

**Syllabus For Advance Tourist Guide**

<b>Course Name</b>	<b>Advance Tourist Guide</b>
<b>Sector</b>	TOURISM & HOSPITALITY
<b>Course Code</b>	<b>STC-THC/2025/3813</b>
<b>Occupation</b>	Tour Guide or Tourist Guide
<b>Job Description</b>	An advance tourist guide is responsible for i) Conduct and manage ecotourism, heritage, religious and river tourism. ii) Guide domestic and international tourist with proficiency of at least one foreign language iii) Promote sustainable tourism practices including awareness of local culture, heritage & ecology.
<b>Course Duration</b>	<b>Total – 270hr</b> (Theory 90hr including ES 30hrs and Practical -180 hr Including OJT- 60 hr )
<b>Trainees' Entry Qualification</b>	i) Class 10 <sup>th</sup> Pass ii) Successfully completed Training on any of the following courses- (a) Veteran Tourist Guide (2 weeks)- 96hrs (b) Veteran Tourist Guide (Facilitator)- 96hrs (c) New Tourist Guide - 192hrs (d) New Tourist Guide (Tourism & Hospitality)- 300hrs
<b>Trainers Qualification</b>	Graduate / Post Graduate in Tourism / Hospitality or related field with 3-5 yrs experience in ecotourism, heritage, religious, river tourism. Knowledge of at least one foreign language( French / Spanish, Italian / German / Chinese / Japanese as required.

**Structure of Course:**

<b>Module No.</b>	<b>Module name</b>	<b>Outcome</b>	<b>Theory (Hrs)</b>	<b>Practical (Hrs)</b>	<b>OJT (Hrs.)</b>	<b>Total (Hrs) [Multiple of 30]</b>
<b>1</b>		Plan eco-tours that protect nature, eco-friendly practices and promote responsible tourism.	<b>10</b>	<b>20</b>		<b>30</b>
1.1	Local Eco-Tourism & Biodiversity		2	5		
1.2	Eco-Tour Planning & Sustainable Practices		2	5		
1.3	Eco – Tourism opportunities and Management		3	5		
1.4	Policies, Community Engagement & Crisis Management in Eco-Tourism		3	5		

<b>2</b>		Provide guidance to a heritage tour addressing sustainable practices & dealing historical myths.	<b>10</b>	<b>20</b>		<b>30</b>
2.1	Heritage Tourism & heritage sites in West Bengal		2	5		
2.2	Cultural Heritage, Sensitivity & Guiding Techniques		2	5		
2.3	Heritage Conservation, Safety & Ethics		3	5		
2.4	Tourism Management and Customer Service in Heritage Tourism		3	5		
<b>3</b>		Guide a tourist group to a religious tourism maintaining responsible & sustainable practices.	<b>10</b>	<b>20</b>		<b>30</b>
3.1	Introduction to Religious Tourism & Sacred Sites		2	5		
3.2	Religious Culture, Heritage & Interpretation		2	5		
3.3	Visitor Management in religious site		3	5		
3.4	Religious Tour Management		3	5		
<b>4</b>		Plan river tours by applying river ecosystems concepts, cultural sites with sustainable tourism practices	<b>10</b>	<b>20</b>		<b>30</b>
4.1	River Tourism & West Bengal Rivers cape		2	5		
4.2	River Ecosystems & Tour Engagement		2	5		
4.3	Guiding river tour		3	5		
4.4	River Conservation,		3	5		

	Navigation & Tour Management					
5	Develop a tour guiding business.	Career Development, Freelancing and Starting a Tour Business	10	20		30
6	Use foreign language to communicate effectively with international tourists	Basic Foreign Language Skills	10	20		30
7	OJT	Work in real job situation with emphasis on basic safety and hazards	-	-	60	60
8	Employability Skill	Employability Skill	30	--	-	30
<b>TOTAL</b>			<b>90</b>	<b>120</b>	<b>60</b>	<b>270</b>

