







# **Model Curriculum**

**QP Name: Service Assistant (Domestic Electronics Products)** 

**QP Code: STC-ELE/2024/1028** 

QP Version: 1.0

**NSQF Level: 3** 

**Model Curriculum Version: 1.0** 

West Bengal State Council of Technical & Vocational Education and Skill Development, Karigari Bhavan, (5<sup>th</sup> Floor), Plot-B/7, Action Area-III, New Town, Kolkata-700160







# **Table of Contents**

Training Parameters	3
Program Overview	
Training Outcomes	
Compulsory Modules	
Module Details	
Module1: Occupational Safety hazard at workplace	
Module2: Electrical/electronic measurement of single range meter	
Module 3: Soldering & de-soldering	8
Module 4: Installation of computer system	10
Module 5: Troubleshoot and repair LCD/LED TV	11
Module 6: Installation of DTH system	12
Module 7: Repair of the microwave oven and washing machine	12
Module 8: Installation of CCTV system	13
Module 9: Industry Exposure	14
Module 10: Employability Skills	15
Details Syllabus Content	r! Bookmark not defined
Tools and Equipment	17
Annexure	18
Trainer Requirements	18
Assessor Requirements	19
Assessment Strategy	20
References	22
Glossary	22
Acronyms and Abbreviations	22







# **Training Parameters**

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Sector	Electronics & Hardware	
Sub-Sector	Equipment Service & Spares	
Occupation	Service Assistant(Domestic Electronics Products)	
Country	India	
NSQF Level	3	
	NCO-2015/7419.0500, 2523.0200, 7421.1301, 7411.0102, 7422.1202, 7421.0601	
Experience :	1.Grade 10 or equivalent OR 2 8th grade pass with 3 yrs relevant experience OR 3. Previous relevant Qualification of NSQF Level 2.5 with 1.5 year relevant experience	
Pre-Requisite License or Training	NA	
Minimum Job Entry Age	18 years	
Last Reviewed On	25/07/2024	
Next Review Date	24/07/2027	
Version	1.0	
NSQC Approval Date	25/07/2024	
Model Curriculum Creation Date	25/07/2024	
Model Curriculum Valid Up to Date	24/07/2027	
Model Curriculum Version	1.0	
Minimum Duration of the Course	390 hours	
Maximum Duration of the Course	390 hours	







# **Program Overview**

This section summarizes the end objectives of the program along with its duration.

### **Training Outcomes**

At the end of the program, the participants will be able to:

- Apply Safe Working Practices
- Select and perform electrical/ electronic measurement of single range meters and record the data.
- Plan and execute soldering & de-soldering of various electrical components used in domestic appliances and assemble and test a AM/FM receiver and evaluate performance.
- Install, configure, interconnect given computer system(s) and demonstrate its I/O devices.
- Identify, operate various controls, troubleshoot and replace modules of the LCD/LED TV and its remote.
- Install a DTH system by proper selection of site, assembling of different parts/ accessories and troubleshoot the system.
- Dismantle, identify the parts of microwave oven and washing machine for the testing and repair.
- Install a CCTV system and configure the system for surveillance function
- Work in real job situation with special emphasis on basic safety and hazards in this domain.

### **Compulsory Modules**

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job/ Industry Exposure Training Duration (Mandatory)	On-the-Job/ Industry Exposure Training Duration (Recommended)	Total Duration
ELE/1028/OC1 Apply Safe Working Practices  NOS Version No.: 1.0 NSQF Level: 3	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Module1: Occupational Safety hazard at workplace	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
ELE/1028/OC2 Select and perform electrical/ electronic measurement of single range meters and record the data.	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
NOS Version No. :1.0 NSQF Level:3					







