencies. They may patrol assigned areas, conduct access control checks, operate surveillance equipment, manage traffic and collaborate with law enforcement when needed. Overall, security guards play a crucial roleinmaintainingasafeandsecureenvironmentforindividualsand organizations.
CourseDuration	TotalDuration390Hrs.(T-90,P-180,OJT-60andES-60)
Trainees'EntryQualification	Grade10-RegularORVocational OR Grade8passwithtwoyearsof(NTC/NAC)after8th OR Grade9passandpursuingcontinuousschoolinginregularschool OR 10thgradepassandpursuingcontinuousschooling OR 9thgradepasswith1-yearrelevantexperience OR 8thgradepasswith2-yearrelevantexperience OR PreviousrelevantQualificationofNSQFLevel2.5with1.5-yearrelevant experience Note: a)Candidatesshouldbeingoodmentalandbodilyhealthandfree from any physical deformities likely to interfere with efficient performance of the duties.
TrainersQualification	Degreeinanydiscipline with one year experience in the relevant field. OR 3 years Diploma from a recognized board / institution with two-year
	experience in the relevant filed.
	Defence/security/military/paramilitary/policeofficer/JCOs/NCOswith 05 years of experience in the relevant field.

StructureofCourse:

1. Introductionto Security Operationsand PhysicalFitness Training Interprettheroleand responsibilities of a security guard and develop physical fitness for effective securityperations. 10 20 30 2. Technologyin Security Utilizetechnology for enhancedsecurity monitoring. Compulsory 10 20 30 3. AccessControl Implement access control measures, manageentry/exit pointsandenforce securityprotocols. Compulsory 10 20 30 4. Patrolling, Security Drills andSurveillance Techniques Develop effective patrolling and surveillancetechniques. Compulsory 10 20 30 5. Emergency Management Apply protocols. Compulsory 10 20 30 6. Parking and traffic management. Perform effective parking and traffic management duty. Compulsory 10 20 30 7. Multi-Sector Exposure Perform effective security duty invarious types of commercial and industrial establishments. Compulsory 30 60 90 8 OIT Work in real job situation with special emphasis on basic safetyandhazardsin thisdomain(OIT). Compulsory 60 - 60 60 9 Employability Skill	Module No.	Modulename	Outcome	Compulsory/ Elective	Theory (Hrs.)	Practical (Hrs.)	OJT (Hrs.)	Total (Hrs.) [Multiple of30]
Securityenhancedsecurity monitoring.Implement access control measures, manageentry/exit pointsandenforce securityprotocols.Compulsory1020304.Patrolling, Security Drills andSurveillance TechniquesDevelop effective patrolling and surveillancetechniques.Compulsory1020305.Emergency Management management management management management and crisis management management management and emergency response protocols.Compulsory compulsory1020306.Parking and traffic management. Parking and traffic management.Apply crisis management dard emergency response protocols.Compulsory compulsory1020307.Multi-Sector ExposurePerform effective security duty invarious types of commercial and industrial establishments.Compulsory compulsory3060908OJTWork in real job situation with special emphasis on basic safetyandhazardsin thisdomain(0JT).Compulsory compulsory609Employability SkillAsperguided curriculumCompulsory compulsory6060	1.	Security Operationsand Physical Fitness	responsibilities of a security guard and develop physical fitness for effective	Compulsory	10	20		30
Control measures, manageentry/exit pointsandenforce securityprotocols.CompulsoryILLLSi4.Patrolling, SecurityDrillance TechniquesDevelop effective patrolling and surveillancetechniques.Compulsory1020305.Emergency Responseand Crisis Management.Apply errisis management and emergency response protocols.Compulsory1020306.Parking and traffic 	2.		enhancedsecurity	Compulsory	10	20		30
Security Drills andSurveillance Techniquespatrolling surveillancetechniques.and surveillancetechniques.loslosloslos5.Emergency Responseand Crisis ManagementApply management and emergency response protocols.Compulsory1020306.Parking and traffic management.Perform effective management duty.Compulsory1020307.Multi-Sector ExposurePerform effective and industrial establishments.Compulsory3060908OJTWork in real job situation with special emphasis on basic safetyandhazardsin thisdomain(OJT).Compulsory609Employability SkillAsperguided curriculumCompulsory6060	3.	AccessControl	control measures, manageentry/exit pointsandenforce	Compulsory	10	20		30
Responseand Crisis Managementmanagementand emergencyresponse protocols.Imagementand emergencyImagementand emergencyImagementI	4.	Security Drills andSurveillance	patrolling and	Compulsory	10	20		30
traffic management.Parking and traffic management duty.Index of the security management duty.Index of the security 	5.	Responseand Crisis	management and emergency response	Compulsory	10	20		30
Exposuresecurity duty invarious types of commercial and industrial establishments.Image: Compulsory establishments.Image: Compulsory establishments.8OJTWork in real job 	6.	traffic	Parking and traffic	Compulsory	10	20		30
Situation with special emphasis on basic safetyandhazardsin thisdomain(OJT).Image: Situation with special emphasis on basic safetyandhazardsin thisdomain(OJT).Image: Situation with special emphasis on basic safetyandhazardsin thisdomain(OJT).9Employability SkillAsperguided curriculumCompulsory employability6060	7.		security duty invarious types of commercial and industrial	Compulsory	30	60		90
Skill curriculum	8	ΤΙΟ	situation with special emphasis on basic safetyandhazardsin	Compulsory	-	-	60	60
	9			Compulsory	60 150	- 180	- 60	60 390