**SYLLABUS:**

**Outcome No 1: Plan eco-tours that protect nature, eco-friendly practices and promote responsible tourism.**

**Module No. 1: Local Eco-Tourism & Biodiversity****Theory Content:**

- Explain the concept, principles, and evolution of eco-tourism.
- Describe the importance of responsible and sustainable tourism.
- Discuss the socio-economic implications of eco-tourism.
- Explain the role of guides in previously conservation, waste management, and visitor behaviour.
- Illustrate community-based tourism models and indigenous participation.
- Relate eco-tourism to global climate goals, biodiversity preservation, and carbon-conscious travel.
- Identify eco-tourism certifications (GSTC, Eco-Cert and Responsible Tourism India).
- Describe digital storytelling as a tool to promote eco-tourism success.
- Define biodiversity, its types (genetic, species, ecosystem), and threats (deforestation, invasive species, urban sprawl).
- Explain ecosystems (forests, wetlands, marine, etc.) and their ecological significance.
- Summarize the Sundarban ecosystem as a unique eco-tourism destination in West Bengal.
- Describe the impacts of climate change on biodiversity and ecosystems.
- Discuss endangered species and local wildlife adaptations in West Bengal.
- Explain human-wildlife conflict and strategies for mitigation.
- Highlight current government and NGO-led programs to protect biodiversity

**Practical Content:**

- Identify flora and fauna in nearby eco-tourism sites.
- Demonstrate mapping of local eco-tourism zones.
- Conduct a mini biodiversity survey using field observation.
- Practice storytelling on eco-tourism success stories.
- Engage in biodiversity monitoring through bird counts & camera traps.

**Module No. 2: Eco-Tour Planning & Sustainable Practices****Theory Content:**

- Define the principles of sustainable tourism.
- Explain eco-friendly accommodations and transportation models.
- Describe waste management and methods to reduce environmental impact.
- Communicate scientific data in simple terms
- Explain carbon footprint analysis and tourism related emission reduction measures.
- Illustrate the role of local products and community participation in eco-tourism.
- Interpret natural environment: Flora, Fauna & Geography

**Practical Content:**

- Apply waste management techniques in eco-tourism settings.
- Plan a travel itinerary for a sustainable eco-tour.
- Demonstrate methods to calculate and reduce carbon footprint.
- Organize a local products exhibition or community interaction.
- Design a model eco-tourism product or service for West Bengal. Deliver its presentation.
- Demonstrate story telling techniques for Eco Tourists.

**Module No.3: Eco – Tourism opportunities and Management****Theory Content:**

- Describe eco-tourism opportunities across West Bengal landscapes.
- Identify conservation practices essential for eco-tourism development.
- Discuss eco-tourism products, services, and future trends.
- Explain guiding skills: group management, visitor safety, and handling challenging Tourist behaviour in nature.
- Describe eco-tourism regulations, certifications, and protected area policies.
- Summarize key local, national and global eco-tourism policies.
- Manage natural emergency and medical emergency in a eco-tour.

**Practical Content:**

- Interpret a site through guided narration.
- Demonstrate visitor group management and safety drills.

- Deliver a mock eco-tour presentation with storytelling.
- Conduct a role-play on communicating environmental issues to tourists handling unexpected challenges; emergencies (natural / medical)
- Engage tourists in conservation activities such as bird counts or clean-up drives.
- Hands on experiences like crafting from recycled material.

#### **Module No. 4: Policies, Community Engagement & Crisis Management in Eco-Tourism**

##### **Theory Content:**

- Explain indigenous knowledge and cultural practices in eco-tourism.
- Discuss respectful community engagement and participation in eco tourism.
- Recognize the cultural and spiritual importance of natural areas (sacred forests).
- Integrate yoga and meditation as part of wellness and eco-tourism.