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Module2: Electrical/ electronic measurement of single range meter	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
ELE/1028/OC3 Plan and execute soldering & de-soldering of various electrical components used in domestic appliances and Assemble and test a AM/FM receiver and evaluate performance.  NOS Version No.:1.0 NSQF Level:3	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Module 3: Soldering & desoldering	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
ELE/1028/OC4 Install, configure, interconnect given computer system(s) and demonstrate its I/O devices.  NOS Version No.: 1.0	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
NSQF Level: 3 Module 4: Installation of	10:00	20:00	00:00Hours	00:00Hours	30:00
computer system	Hours	Hours			Hours
ELE/1028/OC5 Identify, operate various controls, troubleshoot and replace modules of the LCD/LED TV and its remote.  NOS Version No.:1.0	20:00 Hours	40:00 Hours	00:00Hours	00:00Hours	60:00 Hours
NSQF Level: 3					
Module 5: Troubleshoot and repair LCD/ LED TV	20:00 Hours	40:00 Hours	00:00Hours	00:00Hours	60:00 Hours
ELE/1028/OC6 Install a DTH system by proper selection of site, assembling of different parts/ accessories and troubleshoot the system.  NOS Version No.: 1.0 NSQF Level: 3	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Module 6: Installation of DTH system	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours







ELE/1028/OC7 Dismantle, identify the parts of microwave oven and washing machine for the testing and repair.  NOS Version No.: 1.0 NSQF Level: 3	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Module 7: Repair of the Microwave oven and Washing machine	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Install a CCTV system and configure the system for surveillance function  NOS Version No.: 1.0  NSQF Level: 3	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
Module 8: Installation of CCTV system	10:00 Hours	20:00 Hours	00:00Hours	00:00Hours	30:00 Hours
ELE/1028/OC9 Work in real job situation with special emphasis on basic safety and hazards in this domain. NOS Version No.: 1.0 NSQF Level: 3	00:00 Hours	00:00 Hours	60:00Hours	00:00Hours	60:00 Hours
Module 9: Industry Exposure	00:00 Hours	00:00 Hours	60:00Hours	00:00Hours	60:00 Hours
DGT/VSQ/N0102 Employability Skills NOS Version No.: 1.0 NSQF Level: 3	60:00 Hours	00:00Hour s	00:00Hours	00:00Hours	60:00 Hours
Module 10: Employability Skills	60:00 Hours	00:00 Hours	00:00Hours	00:00Hours	60:00 Hours
<b>Total Duration</b>	150:00 Hours	180:00 Hours	60:00Hours	00:00Hours	390:00 Hours







# **Module Details**

# Module1: Occupational Safety hazard at workplace *Mapped to ELE/1028/OC1*

#### **Terminal Outcomes:**

- Maintain procedures to achieve a safe working environment in line with occupational health and safety regulations and requirements according to site policy.
- Recognize any unsafe situations according to site policy, and assess his report accordingly.
- Identify and take necessary precautions on fire and safety hazards and report according to site policy and procedures.
- Demonstrate Personal Productive Equipment (PPE) like: safety helmet, safety glove, safety shoe use the same as per related working environment.
- Demonstrate basic first aid & CPR and use them under different circumstances.

Duration: 10:00 Theory–Key Learning Outcomes	Duration: 20:00 Practical–Key Learning Outcomes
<ul> <li>Maintain procedures to achieve a safe working environment in line with occupational health and safety regulations and requirements according to site policy.</li> <li>Recognize any unsafe situations according to site policy, and assess his report accordingly.</li> <li>Identify and take necessary precautions on fire and safety hazards and report according to site policy and procedures.</li> </ul>	<ul> <li>Recognize any unsafe situations according to site policy, and assess his report accordingly.</li> <li>Demonstrate Personal Productive Equipment (PPE) like: safety helmet, safety glove, safety shoe, use the same as per related working environment.</li> <li>Demonstrate basic first aid &amp; CPR and use them under different circumstances.</li> <li>Identify different fire extinguishers and use the same as per requirement in a mock drill.</li> </ul>
Classroom Aids:	

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook.

#### **Tools, Equipment and Other Requirements:**

First Aid box, Different types of fire extinguishers, PPE kits, Safety charts.

# Module2: Electrical/electronic measurement of single range meter *Mapped to ELE/1028/OC2*

- Plan work in compliance with standard safety norms.
- Identify the type of electronic instruments.
- Determine the measurement errors while measuring resistance.
- Extend the range of MC voltmeter and ammeter.
- Measure the value of resistance, voltage and current using digital multimeter







<b>Duration:</b> 10:00	Duration: 20:00
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#### Theory-Key Learning Outcomes

- Introduction to electrical and electronic measuring instruments.
- Basic principle and parts of simple meters.
   Importance and classification of meters.
   MC and MI meters.
- Range extension, need of calibration. Characteristics of meters and errors in meters. Multi meter, use of meters in different circuits.
- Care and maintenance of meters. Use of CRO.