SYLLABUS:

Module No. 1: Introduction to Security Operations and Physical Fitness Training

Outcome: Interpret the role and responsibilities of a security guard and develop physical fitness for effective security operations.

TheoryContent:

- Explore the different sectors within these curity industry (e.g., private security, public security, corporate security).
- Primarydutiesandresponsibilitiesofasecurityguard, limitations of assigned role.
- Importance of professionalism, integrity, and confidentiality insecurity work.
- Interpret there levant laws, regulations, and standards governing security operations e.g., Indian Penal Code (1860), Criminal Procedure Code (1973)
- Importanceofadheringtolegalandethicalguidelineswhileperformingsecurityduties

PracticalContent:

- Followpersonalcleanlinessandhygienicpractices.
- Practice routine for improving the physical fitness in terms of agility, stamina and strength to be able to deal with aggression and violence when the need arises.
- Perform warm-up exercises e.g.Jogging, Arm circles and shoulder rolls, Leg swings and lunges, Neck rotations and trunk twists etc.
- Carry out Cardiovascular training e.g., interval training, Jumping jacks or high knees, Stationary cycling or brisk walking etc.
- Perform Strength training and flexibility and mobility exercises: Arm swings, leg swings, hip circles, and torso twists for improved range of motion. Downward dog, child's pose, cat-cow stretch and spinal twists to enhance flexibility and core strength.
- PracticesofgoodHouseKeeping.
- PracticewearingUniform properly

ModuleNo.2:TechnologyinSecurity

Outcome:Utilizetechnologyforenhancedsecuritymonitoring.

TheoryContent:

- Principles of operation for HHMD (Hand held metal detector), DFMD (Door frame metal detector), firefighting equipment, CCTV systems, night vision cameras, binoculars, and alarms/sensors.
- Maintenanceandtroubleshootingsecurityequipmenttoensureoptimalperformance.
- Standard operating procedures (SOPs) for conducting security checks with HHMD and DFMD.
- Fire safety protocols, including evacuation procedures, handling of flammable materials, and using firefighting equipment.
- Identify type of fire and response required
- Details of floor plan, emergency exit, alarm, signage and fire-fighting equipment at workplace
- ExplainCCTVmonitoringprotocols, incident documentation, and reporting procedures.
- Discussaboutsurveillancetechniques, including observationskills, use of night vision equipment, and binoculars.
- Interpretalarm/sensorreadingsandrespondappropriatelytosecurityincidents.
- Explain about privacy rights, ethical conduct, and maintaining confidentiality in security roles.

