



QUALIFICATION FILE

Jute Product Maker

☒ Short Term Training (STT) ☐ Long Term Training (LTT) ☐ Apprenticeship

☐ Upskilling ☐ Dual/Flexi Qualification ☒ For ToT ☒ For ToA

☒ General ☐ Multi-skill (MS) ☐ Cross Sectoral (CS) ☐ Future Skills ☐ OEM

NCrF/NSQF Level: 2.5

Submitted By: West Bengal State Council of Technical & Vocational Education and Skill Development

Submitting Body Name>West Bengal State Council of Technical & Vocational Education and Skill Development, Karigari Bhavan (5thFloor), Plot-B/7, Action Area-III
New Town, Kolkata-700160

Submitting Body Contact Details:

Position in the organization: Chief Administrative Officer

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Section 1: Basic Details

1.	Qualification Name	Jute Product Maker WBSC/HCS/Q2201	
2.	Sector/s	Handicrafts & Carpets	
3.	Type of Qualification: ☒ New ☐ Revised ☐ Has Electives/Options ☐ OEM	NQR Code & version of existing/previous qualification: (change to previous, once approved) NA	Qualification Name of existing/previous version: NA
4.	a. OEM Name b. Qualification Name (Wherever applicable)		
5.	National Qualification Register (NQR) Code&Version (Will be issued after NSQC approval)	QG-2.5-HC-04178-2025-V1-WBSC	6. NCrF/NSQFLevel: 2.5
7.	Award (Certificate/Diploma/Advance Diploma/Any Other) (Wherever applicable specify multiple entry/exits also & provide details in annexure)	Certificate	
8.	Brief Description of the Qualification	A Jute Product Maker is responsible for crafting a diverse range of jute-based handicraft items, demonstrating to design and assemble products such as bags, home decor items and accessories. They select appropriate jute materials, employ various crafting techniques, ensure product quality through inspections, manage inventory and may customize items to meet client requirements.	

9. Eligibility Criteria for Entry for Student/Trainee/Learner/Employee	a) Entry Qualification & Relevant Experience: <table border="1" data-bbox="707 196 1599 563"> <thead> <tr> <th>S. No.</th><th>Academic/Skill Qualification (with Specialization - if applicable)</th><th>Required Experience (with Specialization - if applicable)</th></tr> </thead> <tbody> <tr> <td>1</td><td>9th or equivalent</td><td>Nil</td></tr> <tr> <td>2</td><td>8th or equivalent</td><td>1.5 years</td></tr> <tr> <td>3</td><td>5th or equivalent</td><td>6 years</td></tr> <tr> <td>4</td><td>Previous relevant Qualification of NSQF Level 2</td><td>6 months</td></tr> </tbody> </table> b. Age: 18 years						S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)	1	9th or equivalent	Nil	2	8th or equivalent	1.5 years	3	5 th or equivalent	6 years	4	Previous relevant Qualification of NSQF Level 2	6 months		
S. No.	Academic/Skill Qualification (with Specialization - if applicable)	Required Experience (with Specialization - if applicable)																					
1	9th or equivalent	Nil																					
2	8th or equivalent	1.5 years																					
3	5 th or equivalent	6 years																					
4	Previous relevant Qualification of NSQF Level 2	6 months																					
10 Credits Assigned to this Qualification, Subject to Assessment (as per National Credit Framework (NCrF))	12	11. Common Cost Norm Category (I/II/III) (wherever applicable): III																					
12 Any Licensing requirements for Undertaking Training on This Qualification (wherever applicable)	NA																						
13 Training Duration by Modes of Training Delivery (Specify <i>Total Duration</i> as per selected training delivery modes and as per requirement of the qualification)	v ☒ Offline ☐ Online ☐ Blended <table border="1" data-bbox="707 954 1805 1137"> <thead> <tr> <th>Training Delivery Modes</th><th>Theory (Hours)</th><th>Practical (Hours)</th><th>OJT Mandatory (Hours)</th><th>OJT Recommended (Hours)</th><th>Total (Hours)</th></tr> </thead> <tbody> <tr> <td>Classroom (offline)</td><td>100</td><td>200</td><td>60</td><td></td><td>360</td></tr> <tr> <td>Total</td><td>100</td><td>200</td><td>60</td><td></td><td>360</td></tr> </tbody> </table> (Refer Blended Learning Annexure for details)					Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)	Classroom (offline)	100	200	60		360	Total	100	200	60		360
Training Delivery Modes	Theory (Hours)	Practical (Hours)	OJT Mandatory (Hours)	OJT Recommended (Hours)	Total (Hours)																		
Classroom (offline)	100	200	60		360																		
Total	100	200	60		360																		
14 Aligned to NCO/ISCO Code/s (if no code is available mention the same)	NCO-2015/7318.1200, 7318.2300																						
15 Progression path after attaining the qualification (Please show Professional and Academic progression)	Jute Products Artisan, L-3.5																						
16 Other Indian languages in which the	NA																						