#### **Practical-Key Learning Outcomes**

- Demonstrate various analog measuring instruments. Find the minimum and maximum measurable range of the meter.
- Carryout mechanical zero setting of a meter.AC
   DC measurements. Use the multi-meter to measure the various functions (AC V, DC V, DC I, AC I, R).
- Identify the different types of meter for measuring AC & DC parameters. Identify the different controls on the CRO front panel and observe the function of each control.
- Measure DC voltage, AC voltage, time period using CRO sine wave parameters.

#### **Classroom Aids:**

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers150 mm, Soldering iron 25 w, Tweezers 150 mm, De-soldering pump electrical heated, manual operators 230V, 40 w. Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope up to 200 MHz bandwidth and sampling rate up to 1 GS/s, different Electronic components - Resistor, Capacitor, Inductor, Transformer (CT & Bridge type), Diode, Transistor (NPN & PNP), MOSFET, FET, UJT, Analog ICs (741,555, 78XX series, etc.), Digital ICs (7404, 7402, 7486, 7400, 7432, 4001, 4011, 4070,4071 etc.).

# Module 3: Soldering & de-soldering *Mapped to ELE/1028/OC3*

- Plan work in compliance with standard safety norms.
- Identify the primary and secondary transformer winding's and test the polarity.
- Measure the primary and secondary voltage of different transformers.
- Solder the given components Identify and test.
- Practice soldering and de-soldering for a given components and circuits.
- Avoid waste, ascertain unused materials and components for disposal, store these in an environmentally appropriate manner and prepare for disposal
- Plan and select tools to assemble the receiver.
- Test the various components of AM and FM on the trainer kit.
- Troubleshoot and replace the faulty components.
- Check the functionality of AM/ FM receiver.







<b>Duration:</b> 10:00	<b>Duration: 20:00</b>
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes

- Soldering process. Solder materials and their grading. Use of flux and other materials. Soldering and de-soldering stations and their specifications.
- Introduction to AM, FM transistor.
- Its various components and working viz.
   RF amplifier, Mixer, IF amplifier, AF amplifier and speaker.
- Soldering/ De-soldering procedure.
- Identify the primary and secondary transformer winding's and test the polarity.
- Practice soldering on different electronic components, small transformer and lugs.
- Practice soldering on IC bases and PCBs.
- Practice de-soldering using pump for desoldering.
- AM and FM Radio Wave Propagation principle, fading. Construct and test AM transmitter and receivers.
- Dismantle the given FM receiver set and identify different stages. Identify the components microphone, audio preamplifier, modulator, oscillator, RFamplifier, and antenna.

#### **Classroom Aids:**

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook,

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers150 mm, Soldering iron 25 w, Tweezers 150 mm. Desoldering pump electrical heated, manual operators 230V, 40 w. Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s, Battery Charger 0 - 6 - 9 - 12 - 24, 15 Amps, Soldering/de-soldering station, AM and FM radio trainer kit, LCD/LED trainer kit (21-inch full HD LCD/LED Color Television should support PAL/ NTSC video formats Complete block diagram of a LCD/LED TV system, Study board indicating various sections of TV along with the test points and switch faults, Different Electronic components - Resistor, Capacitor, Inductor, Transformer (CT & Bridge type), Diode, Transistor (NPN & PNP), MOSFET, FET, UJT, Analog ICs (741,555, 78XX series, etc.), Digital ICs (7404, 7402, 7486, 7400, 7432, 4001,4011, 4070,4071 etc.). CCTV Set up DVR with amplifier, Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers 150 mm, Soldering iron 25 w, Tweezers 150 mm, De- soldering pump electrical heated, manual operators 230V, 40 w, Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s, Battery Charger 0 - 6 - 9 - 12 - 24, 15 Amps, Soldering/de-soldering station, AM and FM radio trainer kit.