PracticalContent:

- DemonstrateuseofHand-HeldMetalDetector(HHMD)forpat-downsearches.
- ShowthepropertechniqueforscanningindividualswithHand-HeldMetalDetector (HHMD).
- SetupandoperateDoorFrameMetalDetector(DFMD).
- Observe and interpret hereadings of Door FrameMetalDetector(DFMD) inasimulated environment.
- Identifyingcommonitemsthatmaytriggeralarmsandhandlesuchsituations.
- Identifydifferenttypesoffirefightingequipmentandinterpret uses.
- Operatefireextinguisheranddeployfireblanket.
- Identifyorganicflammableliquidsandindustrialchemicalscommonlyfoundinthe premises.
- OperatetheCCTVmonitoringsystem.
- IdentifysuspiciousbehaviororincidentsontheCCTVfootageinasimulatedenvironment.
- Performeffectivenighttimesurveillance.
- Identifyvariousalarmsandsensorsusedinthe facility.
- Conductdrillsandrespondappropriatelytodifferentalarmactivations.
- Maintainandtroubleshootsecurityequipmenttoensureoptimalperformance.
- Mock drill evacuation by reading floor plan/layout

ModuleNo.3:AccessControl

Outcome:Implementaccesscontrolmeasures,manageentry/exitpoints,andenforcesecurity protocols. **TheoryContent:**

- Familiarize with the layout of the premises. Know the entry and exit points, restricted areas, and vulnerable spots.
- ProcedureforEstablishingcheckpointsatentryandexitpointsandcheckindividuals entering or leaving the premises.
- Identity verification process of individuals entering the premises using various methods such as ID cards, badges, or digital verification systems.
- Enhancecommunicationskillstogreetvisitorscourteously,conveysecurityprotocols clearly, and report incidents promptly to appropriate authorities or supervisors.
- Visitorlogsmanagementproceduretorecordvisitorinformationandmonitorvisitor movements within the premises.
- Emergency procedures such as fire evacuation plans, medical emergencies, or securitybreaches.
- Communicationcodesorsignalsforalertingpersonnelaboutaccesscontrolissuesor security incidents.

PracticalContent:

- Identifytheentryandexitpoints, restricted areas, and vulnerables pots of the premises.
- Establish checkpoints at entry and exit points and check individuals entering or leavingthe premises.
- Verify the identity of individuals entering the premises using various methods such as ID cards, badges, or digital verification systems.
- Greetvisitorspolitely,conveysecurityprotocolsclearly,andreportincidentspromptlyto appropriate authorities or supervisors.
- Maintain visitor logs to record visitor information and monitor visitor movements within the premises.
- Verify contractor/vendorcredentials, check workorders or permits, and coordinate their access with relevant departments.

- Conduct drills simulating emergency scenarios (e.g., fire alarm, medical emergency) and manage access control during evacuations or lockdowns.
- Usecommunicationcodesorsignalsforalertingpersonnelaboutaccesscontrolissuesor securityincidents.

ModuleNo.4:Patrolling,SecurityDrillsandSurveillanceTechniques

Outcome: Develop effective patrolling and surveillance techniques.

TheoryContent:

- Discuss the objectives and importance of patrolling in security operations, such as deterrence, detection, and response to security incidents.
- Explain different patrol techniques, including random patrols, fixed-point patrols and directed patrols.
- Explain the importance of clear communication, coordination with emergency services, and conducting post-drill evaluations to identify areas for improvement.
- Introduce the fundamentals of surveillance, including the use of observation skills, situational awareness, and discretion.
- Organizational procedure regarding security escort
- Explore surveillance techniques, such as stationary surveillance, mobile surveillance, covert surveillance, and overt surveillance, highlighting the appropriate use of each technique based on the situation.
- Discuss communication protocols, including using two-way radios, communication codes or signals and emergency communication channels.

PracticalContent:

- Interpretprovidedsitemaporlayoutofthe premises.
- Conductpatrols,focusingonobserving foranyanomalies,unauthorizedaccesspoints,or suspicious behavior.
- Perform different types of security drills, such as lockdown drills, evacuation drills, and response drills.
- Simulate security incidents or scenarios (e.g., fire alarm activation, intrusion attempt) using props or role-playing.
- Initiate the appropriate security drill based on the simulated incident and practice executing the drill procedures, including alerting authorities, evacuating occupants if necessary, and securing the area.
- Setupsurveillancescenariosusingsurveillancecamerasorrole-playing.
- Practice surveillance techniques, such as maintaining a hidden position, using binoculars or zoom features for distant observation, and documenting observations.
- Role play while acting with security escort team.