	Qualification & Model Curriculum are being submitted	
17	Is similar Qualification(s) available on NQR-if yes, justification for this qualification	☐ Yes ☒ No URLs of similar Qualifications:
18	Is the Job Role Amenable to Persons with Disability	☐ Yes ☒ No If "Yes", specify applicable type of Disability:
19	How Participation of Women will be Encouraged	Women as part of self-help groups take part in this training and then go for self-employment as well as wage employment
20	Are Greening/ Environment Sustainability Aspects Covered (<i>Specify the NOS/Module which covers it</i>)	☒ Yes ☐ No Module 1 WBSC/HCS/N2201 Apply safe working Practices.
21	Is Qualification Suitable to be Offered in Schools/Colleges	Schools ☒ Yes ☐ No Colleges ☒ Yes ☐ No
22	Name and Contact Details of Submitting / Awarding Body SPOC (<i>In case of CS or MS, provide details of both Lead AB & Supporting ABs</i>)	Name: Subrato Sarkar, Chief Administrative Officer Email: caowbsctvesd2024@gmail.com Contact No.: 033-2340-3717 Website: sctvesd.wb.gov.in
23	Final Approval Date by NSQC: 08/05/2025	24. Validity Duration: 3 years 25. Next Review Date : 07/05/2028

Section 2: Module Summary

NOS/s of Qualifications

(In exceptional cases these could be described as components)

Mandatory NOS/s:

Specify the training duration and assessment criteria at NOS/ Module level. For further details refer curriculum document.

Th.-Theory **Pr.-Practical** **OJT-On the Job** **Man.-Mandatory Training** **Rec.-Recommended** **Proj.-Project**

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.	Workplace Safety	WBSC/HCS/N2201	Core	2.5	1	05	25			30	15	95			110	
2.	Raw materials for jute product making.	WBSC/HCS/N2202	Core	2.5	2	20	40			60	40	110			150	
3.	Jute fiber preparation	WBSC/HCS/N2203	Core	2.5	1	05	25			30	15	95			110	
4.	Bags and other accessories	WBSC/HCS/N2204	Core	2.5	2	10	50			60	20	110			130	
5.	Jute-based home décor crafting	WBSC/HCS/N2205	Core	2.5	1	10	20			30	20	80			100	
6.	Selection of matching colour	WBSC/HCS/N2206	Core	2.5	1	10	20			30	20	80			100	
7.	Set up new business	WBSC/HCS/N2207	Core	2.5	1	10	20			30	20	80			100	
8.	Industry Exposure/OJT	WBSC/HCS/N2208	Core	2.5	2	0	0	60		60	0	0	150		150	
9.	Employability Skills- 30 hrs.	DGT/VSQ/N0101	Non-	2.5	1	30				30	50	0			50	

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
			Core													
Duration (in Hours) / Total Marks						100	200	60		360	200	650	150		1000	

Elective NOS/s: NA

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Optional NOS/s: NA

S. No	NOS/Module Name	NOS/Module Code & Version (if applicable)	Core/ Non-Core	NCrF/NSQF Level	Credits as per NCrF	Training Duration (Hours)					Assessment Marks					
						Th.	Pr.	OJT-Man.	OJT-Rec.	Total	Th.	Pr.	Proj.	Viva	Total	Weightage (%) (if applicable)
1.																
2.																
Duration (in Hours) / Total Marks																

Assessment - Minimum Qualifying Percentage

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Please specify **any one** of the following:

Minimum Pass Percentage –Aggregate at qualification level: Th. 60% & Pr70%(Every Trainee should score specified minimum aggregate passing percentage at qualification level to successfully clear the assessment.)

Minimum Pass Percentage –NOS/Module-wise:%(Every Trainee should score specified minimum passing percentage in each mandatory and selected elective NOS/Module to successfully clear the assessment.)

Section 3: Training Related

1.	Trainer's Qualification and experience in the relevant sector (in years)(as per NCVET guidelines)	10 th Passed -3yrs experience OR Diploma (Handicraft/Textile Design) 1 yrs experience AND Certified for Job Role: "Jute Product Maker" mapped to QP: "WBSC/HCS/Q2201". Minimum accepted score is 80%. AND Certified for the Job Role: "Trainer (VET & skills)", mapped to the Qualification Pack: "MEP/Q2601, v2.0". Minimum accepted score is 80%.
2.	Master Trainer's Qualification and experience in the relevant sector (in years) (as per NCVET guidelines)	10 th Passed -3yrs experience OR Diploma (Handicraft/Textile Design) 1 yrs experience AND Certified for Job Role: "Jute Product Maker" mapped to QP: "WBSC/HCS/Q2201". Minimum accepted score is 80%. AND Certified for the Job Role: "Trainer (VET & skills)", mapped to the Qualification Pack: "MEP/Q2601, v2.0". Minimum accepted score is 80%. Certified on any domain skill of NSQF Level 5 with experience in training activities in similar field.
3.	Tools and Equipment Required for Training	☒ Yes ☐ No (If "Yes", details to be provided in Annexure)
4.	In Case of Revised Qualification, Details of Any Upskilling Required for Trainer	NO