### Module 4: Installation of computer system Mapped to ELE/1028/OC4

#### **Terminal Outcomes:**

- Plan, work in compliance with standard safety norms.
- Select hardware and software component.
- Install and configure operating systems and applications

<b>Duration: 10:00</b>	<b>Duration: 20:00</b>
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes
<ul> <li>Introduction to computer, Components of desktop and laptop computer.</li> <li>Hardware and software, I/O devices, and their working. Different types of printers. Windows and operating systems.</li> <li>Procedure of installation of software in a computer.</li> </ul>	<ul> <li>Demonstrate various parts of the computer system and motherboard components.</li> <li>Identify various computer peripherals and connect it to the system.</li> <li>Boot the system from different options. Install OS in a desktop computer.</li> <li>Install a Printer driver software and test for print outs.</li> <li>Install antivirus software, scan the system and explore the options in the antivirus software.</li> </ul>

#### **Classroom Aids:**

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers 150 mm, Soldering iron 25 w, Tweezers 150 mm, Desoldering pump electrical heated, manual operators 230V, 40 w.

Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s, Battery Charger 0 - 6 - 9 - 12 - 24, 15 Amps, Soldering/de-soldering station, AM and FM radio trainer kit, Desktop computer latest configuration, Computer Mother Board trainer kit. Laser jet printer, Different Electronic components - Resistor, Capacitor, Inductor, Transformer (CT & Bridge type), Diode, Transistor (NPN & PNP), MOSFET, FET, UJT, Analog ICs (741,555, 78XX series, etc.), Digital ICs (7404, 7402, 7486,7400, 7432, 4001,4011, 4070,4071 etc.), CCTV Set up DVR with amplifier







### Module 5: Troubleshoot and repair LCD/LED TV *Mapped to ELE/1028/0C5*

#### **Terminal Outcomes:**

- Ascertain and select tools and materials for the job and make this available for use in a timely manner.
- Identify the different modules of TV and their functions.
- Trace and rectify the faults of a various remote controls.
- Measured and checked various connectors and connect the cable operator's external decoder (set top box) to the TV.
- Troubleshoot and rectify the fault by replacing the module and test for its functionality.
- Demonstrate Cells & Batteries Construction of Remote

<b>Duration</b> : 20:00	<b>Duration</b> : 40:00
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes
<ul> <li>Difference between a conventional CTV with LCD &amp; LED TVs. Principle of LCD and LED TV and function viz. screen, chassis, motherboard, power board, remote receiving board, keypad, horn, remote control, all connection lines.</li> <li>Working principle, operation of remote control. Different adjustments, general faults in remote control. Cells &amp; Batteries Construction, types of primary and secondary cells.</li> </ul> Classroom Aids:	<ul> <li>Identify and operate different Controls on LCD, LED TV. Identify components and different sections of LCD and LED TV.</li> <li>Dismantle identify the parts of the remote control Dismantle the given LCD/LED TV to find faults with input stages through connectors.</li> <li>Detect the defect in a LED/LCD TV receiver given to you. Rectify the fault. Troubleshoot the faults in the given LED/LCD TV receiver.</li> <li>Locate and rectify the faults. Test LED/LCD TV after troubleshooting the defects. Identify the +ve and -ve terminals of the battery.</li> <li>Identify the rated output voltage and Ah capacity of given battery.</li> <li>Measure the voltages of the given cells/battery using analog/ digital multimeter</li> </ul>
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Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set(set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers150 mm, Soldering iron 25 w, Tweezers 150 mm, Desoldering pump electrical heated, manual operators 230V, 40 w, Analog and Digital Multimeter (41/2 digit), LCR Meter, 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s, LCD/LED trainer kit ( 21-inch full HD LCD/LED Color Television should support PAL/ NTSC video formats Complete block diagram of a LCD/LED TV system, Study board indicating various sections of TV along with the test points and switch faults.