Module No. 5: Emergency Response and Crisis

ManagementOutcome: Applycrisismanagement and emergency response

protocols.

TheoryContent:

• Differenttypesofemergencies(fire,medical,security)mayencounterduringduty.

- Crisismanagementprocessfordifferentcrisisscenario(e.g.,naturaldisaster).
- Discuss and make decisions on response strategies, resource allocation, communication channels, and coordination with external agencies for given crisis scenario.
- Interpretevacuationmapsorplansforthe premises.
- Firstaidandbasicmedicalprocedures(e.g.,CPR,bandaging,usingAED).

PracticalContent:

- Identifydifferenttypesofemergencies(fire,medical,security)mayencounterduring duty.
- Conductsimulatedemergencyscenariosandrespondtoeachscenariousingpropsor roleplaying (e.g., fire alarm activation, medical emergency, suspicious package).
- Developcrisismanagementplanforacrisisscenario(e.g.,natural disaster).
- Simulateanevacuationscenario(e.g.,firedrill,bombthreat)andconductanorderly evacuation of occupants.
- Selectclearevacuationroutes, assembly points, head counts, and assisting individuals with disabilities or special needs during evacuations.
- Provide first aid and demonstrate basic medical proceduresduring medical emergency scenario (e.g., CPR, bandaging, using AED).

ModuleNo.6:Parkingandtrafficmanagement

Outcome: Perform effective Parking and traffic management duty.

TheoryContent:

- Introductiontoparkinglayoutormapofthepremises.
- Interpretparkingpolicies, designated parking areas, and regulations (e.g., reserved parking, visitor parking, handicap parking).
- Proceduretomanagingparkingspacesandmonitoringparkingviolations.
- Identifyappropriateparkingspots,addressparkingviolations,andassistdriversas needed.
- Techniquesto Setupdesignatedtrafficcontrolareausingconesorbarriers.
- Importanceofhandheldtrafficcontrolsignsandhigh-visibilityvestsforparking management.
- Discuss about importance of communication and coordination using two-way radios to manage traffic flow effectively.
- Interpretprocedureforredirectingtraffic, clearing emergency vehicle routes, and assisting emergency responders as needed.

PracticalContent:

- Interpretparkinglayoutormapofthepremises.
- Interpretparkingpolicies, designated parking areas, and regulations (e.g., reserved parking, visitor parking, handicap parking).
- Demonstrateskillstomanageparkingspacesandmonitorparkingviolations.
- Conductsimulationsandguidevehiclestoappropriateparkingspots,addressparking violations, and assist drivers as needed.
- Setupdesignatedtrafficcontrolareausingconesor barriers.
- Utilizehandheldtrafficcontrolsignsandhigh-visibilityvestsforparkingmanagement.
- Simulatetrafficscenarios(e.g.,entrance/exitcongestion,pedestriancrossings)and direct traffic, manage intersections, and ensuring pedestrian safety.
- Practice communication and coordination using two-way radios to manage traffic floweffectively.
- Conductdrillsandpracticeredirectingtraffic,clearingemergencyvehicleroutes,and assisting emergency responders as needed.

ModuleNo.7:Multi-SectorExposure

Outcome:Performeffectivesecuritydutyinvarioustypesofcommercialandindustrial establishments.

TheoryContent:

- Overview of administration in security unit and the procedure of arrangement for accommodation, transportation and food for security members
- Roles and responsibility of team members
- Maintenance of documents and report pertaining to security operation
- Managing the operation of security unit
- Different commercial and industrial establishments engage in varied businesses: CommercialDomainincludesresidentialareas,educationalinstitutions,banks,ATMsand Business Parks.
- Recognize and address domain-specific risks at places like offices, shops, warehouses, hotels, restaurants, hospitals, malls, markets, theaters, exhibitions, events, public areas, tourist spots and monuments.
- Techniques at the screening, patrolling, CCTV monitoring, access control, alarmresponse, and emergency assistance and search point
- Friskingprocessforunauthorizeditems.
- Screeningandsearchoperationsbasedonlaiddownprocedures.
- Usingcommonscanningandsearchingequipment-i.eHandheldscanner,Doorframe scanner, under vehicle mirror for searching people.
- Differentcrisissituationse.g.disaster,crowdmanagement,flashcrowd.
- Incidentbriefingandreporting.