Section 4: Assessment Related

1.	Assessor's Qualification and experience in relevant sector (in	10 th Passed -5yrs experience OR
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	years) (as per NCVET guidelines)	Diploma (Handicraft/Textile Design) 2 yrs experience AND Certified for Job Role: “Jute Product Maker” mapped to QP: “WBSC/HCS/Q2201”. Minimum accepted score is 80%. AND Certified for the Job Role: “Assessor (VET & skills)”, mapped to the Qualification Pack: “MEP/Q2701,v2.0”. Minimum accepted score is 80%. Assessor will be required to be empaneled with WBSCTVESD upon successfully clearing TOA in relevant job role to be conducted from time to time by WBSCTVESD.
2.	Proctor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	10th Passed -5yrs experience OR Diploma (Handicraft/Textile Design) 2 yrs experience
3.	Lead Assessor’s/Proctor’s Qualification and experience in relevant sector (in years) (as per NCVET guidelines)	10th Passed -5yrs experience OR Diploma (Handicraft/Textile Design) 2 yrs experience
4.	Assessment Mode (Specify the assessment mode)	Offline
5.	Tools and Equipment Required for Assessment	☒ Same as for training ☐ Yes ☐ No (details to be provided in Annexure-if it is different for Assessment)

Section 5: Evidence of the need for the Qualification

Provide Annexure/Supporting documents name.

1.	Latest Skill Gap Study (not older than 2years)(Yes/No): No
2.	Latest Market Research Reports or any other source (not older than 2years) (Yes/No): NO
3.	Government /Industry initiatives/ requirement (Yes/No): NO
4.	Number of Industry validation provided: 27
5.	Estimated nos. of persons to be trained and employed: 750 per year
6.	Evidence of Concurrence/Consultation with Line Ministry/State Departments: Yes If “No”, why:

Section 6: Annexure & Supporting Documents Check List

Specify Annexure Name / Supporting document file name

1.	Annexure: NCrf/NSQF level justification based on NCrf level/NSQF descriptors (Mandatory)	Yes in Q file
2.	Annexure: List of tools and equipment relevant for qualification (Mandatory, except in case of online course)	Yes in Model Curriculum
3.	Annexure: Detailed Assessment Criteria (Mandatory)	Yes in Model Curriculum
4.	Annexure: Assessment Strategy (Mandatory)	Yes in Model Curriculum
5.	Annexure: Blended Learning (Mandatory, in case selected Mode of delivery is "Blended Learning")	NA
6.	Annexure: Multiple Entry-Exit Details (Mandatory, in case qualification has multiple Entry-Exit)	NA
7.	Annexure: Acronym and Glossary (Optional)	Yes in Model Curriculum
8.	Supporting Document: Model Curriculum (Mandatory – Public view)	Yes
9.	Supporting Document: Career Progression (Mandatory - Public view)	Yes in Q file
10.	Supporting Document: Occupational Map (Mandatory)	Yes in Q File
11.	Supporting Document: Assessment SOP (Mandatory)	Yes in Model Curriculum
12.	Any other document you wish to submit:	NO

Annexure: Evidence of Level

NCrf/NSQF Level Descriptors	Key requirements of the job role/ outcome of the qualification	How the job role/ outcomes relate to the NCrf/NSQF level descriptor	NCrf/NSQF Level
Professional Theoretical Knowledge/Process	Job holder will be able to produce jute products using various materials which may required limited range of activities routine and predictable - Describe different types of raw materials for jute product making. - Explain the different system extracting of jute fiber from raw jute.	Job holder will understand and comply with safety practices while undertaking Jute Products Handicraft work. The nature of work involved is repetitive and routine. The learner is expected to Recognize various Raw materials for Jute product	2.5