### Module 6: Installation of DTH system *Mapped to ELE/1028/0C6*

#### **Terminal Outcomes:**

- Plan & setup the workplace different tools and equipment used in DTH installation procedure & cabling procedure and take due care using the tools.
- Monitor form of a surface areas a DTH system, select the site accordance with technical requirements.
- Set up the connection to STB by selecting the suitable port and cable.
- Identify the faults in DTH system & rectify

• Identity the faults in DTH system & rectify.	
<b>Duration:</b> 10:00	Duration: 20:00
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes
<ul> <li>Basic components of DTH system viz.         Broadcasting Centre, Encryption         Transmission, The Satellite Dish,         Multiplexer, Modulator, Encoder, The         Receiver, Broadcasting Technology.</li> <li>Satellite receiver terminal, dish installation         aspects, settings of dish/ DTH receiver.         Types of cables used in DTH system. Set         top box features.</li> </ul>	<ul> <li>Identification &amp; use of DTH system assembly.</li> <li>Identification &amp; use of different tools and equipment used in DTH installation procedure &amp; cabling procedure.</li> <li>Identification of various types of connectors and cables.</li> <li>Install a DTH system &amp; get a TV station.</li> </ul>
Classroom Aids:	

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

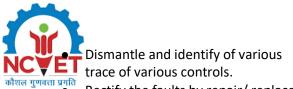
#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers 150 mm, Soldering iron 25 w, Tweezers 150 mm, Desoldering pump electrical heated, manual operators 230V, 40 w,

Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s LCD/LED trainer kit (21-inch full HD LCD/LED Color Television should support PAL/ NTSC video formats Complete block diagram of a LCD/LED TV system, Study board indicating various sections of TV along with the test points and switch faults. DTH system with set top box, remote and cables.

### Module 7: Repair of the microwave oven and washing machine *Mapped to ELE/1028/0C7*

- Identify the different parts of microwave oven.
- Identify, use the controls on touch keypad of Microwave oven
- Identify the faults, dismantle and rectify the faults.
- Identify the faults in the given washing machine.





Rectify the faults by repair/replacement of parts.

Duration: 10:00	Duration: 20:00
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes
Different types of viz. Solo microwave, convection microwave and grill	Identification & use of controls on touch keypad of Microwave oven.

- microwave. Study the various functions of Oven.
- Washing M/c: different types of machines Manual, Semi-automatic, fully automatic. Washing techniques, manual, semiautomatic and fully automatic machines, basic working principle of manual, semi- automatic and fully automatic machines, study the working of motors, different types of timers, power supply circuits.
- Dismantle and identification of various parts, wiring, tracing of various controls of Microwave oven.
- Identify the faults in the given Microwave oven rectify. Dismantle & identification of various parts, sensors, wiring, tracing of various controls, Electronic circuits, in various types of washing M/C.
- Identify the faults in the given washing M/C and rectify.

#### Classroom Aids:

Computer, Projection Equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers150 mm, Soldering iron 25 w, Tweezers 150 mm, Desoldering pump electrical heated, manual operators 230V, 40 w,

Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s Washing machine (Semiautomatic, automatic), Microwave oven (20 ltr capacity)

### **Module 8: Installation of CCTV system** *Mapped to ELE/1028/0C8*

- Identify & use different tools and equipment used for installation of CCTV, handle the tools with due care and safety.
- Identify the different CCTV components, Trace or follow the CCTV setup for any domestic installation.
- Identify the strategic locations for the installation of cameras.
- Plan and setup the procedure for switching the cameras to have different views.
- Identify the connectors and sockets used on DVRs, connect CCTV Cameras to DVR.







<b>Duration: 10:00</b>	Duration: 20:00		
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes		
<ul> <li>Types of cameras viz. Dome CCTV Cameras, Bullet CCTV Cameras,</li> <li>C-Mount CCTV Cameras, PTZ Pan Tilt &amp; Zoom Cameras,</li> <li>Day/Night CCTV Cameras, Infrared/night vision CCTV Cameras,</li> <li>Network/IP CCTV Cameras and Wireless CCTV Cameras and their specifications.</li> <li>CCTV setup and its components Working of Digital Video Recorders and types of DVRs.</li> </ul>	<ul> <li>Identification of different CCTV components.</li> <li>Draw, trace or follow the CCTV setup of any commercial installation.</li> <li>Identify the strategic locations for the installation of cameras.</li> <li>Operate and learn the procedure for switching cameras to have different views. Identification of connectors and sockets used on DVRs.</li> <li>Connect CCTV Cameras to DVR, Record and Replay.</li> </ul>		

#### **Classroom Aids:**

Computer, Projection equipment, Power Point Presentation and software, Facilitator's Guide, Participant's Handbook