PracticalContent:

- Plan the activities in order to complete the task
- Identify and address important administrative concerns
- Plan and organize the activities of security duties in different places
- Prepare the documents of site assignment document, attendance sheet, muster roll, duty roaster
- Pursue pending issues of security unit and agency with employer
- Carry out activities such as patrolling, CCTV monitoring, access control, alarm response, and emergency assistance.
- Manually frisk peopleands earch their baggage for unauthorized items.
- Performscreeningandsearchoperationsbasedonlaiddownprocedures.
- Performmanualcheckoftheboot,bonnet,baseofthe vehicle.
- Searchpeople, baggage and vehicles using common scanning and searching equipmenti.eH and helds canner, Doorframes canner, Undervehicle mirror.
- PerformmockDrillfordisaster, crowdmanagementandflashcrowd.
- Practiceforincidentbriefingandreporting.
- Practicecommunicationsontwo-wayradiosorcommunicationdevices.
- Carryoutfiredrill.

Module8:OJT

Outcome: Work in real jobsituation with special emphasis on basics afety and hazard sin this domain

PracticalContent:

Assessor will check report prepared for this component of Practical training of the course and assess whether competency has been developed to work in the real job situation with special emphasisonbasicsafetyandhazardsinthisdomain.(Thetraineeisexpectedtoundertakework in actual workplace under any supervisor / contractor for **60 Hours.**)

Module9: EmployabilitySkills (60Hrs)

KeyLearningOutcomes

Introduction to Employability Skills Hours

Aftercompletingthisprogramme, participants will be able to:

- 1. DiscusstheEmployabilitySkillsrequiredforjobsinvariousindustries

Constitutional values - Citizenship

Hours

- 3. Explaintheconstitutionalvalues, including civic rights and duties, citizenship, responsibility towards society and personal values and ethics such as honesty, integrity, caring and respecting others that are required to become a responsible citizen
- 4. Showhowtopracticedifferentenvironmentallysustainablepractices.

Becoming a Professional in the 21st Century Hours

- 5. Discussimportanceofrelevant21stcenturyskills.
- 6. Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to

Duration:1.5

Duration:1.5

Duration:2.5

Duration:10

learn etc. in personal or professional life.

7. Describethebenefitsofcontinuouslearning.

BasicEnglishSkills

Hours

- 8. ShowhowtousebasicEnglishsentencesforeverydayconversationin different contexts, in person and over the telephone
- 9. ReadandinterprettextwritteninbasicEnglish
- 10. Writeashortnote/paragraph/letter/e-mailusingbasicEnglish

CareerDevelopment&GoalSetting

11. Createacareerdevelopmentplanwithwell-definedshort-andlong-term goals

CommunicationSkills

- 12. Demonstratehowtocommunicateeffectivelyusingverbalandnonverbal communication etiquette.
- 13. Explain the importance of active listening for effective communication
- 14. Discussthesignificanceofworkingcollaborativelywithothersinateam

Diversity&Inclusion

- 15. Demonstratehowtobehave, communicate, and conductoneself appropriately withall genders and PwD
- 16. Discuss the significance of escalating sexual harassment is sues as per POSH act.