##### **Practical Content:**

- Examine eco-tourism regulations and certifications through case analysis.
- Role-play respectful tourist–community interactions in conservation activities.
- Conduct a cultural activity such as storytelling, sacred forest tour, or yoga wellness session.
- Lead group-based problem-solving during crisis scenarios.
- Facilitate a group discussion to analyze real-life examples of successful indigenous community involvement in eco-tourism.
- Role play to demonstrate Guiding Skill, Visitor engagement, communication – to be accompanied by peer review & group feedback.

#### **Outcome No 2: Provide guidance to a heritage tour addressing sustainable practices & dealing historical myths.**

#### **Module No. 5: Heritage Tourism & heritage sites in West Bengal**

##### **Theory Content:**

- Explain the concept, principles, and evolution of heritage tourism – its evolution in India, in global context.
- Explain the importance of heritage preservation and conservation.
- Name UNESCO World Heritage sites globally, in India, and in West Bengal - discuss on this.
- Identify regional architectural styles: temple, colonial, Indo-Islamic, etc.
- Relate historical context: Mughal era, colonial rule, Bengal Renaissance.
- Interpret cultural significance in heritage structures.
- Recognize architectural features: domes, arches, carvings, frescoes, layouts.
- Trace evolution of heritage sites under social, political, and environmental change.
- Recall site-specific knowledge: location, routes, nearby facilities.
- Analyze case studies of heritage sites like Murshidabad, Bishnupur and the Sundarbans.
- Discuss heritage tourism as a tool for economic and cultural growth.
- Explain the role and responsibilities of a tourist guide in heritage tourism.

##### **Practical Content:**

- List key architectural features in heritage sites like domes, arches, covering, frescoes & layout pattern.
- Demonstrate location awareness using maps/routes.
- Present a case study of an iconic West Bengal heritage site.
- Role-play as a guide introducing a historical site to visitors.

## **Module No.6: Cultural Heritage, Sensitivity & Guiding Techniques**

### **Theory Content:**

- Explain intangible heritage of West Bengal: customs, traditions and festivals.
- Discuss cultural sensitivity and respectful interactions with communities.
- Explain importance of preserving traditional knowledge and practices.
- Describe methods for managing diverse tourist groups and cultural differences, also addressing language barriers.
- Explain different emergencies and unforeseen situations.

### **Practical Content:**

- Craft and deliver compelling Narratives for historical sites.
- Explain techniques for storytelling and narration at heritage sites.
- Demonstrate verbal and non-verbal communication skills.
- Conduct a group activity on cultural sensitivity in tourism.
- Role-play guiding a diverse tourist group.
- Deliver a mock tour with storytelling and interpretation.
- Demonstrate communication skills (verbal & non-verbal) during guiding.
- Practice role play in handling an emergency scenario in heritage tourism.
- Video demonstration: Best guiding practice

## **Module No.7: Heritage Conservation, Safety & Ethics**

### **Theory Content:**

- Explain challenges and approaches in heritage preservation.
- Discuss impact & opportunities for preservation in cultural heritage.
- Explain responsible and sustainable practices in Heritage tourism.
- Analyse ethical dilemmas in heritage tourism, discuss ways to handle them.
- Identify safety hazards in heritage sites.
- Describe basic first aid practices for common tourist injuries.
- Explain legal guidelines, ethical responsibilities and privacy in guiding.
- Clarify intellectual property rights in heritage and cultural tourism.
- Explain how to provide fact-based guide on sensitive historical topics along with myths and misconception.

### **Practical Content:**

- Conduct group discussion on how guides influence sustainable practices.
- Practice safety briefing exercises for tourists.
- Demonstrate basic first aid responses.
- Analyse a case study of a heritage tourism incident.
- Role-play ethical dilemmas in guiding situations.

- Create a short personal branding pitch as a heritage guide.
- Role play to demonstrate fact based guidance dealing with sensitive historical topics, myths and misconception.