	• Explain various tools and equipment along with its utility for jute fiber from raw jute & staining of jute fiber. • Describe operation of sewing machines for jute product preparation. • Explain the methods of Preparation of bags and other accessories by jute. • Describe the procedure to prepare wall hanging, cushion covers, floor coverings, rugs, bottle covers, lamp shades and table mats. • Describe various principles of bleaching and colouring in Jute products. • Describe general process and precautions in the use of matching colour on the Jute products.	making. • Demonstrate basic requirements to set up a unit for Jute Product Making. • Apply various coloring techniques in jute product making. • Identify proper tools for extracting jute fiber from raw jute. • Demonstrate various systems for extracting jute fiber from raw jute. • Prepare jute fiber from raw jute & staining of jute fiber. • Perform post production processes such as retting, breaking, scutching and hackling. • Demonstrate the procedures of retting, stripping, washing, drying and grading for high-quality jute fiber. • Operate sewing machine for preparation of jute products. • Cut the jute fabric according to the selected patterns for each bag and other accessories. • Prepare various bags and other accessories using appropriate stitching techniques. • Prepare jute-based home décor items using appropriate stitching techniques. • Apply patchwork techniques to create a unique jute product. • Select the matching colour on the Jute product. • Apply bleaching and coloring principles on jute products.	
Professional and Technical Skills/ Expertise/ Professional Knowledge	Possesses knowledge involving a defined range of standard procedures employed in routing contexts. Basic facts, process and principle applied in trade of employment. • Use of proper tools and equipment • Key raw material identification. • Preparation of jute fiber from raw jute. • Operate sewing machine. • Cut the jute fabric according to the selected patterns for each jute products.	Job holder will possess the basic concepts, facts, principles and processes in relation with jute handicraft product making. He/ She has brief & fundamental idea about • Tools equipment used for jute fiber processing, various basic handicraft like table Ladies hand bag, Side bag, Shopping bag, Office bag, Office files, etc., Making of various intricate items such as wall hanging,	2.5

	• Bags and other accessories making using appropriate stitching techniques. • Various basic jute based decor items creation using different techniques. • Jute-based home décor crafting. • Match the colors on jute products including color selection and application methods.	cushion covers, floor coverings, rugs, bottle covers, lamp shades, and table mats using advance techniques. Match colors on jute products, including color selection and application methods.	
Employment Readiness & Entrepreneurship Skills & Mind-set/Professional Skill	A range of skills and technical capabilities of carrying out a choice of processes and procedures within the range of familiar contexts. The learner will have the required skills for identification of the problem and issues within the range of familiar contexts and generate possible solution • Usage of right tools for jute fiber processing • Process raw materials for production • Prepare jute fiber from raw jute. • Operate sewing machine. • Making of Bags and other accessories using appropriate stitching techniques. • Making of jute based decor items using appropriate stitching techniques. • Match colors on jute products.	The job holder will demonstrate use of various tools and raw materials, various patterns, stitching methods. He/she will be also able to demonstrate proper practices in jute handicraft work. The range of application of practical skill is narrow and repetitive. Skills to identify the relevant tools and materials in given context. Possesses operational knowledge and understanding of the work/ job. Skill to deliver job/work with reasonable precision.	2.5
Broad Learning Outcomes/Core Skill	Working as a member of a team/within a team. Display personal motivation. Positive attitude & passion for work. Good skills in written and oral communication with some clarify, basic knowledge of language to support such communication. The job holder will be able to • Read at least two languages, preferably in the local language of the site and basic English • Read and interpret safety sign boards, signage, tags etc. provided at work place • Speak in at least one language, preferably in one of the local languages of the site	The job holder will be able to communicate clearly, both in writing and orally, with co-workers, supervisors and customers. He will be able to use basic arithmetic calculations for his work and use basic banking services both on professional and personal level. Intermediate literacy and numeracy skills He/ She will be able to use basic arithmetic calculations for his work and use basic banking services both on professional and personal level.	2.5

	• Listen and interpret instructions / communication by co-workers • Listen and follow instructions given by supervisor • Orally and effectively communicate with team members • Engage in basic financial and banking transactions • Understand principles of time management and entrepreneurship		
Responsibility	The job holder will work under the close supervision of supervisor and will be responsible for completion of a job given to him.	Job holder is required to carry out Jute (Handicraft) Product Maker. In these activities job holder is doing the tasks independently, with supervision in certain cases.	2.5

Annexure: Tools and Equipment (Lab Set-Up)

List of Tools and Equipment Batch Size: 30

Sl. No.	Item	Specification	Quantity
1	First Aid Box		1
2	Fire Extinguishers		2
3	PPE Kits (Gloves, Aprons, Safety Glasses)		30 sets
4	Safety Charts	Laminated, A2 size	5
5	Safety Tools		5 sets
6	Measuring Tapes	150 cm, fiber-coated	5
7	Scissors		5