FinancialandLegalLiteracy

- 17. Outlinetheimportanceofselectingtherightfinancialinstitution, product, and service
- 18. Demonstratehowtocarryoutofflineandonlinefinancialtransactions, safely and securely
- 19. Listthecommoncomponentsofsalaryandcomputeincome, expenditure, taxes, investments etc.
- 20. Discussthelegalrights, laws, and aids

EssentialDigitalSkills

- 21. Describetheroleofdigitaltechnologyintoday'slife
- 22. Demonstratehowtooperatedigitaldevicesandusetheassociated applications and features, safely and securely
- 23. Discuss the significance of displaying responsibleonline behavior while browsing, using various social media platforms, e-mails, etc., safely and securely
- 24. Createsampleworddocuments, excelsheetsandpresentations using basic features
- 25. utilizevirtualcollaborationtoolstoworkeffectively

Entrepreneurship

- 26. Explainthetypesofentrepreneurshipandenterprises
- 27. Discusshowtoidentifyopportunitiesforpotentialbusiness, sourcesof funding and associated financial and legal risks with its mitigation plan
- 28. Describethe4PsofMarketing-Product,Price,PlaceandPromotionandapplythemas per requirement
- 29. Createasamplebusinessplan, for these lected business opport unity

Duration:10Hours

Duration:7Hours

Duration:5Hours

Duration:5Hours

Duration:2.5Hours

Duration:2Hours

CustomerService

Duration:5Hours

- 30. Describethesignificanceofanalyzingdifferenttypesandneedsofcustomers
- 31. Explainthesignificanceofidentifyingcustomerneedsandrespondingtothemina professional manner.
- 32. Discussthesignificanceofmaintaininghygieneanddressingappropriately

GettingReadyforapprenticeship&Jobs

Duration:8Hours

- 33. CreateaprofessionalCurriculumVitae(CV)
- 34. Usevariousofflineandonlinejobsearchsourcessuchasemployment exchanges, recruitment agencies, and job portals respectively
- 35. Discussthesignificanceofmaintaininghygieneandconfidenceduringaninterview
- 36. Performamockinterview
- 37. List thest eps forse arching and registering for apprentices hip opport unities

LearningOutcome-AssessmentCriteria

Module No.	Outcome	AssessmentCriteria
		Aftercompletionofthismodulestudentswill beableto:
		1.1 Maintainpersonalcleanlinessandhygiene.
	Interpret the role and	1.2 Demonstratephysicalfitnessintermsofagility,stamina and strength to be able to deal with aggression and violence when the need arises.
1	responsibilitiesofasecurity guard and develop physical	1.3 Explaintheprimarydutiesandresponsibilitiesofasecurity guard with limitations
	fitnessforeffectivesecurity operations.	1.4 Interpret the relevant sections of the Indian Penal Code (1860)andtheCriminalProcedureCode(1973)pertaining to security operations.
		1.5 PerformgoodHouseKeeping.
		1.6 Demonstrateproperwearingoftheuniformaccordingto established standards
		After completion of this modules tudents will be able to:
		2.1 DemonstrateAccuracyandproficiencyinusingHHMDand DFMD.
		2.2 Demonstratedfiresafetyproceduresandhandlingof chemicals.
		2.3 OperatingCCTVsystemsandidentifyingsecuritythreats.
2	Utilize technology for enhancedsecuritymonitoring.	2.4 Operatenightvisionequipmentandbinocularsfor surveillance.
		2.5 Interpretalarmsystemsandproperresponseprotocols.
		2.6 Demonstrate the use of Hand-Held Metal Detectors
		(HHMD) for pat-down searches. 2.7 Identifyorganicflammableliquidsandindustrialchemicals
		commonly found in premises.
		2.8 Developstrategiesforeffectivenighttimesurveillance
		usingnightvisioncamerasandbinoculars.
		2.9 Demonstrate mock drill by reading floor plan/ layout