#### **Tools, Equipment and Other Requirements**

Connecting screwdriver 100 mm, Neon tester, Screwdriver set (set of 7), Insulation combination pliers 150mm, Insulated side cutting pliers150 mm, Soldering iron 25 w, Tweezers 150 mm, Desoldering pump electrical heated, manual operators 230V, 40 w,

Analog and Digital Multimeter (41/2 digit), LCR Meter. 30 MHz Dual Trace CRO, Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s Soldering/de-soldering station, CCTV Set up DVR with amplifier

# Module 9: Industry Exposure *Mapped to ELE/1028/0C9*

#### **Terminal Outcomes:**

Assessor will check report prepared for this component of training of the course and assess whether competency has been developed to work in the real job situation with special emphasis on basic safety and hazards in this domain. (The trainee is expected to undertake work in actual workplace under any supervisor / contractor for 60 Hours.)

Duration:00:00	Duration: <i>60:00</i>
Theory–Key Learning Outcomes	Practical–Key Learning Outcomes







 Assessor will check report prepared for this component of training of the course and assess whether competency has been developed to work in the real job situation with special emphasis on basic safety and hazards in this domain. (The trainee is expected to undertake work in actual workplace under any supervisor / contractor for 60 Hours.)

**Classroom Aids:** 

**Tools, Equipment and Other Requirements** 

Module 10: Employability Skills Mapped to DGT/VSQ/N0102, v 1.0

#### Syllabus of Employability Skill: 60 Hours

Introduction to Employability Skills Duration: 1.5 Hours

After completing this programme, participants will be able to:

- 1. Discuss the Employability Skills required for jobs in various industries
- 2. List different learning and employability related GOI and private portals and their usage

Constitutional values - Citizenship Duration: 1.5 Hours

- 3. Explain the constitutional values, including civic rights and duties, citizenship, responsibility towards society and personal values and ethics such as honesty, integrity, caring and respecting others that are required to become a responsible citizen
- 4. Show how to practice different environmentally sustainable practices.

#### Becoming a Professional in the 21st Century Duration: 2.5 Hours

- 5. Discuss importance of relevant 21st century skills.
- 6. Exhibit 21st century skills like Self-Awareness, Behavior Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn etc. in personal or professional life.
- 7. Describe the benefits of continuous learning.

#### Basic English Skills Duration: 10 Hours

- 8. Show how to use basic English sentences for everyday conversation in different contexts, in person and over the telephone
- 9. Read and interpret text written in basic English
- 10. Write a short note/paragraph / letter/e -mail using basic English

#### Career Development & Goal Setting Duration: 2 Hours

11. Create a career development plan with well-defined short- and long-term goals

#### Communication Skills Duration: 5 Hours

12. Demonstrate how to communicate effectively using verbal and nonverbal communication







#### etiquette.

- 13. Explain the importance of active listening for effective communication
- 14. Discuss the significance of working collaboratively with others in a team

#### Diversity & Inclusion Duration: 2.5 Hours

- 15. Demonstrate how to behave, communicate, and conduct oneself appropriately with all genders and PwD
- 16. Discuss the significance of escalating sexual harassment issues as per POSH act.

#### Financial and Legal Literacy Duration: 5 Hours

- 17. Outline the importance of selecting the right financial institution, product, and service
- 18. Demonstrate how to carry out offline and online financial transactions, safely and securely
- 19. List the common components of salary and compute income, expenditure, taxes, investments etc.
- 20. Discuss the legal rights, laws, and aids

#### Essential Digital Skills Duration: 10 Hours

- 21. Describe the role of digital technology in today's life
- 22. Demonstrate how to operate digital devices and use the associated applications and features, safely and securely
- 23. Discuss the significance of displaying responsible online behavior while browsing, using various social media platforms, e-mails, etc., safely and securely
- 24. Create sample word documents, excel sheets and presentations using basic features
- 25. utilize virtual collaboration tools to work effectively

#### Entrepreneurship Duration: 7 Hours

- 26. Explain the types of entrepreneurship and enterprises
- 27. Discuss how to identify opportunities for potential business, sources of funding and associated financial and legal risks with its mitigation plan
- 28. Describe the 4Ps of Marketing-Product, Price, Place and Promotion and apply them as per requirement
- 29. Create a sample business plan, for the selected business opportunity