#### **Module No.8: Tourism Management and Customer Service in Heritage Tourism**

##### **Theory Content:**

- Explain the role of ASI and government bodies in heritage management.
- Describe how to collaborate with authorities, artisans, and businesses.
- Explain principles of tour planning and itinerary development.
- Discuss best practices in customer service and creating memorable experiences.
- Highlight the importance of digital presence: profiles, reviews, testimonials various social platforms.
- Discuss logistics, documentation and contingency management in tourism.
- Discuss different challenging situation like disruptive Tourists, confides, Ethical Dilema.
- Discuss way to build a self reputation and network with Heritage Tourism Industry

##### **Practical Content:**

- Plan and present a tour itinerary for a heritage destination.
- Demonstrate customer service through role-play.
- Conduct a real-time guided tour at a heritage site with storey telling, showing safety techniques.
- Provide and receive peer and instructor feedback on guiding style.
- Document a tour experience and prepare a sample digital profile.
- Group discursion: Handling ethical scenarios.

**Outcome No 3: Guide a tourist group to a religious tourism maintaining responsible & sustainable practices.**

#### **Module No.9: Introduction to Religious Tourism & Sacred Sites**

##### **Theory Content:**

- Explain the concept, significance and appeal of religious tourism.
- Describe the role, responsibilities, and ethical considerations of religious tourism guides.
- Explain importance of promoting responsible tourism practices at religious sites.
- Discuss integration of festivals (Durga Puja, rath-Yatra) and rituals, and pilgrimage events for immersive experiences.
- Illustrate infrastructure awareness: local access, amenities, crowd management and emergency protocols at religion sites.
- Explain use of technology: mobile apps, audio guides and digital storytelling.
- List major religious and sacred sites of West Bengal.
- Explain historical evolution of religious practices in the region.
- Explain significance of pilgrimages in West Bengal which include temples, mosques, churches.
- Explore sacred geography in West Bengal: Rivers, Mountains and sacred forests, sacred groves.

##### **Practical Content:**

- Map pilgrimage sites and sacred geography in West Bengal.
- Conduct observational study of a selected temple, mosque, or church.
- Demonstrate use of digital tools and audio guides to enhance visitor experience.
- Present case studies of pilgrimage routes and sacred sites in West Bengal.
- Role-play guiding tourists at a site introduction.

#### **Module No.10: Religious Culture, Heritage & Interpretation**

##### **Theory Content:**

- Describe spiritual significance of religious tourism sites of West Bengal viz. Gangasagar, Tarapith, Tarakeshwar etc.
- Explore rituals and customs associated with pilgrimage.
- Explain cultural practices, festivals, and fairs at major religious sites.
- Describe architectural significance of temples, shrines and stupas – their unique design elements and symbolism.
- Discuss folk religion, community traditions, and their role in religious tourism.
- Explain techniques for interpreting religious history: legends, key events, and historical contexts.
- Illustrate storytelling strategies for engaging tourists and enhancing understanding.
- Discuss interactive tour techniques and using visuals, artifacts, and digital tools.

##### **Practical Content:**

- Make a case study of one pilgrimage Route & its spiritual significance.
- Deliver a guided storytelling session at a heritage/religious site.
- Demonstrate interpretation of architectural features and local narratives.
- Conduct an interactive tour using visual aids, digital tools, and participatory methods.
- Role-play connecting visitors emotionally to rituals, festivals, and site history.
- Prepare a report on role of local duties, folk practise, community led festival in enriching religious tourism

#### **Module No.11: Visitor Management in religious site**

##### **Theory Content:**

- Explain guidelines for respectful behaviour at religion sites: dress codes, conduct, and etiquette.
- Discuss safety protocols, emergency handling, and managing large groups at religious sites.
- Manage groups during Pilgrimage, events, procession.
- Describe effective public speaking and presentation skills for guides.
- Explain cultural sensitivity in communication and handling diverse tourists.
- Illustrate managing group dynamics and addressing tourist inquiries.