8	Rotary Cutters	45mm blade	5
9	Knives for Fabric Cutting	Stainless steel	5
10	Rulers and Scales	30 cm plastic, 1-meter metal	5
11	Weighing Scale	Digital, up to 5kg	2
12	Hand Combs and Brushes	Wooden handle, steel teeth	5
13	Hackling Tools	Steel teeth, wooden base	5
14	Wooden or Metal Beaters	1kg weight	5
15	Dyeing Vats or Containers	Plastic or metal, 10L capacity	5
16	Stirring Rods or Paddles	Wooden, 60 cm length	5
17	Needles	Hand sewing and machine, assorted sizes	15 packs
18	Jute Threads and Twines	Assorted colors, 1mm thickness	15 rolls
19	Sewing Machines	Industrial, single-needle lockstitch	5
20	Wooden Molds and Frames	30x30 cm	15
21	Pressing Tools	Wooden and metal, assorted sizes	5
22	Bins or Containers	Plastic, 50L capacity	5
23	Drying Racks		5

24	Sickle or Sharp Knife	Curved blade, wooden handle	5
25	Water Tanks or Retting Pits	500L capacity	2
26	Bamboo Poles or Stones	2m length, 5cm diameter	15
27	Rope	Natural fiber, 10mm thick	50m
28	Wooden Mallet or Beater	1.5kg, hardwood	5
29	Scutching Blade or Wooden Paddle	40cm length	5
30	Hand Scutching Board	Wooden, smooth surface	5
31	Hackling Combs	Stainless steel, fine teeth	5
32	Hackling Frame or Machine	steel frame	1
33	Sieves or Mesh Screens	Stainless steel, 1mm mesh	5
34	Jute Fabric	Rolls or sheets, 1m width	5 rolls
35	Cotton, Polyester, or Synthetic Fabrics	Various textures, 30m, 1m width	5 each
36	Embroidery Threads	Assorted colors, cotton/polyester	5 sets
37	Beads, Sequins, Buttons	Various sizes and colors	5 sets
38	Ink, Blocks, Stencils	Wooden block printing tools	5 sets

39	Laces, Ribbons, Zippers, Buckles, Velcro, Chains		5 sets
40	Waste Disposal Bins	Plastic, 50L capacity	5
41	Cutters, Rotary Cutter Blades		5
42	Marking Chalks, Tracing Paper, Pencils	Assorted colors, A4 size	30 each
43	Frames	Wooden and metal, 30x30 cm	5
44	Heat Press Machines		1
45	Iron and Ironing Board	Heavy-duty, adjustable height	5
46	Air Blower		2
47	Weaving Needles & Shuttle	Steel needles, wooden shuttle	5
48	Embroidery Hoop	6-inch wooden	5
49	Fabric Paint & Brushes	Assorted colors, fine-tip brushes	5 sets
50	Stencils & Stamps	Various patterns	5 sets
51	Pliers	Multi-purpose, steel	5
52	Bleaching Agents	5L industrial-grade	5L
53	Color Pigments	Assorted dyes, powder and liquid	5 sets
54	Plastic or Stainless-steel Buckets	20L capacity	5

55	Measuring Cylinders & Beakers	Glass, 100ml-1L range	5 sets
56	pH Meter	Digital, ± 0.01 accuracy	2
57	Stirrers & Spatulas	Plastic and wooden, 30cm	5
58	Boilers, Steamers, Hot Plates	Electric, adjustable temperature	5
59	Color Matching Charts or Shade Cards		5
60	Spray Guns & Brushes	Air compressor-powered	5
61	Printing Screens & Stencils		5
62	Mops	Industrial cotton head	5
63	Brooms	Heavy-duty, 120cm handle	5
64	Vacuum Cleaners	Industrial, wet and dry	2
65	Storage Racks & Shelves	Metal, adjustable shelves	5

Classroom Aids

The aids required to conduct sessions in the classroom are:

1. White Board
2. White board writing pen
3. Projector
4. Computer

Annexure: Industry Validations Summary

Provide the summary information of all the industry validations in table. This is not required for OEM qualifications.

S. No	Organization Name	Representative Name	Designation	Contact Address	Contact Phone No	E-mail ID	LinkedIn Profile (if available)
1	Future Line Foundation	Sainul Islam	Secretary	Goas, Islampur, Murshidabad, PIN 742304, W.B.	9733627230	futurelinefoundation@gmail.com	
2	Golden Ecocraft Solutions	Sainul Islam	Proprietor	Dangapar, Jiaganj, Murshidabad, PIN 742302, W.B.	9932338058	goldenecocraftsolutions@gmail.com	
3	Snehitha jute & pillows manzil	Shanshad Begum	CEO	Ols karasa, Visakhapattanam-530009	8143759782	snehithajute@gmail.com	
4	G.S.A. Foundation	Emrul Kayesh Sarkar	Assistant HR	Nawada, Jamtara, Jharkhand	8001273837		
5	JS Smart Soluttoms	Muklesur Rahaman	Proprietor	Komnagar Bazar, Rantnagar-II, Murshtdabad, PIN 742309, W.B	: 9564772429	jssmartsolutions33@gmail.com	
6	Mahendra Yuva Shakti	Parimal Halder	Secretary	Vill-Mahendra, Po-Kanaipur, Ps-Harirampur, Dist-Dakshin Dinajpur, Pin Code-733125	6294032423	mahendrayuvashakti@gmail.com	
7	Mahishbathan Young Star Society	Sanjita Sarkar	President	Vill- Mahishbathan, Po-Manikore, Ps-Kushmandi, Distdakshin Dinajpur, Pin Code-733132	6296039359	mahishbathanyoungstarsociety@gmail.com	
8	SM Green Craft Productions	MD Mosib Billah	Proprietor	VILL/P.O.: Chhaighari, P.S.: Daulatabad, Block: Berhampore, Sub-Division: Berhampore Sadar, Dist.:	6296435624	smgreencraftproductions@gmail.com	