#### Customer Service Duration: 5 Hours

- 30. Describe the significance of analyzing different types and needs of customers
- 31. Explain the significance of identifying customer needs and responding to them in a professional manner.
- 32. Discuss the significance of maintaining hygiene and dressing appropriately

#### Getting ready for apprenticeship & Jobs Duration: 8 Hours

- 33. Create a professional Curriculum Vitae (CV)
- 34. Use various offline and online job search sources such as employment exchanges, recruitment agencies, and job portals respectively
- 35. Discuss the significance of maintaining hygiene and confidence during an interview
- 36. Perform a mock interview
- 37. List the steps for searching and registering for apprenticeship opportunities







# **Tools and Equipment**

# List of the Tools and Equipment (For a batch of 30 students)

SI no	Name and description	Quantity
1	Connecting screwdriver 100 mm	13 nos
2	Neon tester	13 nos
3	Screwdriver set (set of 7)	13 nos
4	Insulation combination pliers 150mm	13 nos
5	Insulated side cutting pliers150 mm	13 nos
6	Soldering iron 25 w	6 nos
7	Tweezers 150 mm	13 nos
8	De- soldering pump electrical heated, manual operators 230V, 40 w	6 nos
9	Analog and Digital Multimeter (41/2 digit)	4 nos each
10	LCR Meter.	2 nos
11	30 MHz Dual Trace CRO.	4 nos
12	Digital Storage Oscilloscope upto 200 MHz bandwidth and sampling rate upto 1 GS/s	1 no
13	Battery Charger 0 - 6 - 9 - 12 - 24, 15 Amps	1 no
14.	Soldering/de-soldering station	1 no
15.	AM and FM radio trainer kit	2 no each
16.	LCD/LED trainer kit (21-inch full HD LCD/LED Color Television should support PAL/ NTSC video formats Complete block diagram of a LCD/LED TV system, Study board indicating various sections of TV along with the test points and switch faults	1 no
17.	Washing machine (Semi-automatic, automatic)	1 no each
18.	Microwave oven (20 ltr capacity)	1 no
19.	Desktop computer latest configuration	2 nos
20.	Computer Mother Board trainer kit.	2 nos
21.	Laser jet printer	1 no
22.	Different Electronic components - Resistor, Capacitor, Inductor, Transformer (CT & Bridge type), Diode, Transistor (NPN & PNP), MOSFET, FET, UJT, Analog ICs (741,555, 78XX series, etc.), Digital ICs (7404, 7402, 7486, 7400, 7432, 4001, 4011, 4070,4071 etc.).	As required
23.	CCTV Set up DVR with amplifier	2 system
24	Battery charger	2 nos
25	UPS	As required
26	Cells (Lithium) AA, AAA	As required
27	Lead acid battery 12 V	2 nos
28	DTH system, set top box, remote and cable required.	1 no each







# **Annexure**

# **Trainer Requirements**

	Trainer Prerequisites						
Minimum Educational	Specialization	Relevant Industry Experience		Training	Remarks		
Qualification		Years	Specialization	Years	Specialization		
CTS/ATS	Electronics mechanic/Mechanic consumer electronics trade	5	-	-	-	-	
Diploma	Electronics/Computers/ Electrical/Electrical and Electronics	3	-	-	-	-	
B. Tech/BE	Electronics/ Computer Science / IT/ Electrical/Electrical and Electronics	2	-	-	-	-	

Trainer Certification					
Domain Certification	Platform Certification				
(Domestic Flectronics Products)" manned to OP:	Recommended that the Trainer is certified for the Job Role: "Trainer (VET & skills)", mapped to the Qualification Pack: "MEP/Q2601, v2.0". Minimum accepted score is 80%.				







# **Assessor Requirements**

	Assessor Prerequisites					
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
CTS/ATS	Electronics mechanic/Mech anic consumer electronics trade	5	-	-	-	-
Diploma	Electronics/ Computers / Electrical/ Electrical and Electronics	3	-	-	-	-
B. Tech/BE	Electronics/ Computer Science / IT/ Electrical/Electri cal and Electronics	2	-	-	-	-

Assessor Certification				
Domain Certification	Platform Certification			
Certified for Job Role: "Service Assistant	Recommended that the Assessor is certified for			
(Domestic Electronics Products)" mapped to QP:	the Job Role: "Assessor(VET & skills)",", mapped			
"STC-ELE/2024/1028". Minimum accepted score	to the Qualification Pack: "MEP/Q2701,v2.0".			
is 80%.	Minimum accepted score is 80%.			