		Afte	rcompletion of this modules tudents will be able to:
		3.1	Operate the access control system and manage access permissions.
		3.2	Accurately in verify credentials and grant access to authorizedpersonnel, visitors, contractors, and vendors.
	Implement access control measures, manage entry/exit	3.3	Effectivelyimplementemergencyaccessprotocolsand coordinate access during drills or simulations.
3	points, and enforce security protocols.	3.4	Maintainvisitorlogs,monitoraccessactivities,and enforce security protocols consistently.
	P	3.5	Demonstratecommunicationskillsandteamwork demonstrated during access control tasks and coordination exercises.
		3.6	Explain risk management principles related to access control, suchasriskassessment, threatmodeling, access controlaudits, and vulnerability management.
Module No.	Outcome		AssessmentCriteria
		3.7	Select the appropriate access control system (e.g., keypad,cardreader)basedonthescenarioprovided.
		3.8	Demonstratetheprocessofaddingandremovingaccess permissions for authorized personnel.
		Afte	ercompletion of this modules tudents will be able to:
		4.1	Conductpatrolsandidentifysecurityconcernsaccurately and thoroughly.
		4.2	${\sf Executes ecurity drills and follow established protocols.}$
		4.3	Implementsurveillancetechniquesanddocument observations effectively.
		4.4	Demonstrateabilitytocommunicateclearlyand coordinate responses during security tasks.
4	Develop effective patrolling and surveillance techniques.	4.5	Complywithsafetyprotocolsandproceduresthroughout the training.
		4.6	Explore strategies for effective patrolling, including maintainingvisibility, varyingpatrolroutesandtimings, and conducting thorough inspections of critical areas.
		4.7	Interpretprovidedsitemapsorlayoutsofpremisesto determine patrol routes and areas to cover.
		4.8	Simulate security incidents or scenarios using props or role-playingandpracticeinitiatingappropriatesecurity drills.

		Afte	er completion of this modules tudents will be able to:
		5.1	Respondtosimulatedemergencyscenarioseffectively and timely, following established protocols.
		5.2	Managecrisis, includingdecision-making, resource allocation, and communication strategies.
		5.3	Conductevacuationsandprovideinitialmedicalcare during medical emergencies.
	Apply crisis management and emergencyresponseprotocols.	5.4	Demonstrate ability to coordinate responses, communicateeffectively,andmaintaincalmunder pressure.
		5.5	Complywithsafetyprotocols,legalrequirements,and ethical considerations throughout the training.
5		5.6	Explaintheimportanceofevacuationplanning, including identifying evacuation routes, assembly points, emergency exits, and accessible routes for individuals with disabilities.
		5.7	Provideguidanceonbasicfirstaidtechniques,CPR,AED use, bleeding control, and treating common medical emergencies, discussing the role of security guards in assessing and providing initial medical care.
		5.8	Identify different types of emergencies that may be encounteredduringduty,demonstratingrecognitionand understanding of potential threats.
		5.9	Providefirstaidtraininganddemonstratebasicmedical procedures in simulated medical emergency scenarios, assessing situations and providing initial medical care

Module No.	Outcome		AssessmentCriteria
			effectively.
	PerformeffectiveParkingand	Afte	r completion of this modules tudents will be able to:
	traffic management duty.	6.1	Interpretparkinglayoutormapofthepremises.
		6.2	Interpretparkingpolicies,designatedparkingareas,and regulations (e.g., reserved parking, visitor parking, handicap parking).
		6.3	Demonstrateskillstomanageparkingspacesand monitor parking violations.
		6.4	Conductsimulationsandguidevehiclestoappropriate parking spots, address parking violations, and assist drivers as needed.
6		6.5	Setupdesignatedtrafficcontrolareausingconesor barriers.
		6.6	Utilizehandheldtrafficcontrolsignsandhigh-visibility vests for parking management.
		6.7	Simulatetrafficscenarios(e.g.,entrance/exitcongestion, pedestrian crossings) and direct traffic, manage intersections, and ensuring pedestrian safety.
		6.8	Practicecommunicationandcoordinationusingtwo-way radios to manage traffic flow effectively.
		6.9	Conductdrillsandpracticeredirectingtraffic, clearing emergency vehicle routes, and assisting emergency respondersasneeded.
		Afte	r completion of this module students will be able to:
		7.1	Plan the activities in order to complete the task
		7.2	Prepare the documents of site assignment document, attendance sheet, muster roll, duty roaster
		7.3	Conduct patrolling, CCTV monitoring, access control, alarmresponse, and providing emergency assistance.
7	Performeffectivesecurityduty in various types of commercial	7.4	Demonstratedskillinscreeningandsearchtechniques, including manual frisking, baggage inspection, and vehicle checks.
	and industrial establishments.	7.5	Respondtoincidentsduringscreeningandsearch operations.
		7.6	Utilize scanning and searching equipment such as handheldscanners,doorframescanners,andunder-vehicle mirrors.
		7.7	Administerfirstaidforminorinjuries,conductdisaster drills, manage crowds, communicate effectively on radios, and handle fire drills and parking management efficiently.
		7.8	Conductmockdrillsfordisasters,crowdmanagement, and flash crowds to apply emergency response procedures.
		7.9	Communicateontwo-wayradiosorcommunication

		devices during security operations.
8	ΤΙΟ	Workinrealjobsituationwithspecialemphasisonbasic safety and hazards in this domain (OJT).
9	EmployabilitySkill	Asperguided curriculum