##### **Practical Content:**

- Write report on key events, legends and historical context of some sacred site.
- Use visual, artifacts, audio guide & digital tools.
- Conduct a safety briefing and crowd management exercise.
- Demonstrate handling a large group during a religious site visit.
- Role-play addressing challenging tourist behaviour and inquiries while visiting a religious site.
-



**Module No.12: Religious Tour Management****Theory Content:**

- Promote ethical practices in religious tourism: respecting sacred sites and communities.
- Educate tourists on religious and cultural respect.
- Encourage sustainable practices at religious locations.
- Discuss the guide's role in protecting sacred sites from exploitation.
- Explain logistics of religious tours: planning, customer service and group coordination.
- Discuss scheduling, time management, and best practices for organizing pilgrimages and group tours.

**Practical Content:**

- Plan a full-day religious tour itinerary.
- Conduct a mock pilgrimage tour, demonstrating responsible practices.
- Role-play educating tourists on site etiquette and sustainable behaviour.
- Coordinate a group tour scenario, including logistics, time management and contingencies.
- Reflect on performance through peer and instructor feedback.

**Outcome No 4: Plan river tours by applying river ecosystems concepts, cultural sites with sustainable tourism practices.**

**Module No.13: River Tourism & West Bengal Rivers****Theory Content:**

- Define river tourism, its significance, appeal, and major destinations in West Bengal.
- Explain the role and responsibilities of a river tourism guide.
- Describe trends and development of river tourism.
- Discuss historical evolution, mythology and geological formation of rivers in West Bengal.
- Explain rivers' impact on agriculture, trade, settlements and local culture.
- Interpret the cultural, spiritual and social importance of rivers.

**Practical Content:**

- Map major river destinations and identify access routes, transport hubs and tourist facilities.
- Analyse case studies of the Ganges (Hooghly) and Teesta Rivers.
- Role-play guiding an introductory river tour.

**Module No.14: River Ecosystems & Tour Engagement****Theory Content:**

- Explain river ecosystems, their characteristics, and ecological significance.
- Identify water body features and seasonal patterns.
- Name different kinds of waterbody across districts in West Bengal.
- Identify location of connecting Roads, Railway station, Bus station, highway, hotels / home stay in respect of river tourism in West Bengal.
- List various form of water hand means of transport.
- State navigational rules & regulation on river.

- List various machines & life saving equipments associated with river transport.
- Describe navigational and safety awareness: basic water safety, emergency protocols and guiding on boat/cruise-based tours.

**Practical Content:**

- Prepare a report on river tourist spot in West Bengal, means of accessing them.
- Identify various machines like boat engines, various life saving equipments like life jackets.
- Demonstrate use of safety equipments related to water transport.

**Module No.15: Guiding river tour**

**Theory Content:**

- Interpret river environment with its biodiversity, several pattern, conservation issues like plastic free tour.
- Learn for story telling: local legends, myths, historical events, folklore connecting a river.
- Discuss effective communication, public speaking and cultural sensitivity.
- Explain managing groups, handling unexpected situations and ensuring visitor safety.
- Learn social, spiritual, economic role of a river in the districts history.
- List out various heritage ghats, river festivals, boat tradition, local crafts & cuisine.
- Identify old photograph, arti facts to be shown to tourist.

**Practical Content:**

- Demonstrate storytelling weaving local legends, myths, historical events, folklore, river festival, local crafts, cuisine etc
- Demonstrate navigation techniques and guide tourists on a simulated or real river cruise.
- Practice responding to emergencies on water.
- Plan a themed river tour highlighting festival, heritage ghats, crafts & local cuisine.
- Arrange for hands on activity ( craft demonstration / fishing practice).
- Meet local boat man, artisans, riverside communications.

**Module No.16: River Conservation, Navigation & Tour Management**

**Theory Content:**

- Explain the impact of tourism on river ecosystems and principles of responsible river tourism.
- Discuss sustainable practices to preserve rivers and educate tourists.
- Explain collaborating with NGOs, local bodies and boat operators for conservation.
- Describe planning river tours, managing logistics and ensuring customer satisfaction.
- Identify key landmarks, understand currents, tides and weather patterns.
- Learn river navigation techniques.

**Practical Content:**

- Plan and conduct a complete river tour or cruise itinerary.
- Collect and verify the logistics and contingencies during river tours
- Conduct a guided tour implementing conservation awareness and sustainable practices.