				Murshidabad, PIN 742302, W.B.			
9	M.J Enterprise	Mukti Nath Gogoi	Proprietor	Dimovo, Sivsagar, Assam	8638557170	muktinathgogoi@gmail.com	
10	Vidhmahi Hr Solutions	Mahalinga N	Business Head	Byraveshwarnagar Nagarbhvai Main road Bangalore-560072	9739307300	mahalinga@vidhmahi.in	
11	Raninagar Jute Handicrafts	Swadesh Sarkar	Proprietor	Ramnagar Natun Para, Raninagar, Murshidabad, 742308	9382772048	sarkarswadesh846@gmail.com	
12	Asporea	Sadhana Subba	CEO	City Centre, Siliguri	8972011817	sadhana@asporea.co.in	
13	Mahanadi Education Society	Devesh Singh Chandel	Project Head	Kuchehry chowk, Raipur C.G. 492001	7987205676	vtp@rit.edu.in	
14	Safeduate Learning Pvt. Ltd.	Neeraj Kumar Sahu	Project Manager	Raipur	7974162931	neeraj.sahu@safeduate.com	
15	Afsar Jute Handicraft Industry	Afsar Ahmmmed	Proprietor	Banipur, Ranitala, Murshidabad, 742135	8967127475	ahmmmedafsar@gmail.com	
16	HIM Institute of Human Resource Development	Golam Gous	Power attorney holder	Herampur, Islampur, Murshidabad	9734665641	hrdhim41@gmail.com	
17	Bhagwangola Digha Krishi Shakti Women Producer company Ltd.	Chhabi Mondal	Secretary	Digha, Bhagwangola, Murshidabad, 742135	8927693037	bdkswpcl@gmail.com	
18	Tanaj Jute Handicrafts	Najia Sultana	Proprietor	Baruipara, Hariharpara, Murshidabad, 742165	7501177792	tanajuthandicrafts6627@gmail.com	
19	Mun Enterprise	Mamotaj Parvin	Proprietor	Sarsabad, Doulatabad, Murshidabad, 742304	9775009088	mun32620@gmail.com	
20	Gtech Edu Skills Academy	Anindita Nandi Kundu	Proprietor	Prosadpur, Suti-II, Murshidabad, 742223	7003049530	gtecheduskillsacademy@gmail.com	
21	Binkar Educational Trust	Paritosh Pal	President	Binkar, Beldanga, Murshidabad, 742134	9547253959	binkereducationaltrust@gmail.com	
22	Bengal Development Trust	Golam Kibria	Chairman	Baruipara, Hariharpara, Murshidabad, 742165	9434107800	bengaldevelopment.wb@gmail.com	
23	Baharan SAAN Welfare Society	Taslima Nasrin	Secretary	Tajpur, Hariharpara, Murshidabad, 742165	7001255595	wbsaan@gmail.com	
24	AS Jute and Garments	Ahammed Shaikh	MD	Chaitanyapur, Beldanga, Murshidabad, 742134	9434107820	asjutegarments@gmail.com	

25	Kelvin Jute Mill	Deepika Tripatti	Asst. Gen. manager	Park Rd. Titagarh, Barrackpore	8420232549	hr.kelvin@kankariagroup.com	
26	The Empire Jute Company Ltd.	Pradip Kumar Som	Commercial Manager	Talpukur, Titagarh, North 24 Parganas	8420110023	kcplgdpl@gmail.com	
27	Durg Education and Charitable Society	Virendra Singh	Project Head	Durg, Chhattisgarh, 491001	9826126171	virendrasingh.cse@gmail.com	

Annexure: Training & Employment Details

Training and Employment Projections:

Year	Total Candidates		Women		People with Disability	
	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities	Estimated Training #	Estimated Employment Opportunities
2025-28	2000	100% self employed	1750	100% self employed	----	----

Training, Assessment, Certification, and Placement Data for previous versions of qualifications:

Qualification Version	Year	Total Candidates				Women				People with Disability			
		Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed	Trained	Assessed	Certified	Placed
1.0	2024	930	850	850	100% (self employed)	815	745	745	100% (self employed)	----	-----	-----	----

List Schemes in which the previous version of Qualification was implemented:

1. State Level Short Term Program under “Utkarsh Bangla” Scheme.

Content availability for previous versions of qualifications:

☐ Participant Handbook ☐ Facilitator Guide ☐ Digital Content ☒ Qualification Handbook ☐ Any Other:

Languages in which Content is available: English

Annexure: Blended Learning

Blended Learning Estimated Ratio &Recommended Tools: NA

Refer NCVET “Guidelines for Blended Learning for Vocational Education, Training & Skilling” available

on: <https://ncvet.gov.in/sites/default/files/Guidelines%20for%20Blended%20Learning%20for%20Vocational%20Education,%20Training%20&%20Skilling.pdf>

S. No.	Select the Components of the Qualification	List Recommended Tools – for all Selected Components	Offline : Online Ratio
1	☐ Theory/ Lectures - Imparting theoretical and conceptual knowledge	NA	NA
2	☐ Imparting Soft Skills, Life Skills, and Employability Skills /Mentorship to Learners	NA	NA
3	☐ Showing Practical Demonstrations to the learners	NA	NA
4	☐ Imparting Practical Hands-on Skills/ Lab Work/ workshop/ shop floor training	NA	NA
5	☐ Tutorials/ Assignments/ Drill/ Practice	NA	NA
6	☐ Proctored Monitoring/ Assessment/ Evaluation/ Examinations	NA	NA
7	☐ Industry Exposure/OJT (Project Work Internship/ Apprenticeship Training)	NA	NA

Annexure: Detailed Assessment Criteria

Detailed assessment criteria for each NOS/Module are as follows:

NOS/Module Name	Assessment Criteria for Performance Criteria/Learning Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Workplace Safety WBSC/HCS/N2201	Apply safe working Practices.	15	95		
	(1.1) Maintain procedures to achieve a safe working environment in line with occupational health and safety regulations and requirements according to site policy.				
	(1.2) Recognize any unsafe situations according to site policy, and assess his report accordingly.				
	(1.3) Identify and take necessary precautions on fire and safety hazards and report according to site policy and procedures.				
	(1.4) Demonstrate Personal Productive Equipment (PPE) use the same as per related working environment.				

	(1.5) Demonstrate basic first aid & CPR and use them under different circumstances.				
	(1.6) Identify different fire extinguishers and use the same as per requirement in a mock drill.				
	Total Marks	15	95		
Raw materials for jute product making. WBSC/HCS/N2202	Recognize various Raw materials for Jute product making.	40	110		
	(2.1) Describe different types of raw materials.				
	(2.2) Demonstrate basic requirements to set up a unit for Jute Product Making.				
	(2.3) Elaborate different preparation practices along with merit & demerits.				
	(2.4) Describe various ingredients along with colouring of Jute Product Making				
	(2.5) Elaborate the various conventional & non-conventional raw materials of Jute Product Making.				
	(2.6) Identify various forms of Raw materials of Jute Product Making.				
Jute fiber preparation WBSC/HCS/N2203	(2.7) Select various proportions of Raw materials of Jute Product Making.				
	Total Marks	40	110		
	Prepare jute fiber from raw jute & staining of jute fiber.	15	95		
	(3.1) Explain the different system extracting of jute fiber from raw jute.				
	(3.2) Describe different types of post production of jute fiber from raw jute with proper examples.				
	(3.3) Explain various tools and equipment along with its utility for jute fiber from raw jute & staining of jute fiber.				
	(3.4) Describe the selection of site and principles of profitable jute fiber from raw jute & staining of jute fiber.				
Bags and other accessories WBSC/HCS/N2204	Total Marks	15	95		
	Prepare various bags.	20	110		
	(4.1) Plan and select the methods of Preparation of bags by jute.				
	(4.2) Identify the different functions of sewing machine.				
	(4.3) Operate sewing machine for preparation of jute products.				
	(4.4) Maintain the machine regularly.				
	(4.5) Recognize various types of items like Ladies hand bag, Side bag, Shopping bag, Office bag, Office files etc.				
Jute-based home décor	(4.6) Describe different uses of bags.				
	(4.7) Prepare different Ladies hand bag, Side bag, Shopping bag.				
	Total Marks	20	110		
	Prepare jute-based home décor items.	20	80		