#### **Assessment Strategy**

Assessment will be based on the concept of Independent Assessors empaneled with West Bengal State Council of Technical & Vocational Education & Skill Development (WBSCT&VE&SD), identified, selected, trained and certified on Assessment techniques. These Assessors would be aligned to assess as per the laid down criteria.

WBSCT&VE&SD would conduct assessment only at the training centers or designated testing centers authorized by WBSCT&VE&SD.

Ideally, the assessment will be a continuous process comprising of two distinct steps:

- A. Continuous assessment by Trainers
- B. Term end /Final Assessment by WBSCT&VE&SD

Each National Occupational Standard (NOS) in the respective QPs will be assigned weightage. Each Performance Criteria in the NOS will be assigned marks for theory and/or practical based on relative importance and criticality of function.

This will facilitate preparation of question bank / paper sets for each of the QPs. Each of these papers sets/question banks created by subject matter experts through WBSCT&VE&SD, especially with regard to the practical test and the defined tolerances, finish, accuracy etc.

The following tools are proposed to be used for final assessment:

- i. Written Test: This will comprise of (i) True/False Statements and/or (ii) Multiple Choice Questions and/or (iii) Matching Type Questions. Online system for this will be preferred.
- ii. Practical Test: This will comprise a test job to be prepared as per project briefing following appropriate working steps, using necessary tools, equipment and instruments. Through observation it will be possible to ascertain candidate's aptitude, attention to details, quality consciousness etc.
- iii. Structured Viva-voce: This tool will be used to assess the conceptual understanding and the behavioral aspects as regards the job role and the specific task at hand.







### Marks distribution as per outcome

Course Name	Sr No	Outcome No.	Outcome Name		Pr Hrs	Total marks Th	Total marks Pr
	1	ELE /1028/OC1	Apply Safe Working Practices	10	20	10	70
cts)	2	ELE /1028/OC2	Select and perform electrical/ electronic measurement of single range meters and record the data.	10	20	10	70
Service Assistant(Domestic Electronics Products)	3	ELE /1028/OC3	Plan and execute soldering & de-soldering of various electrical components used in domestic appliances and assemble and test a AM/FM receiver and evaluate performance.	10	20	20	80
lectro	4	ELE /1028/OC4	Install, configure, interconnect given computer system(s) and demonstrate its I/O devices.	10	20	20	70
lestic E	5	ELE /1028/OC5	Identify, operate various controls, troubleshoot and replace modules of the LCD/LED TV and its remote.	20	40	30	140
ıt(Don	6	ELE /1028/OC6	Install a DTH system by proper selection of site, assembling of different parts/accessories and troubleshoot the system.	10	20	20	70
ıssistaı	7	ELE /1028/OC7	Dismantle, identify the parts of microwave oven and washing machine for the testing and repair.	10	20	20	70
rvice A	8	ELE /1028/OC8	Install a CCTV system and configure the system for surveillance function	10	20	20	80
Sei	9	ELE /1028/OC9	Work in real job situation with special emphasis on basic safety and hazards in this domain.	0	60	0	150
	10 DGT/VSQ/N0102 Employability Skill-60 Hrs 60					50	
	TOTAL Theory 90 Hrs, Practical 180 Hrs, Employability Skill 60 Hrs, Industry Exposure- 60 200 800					800	







# **Glossary**

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to Be known and/or understood in order to accomplish or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training Outcome is specified in terms of knowledge, understanding(theory)and skills (practical application).
INDUSTRY EXPOSURE(M)	INDUSTRY EXPOSURE (Mandatory); trainees are mandated to complete specified hours of training on site
INDUSTRY EXPOSURE(R)	INDUSTRY EXPOSURE (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psycho motor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of the training</b> .
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do <b>upon the completion of a module.</b> A set of terminal outcomes help to achieve the training outcome.

# **Acronyms and Abbreviations**

Term	Description
QP	Qualification Pack
NSQF	National Skills Qualification Framework
NSQC	National Skills Qualification Committee
NOS	National Occupational Standards