- Demonstrate navigation of key river sections considering currents and tides.
- Provide excellent customer service and address tourist needs
- Collect and respond to tourist feedback to improve tour experience.

**Outcome No 5: Develop a tour guiding business.**

**Module No.17: Career Development, Freelancing and Starting a Tour Business**

**Theory Content:**

- Explain entrepreneurship opportunities in tourism and identify niche markets.
- Describe sustainable business models for independent guides.
- Discuss techniques for building a personal brand, including social media and professional networking.
- Introduce freelancing platforms such as Upwork, Freelancer, and local tourism networks.
- Explain legal and financial basics: business registration, taxation, insurance and financial planning.
- Discuss networking strategies with travel agencies, hotels and other stakeholders.
- Explore career pathways, growth opportunities, certifications and continuous learning in the tourism industry.

**Practical Content:**

- Develop a simple business plan or model for a tour guiding service.
- Create a personal branding profile including social media and professional networking elements.
- Explore and register on at least one freelancing platform or tourism network.
- Simulate networking with travel agencies or local stakeholders through role-play.
- Conduct a mock financial plan, including basic budgeting and cost estimation.

**Outcome No 6: Use foreign language to communicate effectively with international tourists**

**Module No.18: Basic Foreign Language Skills**

**Theory Content:**

- Explain the importance of multilingual communication in tourism.
- Introduce basic phrases and vocabulary in key languages: French, Spanish, Italian, German, Chinese and Japanese.
- Discuss cultural etiquette, greetings and pronunciation tips for each language.
- Explain techniques for effective language use in tourist interactions.

**Practical Content:**

- Practice common tourist-related phrases through repetition and audio aids.
- Conduct role-playing exercises simulating real-world tourist scenarios.
- Use flashcards, mobile apps and interactive exercises to reinforce vocabulary.
- Engage in short conversational practice with peers in selected languages.

**Learning Outcome – Assessment Criteria**

Module No.	Outcome	Assessment Criteria
1	<b>Plan eco-tours that protect nature, eco-friendly practices and promote responsible tourism.</b>	<p><b>After completion of this module students will be able to:</b></p> <ul style="list-style-type: none"> <li>1.1 Demonstrate clear understanding of eco-tourism principle and related policies.</li> <li>1.2 Apply biodiversity knowledge in field activities.</li> <li>1.3 Demonstrate group management, visitor safety and problem-handling skill.</li> <li>1.4 Show ability to integrate indigenous knowledge, local products and cultural practices.</li> <li>1.5 Demonstrate teamwork, adaptability and decision-making in crisis situations.</li> </ul>
2	<b>Provide guidance to a heritage tour addressing sustainable practices &amp; dealing historical myths.</b>	<p><b>After completion of this module students will be able to:</b></p> <ul style="list-style-type: none"> <li>2.1 Demonstrate clear knowledge of heritage tourism concepts, evolution and principles.</li> <li>2.2 Identify architectural styles, historical context, cultural practices and UNESCO sites.</li> <li>2.3 Demonstrate site-specific knowledge.</li> <li>2.4 Explain and apply sustainable practices in heritage tourism and preservation.</li> <li>2.5 Develops personal branding and networking as a professional heritage guide.</li> </ul>
3	<b>Guide a tourist group to a religious tourism maintaining responsible &amp; sustainable practices.</b>	<p><b>After completion of this module students will be able to:</b></p> <ul style="list-style-type: none"> <li>3.1 Demonstrate clear knowledge of religious tourism concepts, festivals and historical context.</li> <li>3.2 Apply storytelling, narration and interpretation technique.</li> <li>3.3 Demonstrate respectful behavior and etiquette at religious sites.</li> <li>3.4 Conduct safety briefings and apply crowd management techniques at sacred sites.</li> <li>3.5 Manage diverse tourist groups effectively and handling sensitive issues.</li> </ul>
4	<b>Plan river tours by applying river ecosystems concepts, cultural sites with sustainable tourism practices</b>	<p><b>After completion of this module students will be able to:</b></p> <ul style="list-style-type: none"> <li>4.1 Understood the concept of river tourism and ecosystems.</li> <li>4.2 Interpretation by linking ecology, mythology, folklore and cultural heritage of rivers.</li> </ul>