ListofTools, Equipment&materialsneededfor30Trainees(Practical)

S.No.	Description of Tools and Equipment	Quantity
1.	Detectors(Smokeandfire)	6nos.
2.	HHMD	2nos.
3.	DFMD	1no.
4.	Handheldwirelesscommunication(Walky-Talky)Equipment	6nos.
5.	PortableBarricade	8nos.
6.	CordoningTape(Warning)	100meters
7.	Flashlight/ Torch	6nos.
8.	Binoculars	1 no.
9.	NightvisionCamera	1 no.
10.	Handbaton, whistleand protective Shield (Each)	15nos.
11.	CCTVSystem(IncludingCamerasandMonitoringSystem)	1 no.
12.	SignageBoards(Displayboards)	6 nos.
13.	CPR Charts	1 no.
14.	MirrortosearchVehicles	3 nos.
15.	Traffic cones	8 nos.
16.	Handheldtrafficcontrolsigns(e.g., "Stop, ""Slow, ""No Entry")	3nos.each
17.	Emergencyresponsekit(includesemergencycontactlist,flashlights, emergency blankets, whistles)	5 nos.

S.No.	DescriptionofTraineesKit&Uniform	Quantity
1.	Securityuniforms(shirts,pants,jackets,hats)	1. setper candidate
2.	High-visibilityvests	1no.percandidate
3.	Safetyshoesor boots	percandidate
4.	Protectivegloves	1setper candidate
5.	onesetPTuniform	1no.percandidate
6.	PT Shoes	1setper candidate
7.	Whistle,CapandBelt	1setper candidate

S.No.	DescriptionofFireFightingEquipment	Quantity
1.	WaterCO29Litersfireextinguisher	3 nos.
2.	Firebucketwithstand	3 nos.

S.No.	Description of Classroom Furniture	Quantity
1.	WhiteBoard	1 no.
2.	Table	1 no.
3.	Chair	31 no.
4.	Bench	8 no.

S.No.	DescriptionofTechnologyandAudiovisualEquipment	Quantity
1.	Computers(1per5studentsforcomputerizedmachinetraining)	4 Units
2.	ProjectorsandScreensforPresentations	1 Unit

SYLLABUS

3.	AudioSystems(Microphones, speakers)	Asrequired

S.No.	DescriptionofMiscellaneousitems	Quantity
1.	FirstAidKit	Asrequired
2.	Trash Bins	2 units
3.	StorageCabinetsforSupplies	Asrequired

MarksDistribution

Outcome	Outcomecode	TotalT h marks	TotalP rmark s	TotalOJ T marks
Interpret the role and responsibilities of a security guardanddevelopphysicalfitnessforeffectivesecurity operations.	MEP/2503/OC1	30	90	0
Utilizetechnologyforenhancedsecuritymonitoring.	MEP/2503/OC2	20	80	0
Implementaccesscontrolmeasures, manageentry/exit points and enforce security protocols.	MEP/2503/OC3	20	90	0
Developeffectivepatrollingandsurveillance techniques.	MEP/2503/OC4	20	80	0
Applycrisismanagementandemergencyresponse protocols.	MEP/2503/OC5	20	90	0
PerformeffectiveParkingandtrafficmanagementduty.	MEP/2503/OC6	20	80	0
Performeffectivesecuritydutyinvarioustypesof commercial and industrial establishments.	MEP/2503/OC7	20	140	0
Workinrealjobsituationwithspecialemphasison basic safety and hazards in this domain (OJT).	MEP/2503/OC8	0	0	150
EmployabilitySkills–60Hrs	DGT/VSQ/N0102	50	0	0