crafting. WBSC/HCS/N2205	(5.1)	Identify different materials needed to create jute products for home decorating				
	(5.2)	Identify the tools and equipment required.				
	(5.3)	Demonstrate the process of making jute window curtains by measuring, cutting, and sewing the fabric.				
	(5.4)	Prepare wall hanging, cushion covers, floor coverings, rugs, bottle covers, lamp shades, and table mats.				
	(5.5)	Apply patchwork techniques to create a unique jute product.				
	(5.6)	Construct a jute basket by weaving strips of jute together.				
	Total Marks		20	80		
Selection of matching colour. WBSC/HCS/N2206	Select the matching colour on the Jute product.		20	80		
	(6.1)	Describe various principles of bleaching and colouring in Jute products.				
	(6.2)	Describe general process and precautions in the use of matching colour on the Jute products.				
	(6.3)	Prepare the specific schedule for Work Area Maintenance in different Jute Products.				
	(6.4)	Perform the commercial production process in different Jute product.				
	Total Marks		20	80		
Set up new business. WBSC/HCS/N2207	Set up a small jute product Business unit.		20	80		
	(7.1)	Define the mission, vision and goals of the Jute product business unit.				
	(7.2)	Identify target markets, industry trends and competitors.				
	(7.3)	Identify various funding sources and their applications.				
	(7.4)	Create a comprehensive operational plan covering production and logistics.				
	(7.5)	Create realistic financial projections including income and expenses.				
	(7.6)	Explain the system for tracking business performance using KPIs.				
	(7.7)	Record various cash transactions accurately using appropriate methods.				
	(7.8)	Practice compliance with GST concepts.				
	(7.9)	Utilize inventory management tools to maintain accurate stock levels.				
	Total Marks		20	80		
Industry Exposure/OJT WBSC/HCS/N2208	Work in real job situation with emphasis on basic safety and hazards.		0	150		
	(8.1)	Assessor will check report prepared for this component of training of the course and assess whether competency has been developed to work in the real job situation with special emphasis on basic safety and hazards in this domain. (The trainee is expected to undertake work in				

	actual workplace under any supervisor / contractor for 60 Hours.)				
	Total Marks	0	150		
Employability Skills (30hrs) DGT/VSQ/N0101	Employability Skills (30 hrs).	50	0		
	As per guided course module for 30 Hrs				
	Total Marks	50	0		
TOTAL Marks 1000 (Theory 200 Including ES 50, Practical 800 including OJT 150)					

Annexure: Assessment Strategy

This section includes the processes involved in identifying, gathering, and interpreting information to evaluate the Candidate on the required competencies of the program.

Mention the detailed assessment strategy in the provided template.

1. Assessment System Overview:

- Batches assigned to WBSC&SD for conducting the assessment online through Portal with two probable dates for Assessment
- WBSC&SD deploys the ToA certified Assessor for executing the assessment
- WBSC&SD monitors the assessment process & records

2. Testing Environment:

- Check the Assessment location, date and time
- If the batch size is more than 30, then Assessment will spill over to consecutive days.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.

3. Assessment Quality Assurance levels/Framework:

- Question bank is created by the Subject Matter Experts (SME) are verified by the other SME
- Questions are mapped to the specified assessment criteria
- Assessor must be ToA certified.

4. Types of evidence or evidence-gathering protocol:

- reporting of the assessor from assessment location
- Centre photographs with signboards and scheme specific branding

5. Method of verification or validation:

- Surprise visit to the assessment location

6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored

Industry Exposure/On the Job:

1. Each module will be assessed separately.

2. The pass criteria is as per norms set by WBSCTVE&SD in respect of Qualification Files
3. Tools of Assessment that will be used for assessing whether the candidate is having desired skills, understanding needs & requirements, and perform Soft Skills effectively:
 - Videos / portfolio of Trainees during Industry Exposure/OJT
4. Assessment of each Module will ensure that the candidate is able to:
 - Effective engagement with the stakeholders
 - Understand the working of various tools and equipment
 - Deliver the job assigned to him/her in conformity with job responsibility ascribed to Qualification File.

Annexure: Acronym and Glossary

Acronym

Acronym	Description
AA	Assessment Agency
AB	Awarding Body
ISCO	International Standard Classification of Occupations
NCO	National Classification of Occupations
NCrF	National Credit Framework
NOS	National Occupational Standard(s)
NQR	National Qualification Register
NSQF	National Skills Qualifications Framework
OJT	On the Job Training

Glossary

Term	Description
National Occupational Standards (NOS)	NOS define the measurable performance outcomes required from an individual engaged in a particular task. They list down what an individual performing that task should know and also do.
Qualification	A formal outcome of an assessment and validation process which is obtained when a competent body determines that an individual has achieved learning outcomes to given standards
Qualification File	A Qualification File is a template designed to capture necessary information of a Qualification from the perspective of NSQF compliance. The Qualification File will be normally submitted by the awarding body for the qualification.
Sector	A grouping of professional activities on the basis of their main economic function, product, service or technology.
Long Term Training	Long-term skilling means any vocational training program undertaken for a year and above. https://ncvet.gov.in/sites/default/files/NCVET.pdf