Module No.	Outcome	Assessment Criteria
		<p>4.3 Use props, maps, digital tools and sensory engagement effectively.</p> <p>4.4 Apply responsible tourism practices and educate visitors.</p> <p>4.5 Provide quality customer service, collect tourist feedback and adapt tours for continuous improvement.</p>
5	<b>Career Development, Freelancing and Starting a Tour Business</b>	<p><b>After completion of this module students will be able to:</b></p> <p>5.1 Understood the tourism entrepreneurship opportunities.</p> <p>5.2 Develop a realistic and sustainable business plan for a tour guiding service.</p> <p>5.3 Create a strong personal brand profile using social media and professional platforms.</p> <p>5.4 Effectively registers on and explores freelancing platform.</p> <p>5.5 Apply professional communication, negotiation and client-handling techniques effectively.</p>
6	<b>Basic Foreign Language Skills</b>	<p><b>After completion of this module students will be able to:</b></p> <p>6.1 Demonstrate familiarity with basic phrases and tourist-related vocabulary in selected foreign languages.</p> <p>6.2 Use foreign language phrases confidently with international tourists.</p> <p>6.3 Engage in short conversations that reflect real-world tourism situations.</p> <p>6.4 Understood the cultural etiquette, greetings and respectful behavior for different nationalities.</p>

**List of Tools, Equipment & materials**

LIST OF TOOLS AND EQUIPMENT			
S No	Name of the Tool &Equipment	Specification	Quantity
1.	Computer	Latest configurations	2 Nos.
2.	Printer cum scanner	„	1 No.
3.	Internet / Wi-Fi connection	--	1 no
4.	Errand Card	--	As required
5.	Luggage Tag	--	As required
6.	Inventory format	--	2 Nos.
7.	Newspaper/ Magazine/magazine Stand (picture if actual not available)	--	4 different news paper/magazine
8.	Visitors Paid Out	--	As required
9.	Petty Cash Voucher	--	As required
10.	Sign Boards(fire exit, washroom, smoking, non-smoking, valet, DND)	--	As required
11.	Different kinds of luggage (sizes, materials etc.) (pictures if actual items not available)	--	As required
12.	Uniform	--	30 nos
13.	Pictures of types of rooms	--	4 nos
14.	Fire Exit Map	--	4 nos
15.	Tourist Maps	--	2 nos
16.	Tent Cards	--	4 nos
17.	Cleaning dusters	--	4 nos

**Marks Distribution**

Outcome	Outcome Code	Type	Total Th marks	Total Pr marks	Total OJT marks
Plan eco-tours that protect nature, eco-friendly practices and promote responsible tourism.	THC/3813/OC1	Compulsory	20	110	0
Provide guidance to a heritage tour addressing sustainable practices & dealing historical myths.	THC/3813/OC2	Compulsory	30	110	0
Guide a tourist group to a religious tourism maintaining responsible & sustainable practices.	THC/3813/OC3	Compulsory	30	110	0
Plan river tours by applying river ecosystems concepts, cultural sites with sustainable tourism practices	THC/3813/OC4	Compulsory	30	110	0
Career Development, Freelancing and Starting a Tour Business	THC/3813/OC5	Compulsory	20	110	0
Basic Foreign Language Skills	THC/3813/OC6	Compulsory	20	100	0
Work in real job situation with emphasis on basic safety and hazards	THC/3813/OC7	Compulsory	0	0	150
Employability Skill-30 Hrs	DGT/VSQ/N0101	Compulsory	50	0	0
<b>Full Marks: 1000</b> <b>Theory: 200 including ES</b> <b>Practical: 800 including OJT</b>					

